



HM Revenue  
& Customs

**Pension Scheme Administrator registration:**

**\* Indicates required information**

If you complete this by hand please use  
black ink and print your responses

\* Are you resident in the United Kingdom?

☒ Yes

☐ No

\* What type of Scheme Administrator are  
you?

Individual

☒

Company or Organisation

☐

Partnership

☐

If you are registering as an individual complete this section:

\* Forename(s)

Aubrey

\* Surname

Brocklebank

\* Address Line 1

21 Needham Road

\* Address Line 2

Stanwick

Address Line 3

Northamptonshire

Address Line 4

\* if UK resident UK Postcode

NN9 6QU

\* Country

United Kingdom

\* Email address

a.brocklebank.t21@btinternet.com

\* Telephone Number

07973-744828

\* National Insurance Number (e.g.  
QQNNNNNNX)

YY690315D

Self-Assessment UTR (10 digit  
Unique Tax Reference)

21923 34735

\* Date of Birth

29-01-1952

Previous address in last 12 months

Address Line 1

N/A

Address Line 2

Address Line 3

Address Line 4

UK Postcode

Country

## Declarations

I declare that

☒ The information shown is complete and correct and that I may be liable to a penalty if a false statement is made in this registration, and that any false statement may also lead to prosecution.

☒ I understand that as a scheme administrator I am responsible for discharging the functions conferred or imposed on the scheme administrator of a pension scheme by the Finance Act 2004, and I intend to discharge those functions at all times, whether resident in the United Kingdom or another EU member state or non-member EEA state. I will comply with all information notices issued to the scheme administrator under the Finance Act 2004 or the Finance Act 2008. I understand that I may be liable to a penalty and where the scheme is registered the pension scheme may be de-registered if I fail to discharge those functions properly.

☒ I understand that as scheme administrator I must make returns of information to HMRC, when they are reasonably required; provide information to members to enable them to meet their own tax obligations and pay any tax charges due to be paid by the scheme administrator under part 4 of the Finance Act 2004.

☒ I understand that where HMRC believes that a scheme administrator, or one of the persons that make up the scheme administrator of the pension scheme, is not a fit and proper person to be a scheme administrator, HMRC may refuse to register a scheme or, if the scheme is already registered, HMRC may de-register a scheme.



# Request to close an account



## 1 Account details

Please write clearly in the white spaces with capital letters or cross the boxes.  
Please use separate form for every 5 accounts.

Standing Orders and Direct Debits which are not transferred to another account will be cancelled.

Account name

A B & A Pension Fund

Sort code

1 2 2 7 7 8

Account number

1 0 3 1 9 5 6 5

## 2 Beneficiary details (please select one option only)

To Bank of Scotland account



Beneficiary name

Sort code

Account number

Electronic Payment

(May be chargeable as specified in your Core Banking Agreement)

- Chaps Payment: £100,000 or more
- Faster Payment: less than £100,000

£30 charge  
No charge



Beneficiary name

Sort code

Account number

Cheque



Beneficiary name

Address to be sent to

Postcode

## 3 Account holder details

To be signed in accordance with the bank mandate

Print name

Sir Aubrey Brocklebank

Account holder's signature

Date 12/3/20

Print name

MW Trustees Limited

Account holder's signature

Date

Print name

Print name

Account holder's signature

Account holder's signature

Date

Date

Please post this completed form to: Sighthill North, 2 Bankhead Crossway North, Edinburgh, EH11 4DT.