ACER TRAINING LIMITED

(Company number 10085862)

Minutes of a meeting of the board of directors of ACER TRAINING LIMITED (the "Company") held at 69A HARDY BARN, SHIPLEY, HEANOR, DERBYSHIRE, DE75 7LY on

PRESENT	NAME	POSITION
	Anne Elizabeth Houlton	Director
	Stephen Christopher Houlton	Director

1. CHAIRMAN

It was resolved that Anne Elizabeth Houlton would be elected as chairman of the Company and Anne Elizabeth Houlton took the chair of the meeting.

2. NOTICE AND QUORUM

The chairman reported that sufficient notice of the meeting had been duly given and that a quorum was present. The chairman declared that the meeting was open.

3. DECLARATIONS OF INTEREST

Each director present at the meeting disclosed in full every direct or indirect interest in the proposed arrangements that were to be considered at the meeting which they were required to disclose by section 177 of the Companies Act 2006 and the Company's articles of association.

4. TRANSFER OF SHARES

There was produced to the Meeting the following transfers of 297,000 class B Preference Shares in the capital of the Company:-

Transferor: Trustees of the MGI 1 Retirement Scheme **Transferee:** Trustees of the ACER Lettings Pension Scheme

No of Shares: 297,000 of one pound each

IT WAS RESOLVED that such Transfer be approved and such Transferee be registered in the statutory books of the Company and that a share certificate be issued in the name of the Transferee by being signed by both directors.

5. CLOSE

There was no further business and therefore the chairman declared that the meeting was closed.

Chairman