

APPLICATION FORM
SSAS CLIENTS*Introducer Contact Details*

Date	17/11/2023
Adviser Name / Contact	Retirement.Capital, David Nicklin
Administrator Name / Contact	Retirement. Capital, David Nicklin

SECTION 1: SSAS INFORMATION & BENEFICIAL OWNER

Name of SSAS	Aptus Pension Scheme
Number of SSAS Beneficiaries	4
SSAS Set Up Date	12-10-2017
Settler Name/Sponsor Company	Aptus Estate Agents Ltd
PSTR Number	00837590RP
PRIMARY CONTACT	
Primary Contact Name (Title, Forenames, Surname)	Mr. Derek Knowles
Estimated Deposit (Into the Insignis Cash Platform)	£50,000

SECTION 2: SCHEME ADMINISTRATOR (IF APPLICABLE)

Administrator will be copied into all correspondence with regard to the Insignis Cash account.

Type of Administrator	<input type="checkbox"/> Statutory <input checked="" type="checkbox"/> Third Party
Name (Title, Forename, Surname)	Retirement.Capital
Contact Details	
Contact Number	0330 311 0088
Email Address	georginam@retirement.capital
Company Name	Retirement.Capital
Address Line 1	Office 12 Venture Wales Building
Address Line 2	Pentrebach
Address Line 3	Merthyr Tydfil
Postcode	CF48 4DR

SECTION 3: LINKED ACCOUNT

Client's existing bank account to be linked to our cash service (the "Linked" account). Please note that in specific circumstances deposits to the "Hub" account can be made from other accounts in addition to this one.

Currency	<input checked="" type="checkbox"/> £ <input type="checkbox"/> \$ <input type="checkbox"/> €
Bank or Building Society Name	Metro Bank
Name on the Account	Aptus Pension Scheme
Account Number	44730758
Sort Code	23-05-80
Payment Reference (optional)	Insignis Cash
If Euro/Dollar, please supply:	IBAN:
	SWIFT:

Note to Client: Interest will be paid to your Insignis Cash Hub account for reinvestment or withdrawal and not directly to the Linked account

SECTION 4: NAMED INDIVIDUALS

NAMED INDIVIDUAL ONE

NAMED INDIVIDUAL TWO

Please review the terms of the scheme documents to ensure you have identified below all the signatories who must be account holders under the terms of the SSAS. Duplicate this page as necessary, if you are filling this page in as a pdf please save another copy and fill in the below as another document. Please note that ALL Insignis signatories will need to sign when a signature is required.

Administrative Role	<input checked="" type="checkbox"/> Beneficiary <input checked="" type="checkbox"/> Signatory <input checked="" type="checkbox"/> Trustee <input type="checkbox"/> Professional Trustee	<input checked="" type="checkbox"/> Beneficiary <input checked="" type="checkbox"/> Signatory <input checked="" type="checkbox"/> Trustee <input type="checkbox"/> Professional Trustee
Name (Title, Forename, Surname)	Mr. Derek Knowles	Mrs. Katrina Sharon Knowles
Known as (if different from above)		
Date of Birth (dd/mm/yyyy)	01-09-1968	12-12-1968
Place of Birth (as stated on the Named Individual's passport, e.g. London)	Aberdeen	Glasgow
Nationality (please state dual nationalities)	British	British
National Insurance Number	NR350495C	NR630876C

Contact Details

If the beneficial owner will not be the primary contact, and one of the signatories will be the primary contact, please fill in the below details.

Contact Telephone Number	07983434924	07905278924
Email Address	derek@aptusproperties.co.uk	katrina@aptusproperties.co.uk
Preferred Contact Method (please tick)	<input type="checkbox"/> Telephone <input checked="" type="checkbox"/> Email <input type="checkbox"/> Post	<input type="checkbox"/> Telephone <input checked="" type="checkbox"/> Email <input type="checkbox"/> Post

Current Address

Address Line 1	31 Wallace Brae Rise	31 Wallace Brae Rise
Address Line 2	Reddingmuirhead	Reddingmuirhead
Address Line 3	FALKIRK	FALKIRK
Post Code	FK2 0GD	FK2 0GD
Date From	18/5/2018	18/5/2018

We require address history for a total of 3 years, extra address details can be stated in Section 8 (additional information) if necessary. This information is regularly required when opening deposit accounts

SECTION 3: LINKED ACCOUNT

Client's existing bank account to be linked to our cash service (the "Linked" account). Please note that in specific circumstances deposits to the "Hub" account can be made from other accounts in addition to this one.

Currency ☒ £ ☐ \$ ☐ €

Bank or Building Society Name Metro Bank

Name on the Account Aptus Pension Scheme

Account Number 44730758

Sort Code 23-05-80

Payment Reference (optional) Insignis Cash

If Euro/Dollar, please supply: IBAN:

SWIFT:

Note to Client: Interest will be paid to your Insignis Cash Hub account for reinvestment or withdrawal and not directly to the Linked account

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Administrative Role ☒ Beneficiary ☒ Signatory ☒ Trustee ☐ Professional Trustee ☒ Beneficiary ☒ Signatory ☒ Trustee ☐ Professional Trustee

Name (Title, Forename, Surname) Mrs. Bianca Lynsey McLelland Mr. Gavin Archibald Bryce

Known as (if different from above)

Date of Birth (dd/mm/yyyy) 18-10-1994 09-09-1990

Place of Birth (as stated on the Named Individual's passport, e.g. London) Falkirk Falkirk

Nationality (please state dual nationalities) British British

National Insurance Number JZ614381B JS142783D

Contact Details

If the beneficial owner will not be the primary contact, and one of the signatories will be the primary contact, please fill in the below details.

Contact Telephone Number 07702197081 07769260134

Email Address bianca_b1810@hotmail.com gavinbryce@hotmail.co.uk

Preferred Contact Method (please tick) ☐ Telephone ☒ Email ☐ Post ☐ Telephone ☒ Email ☐ Post

Current Address

Address Line 1 2 Lyness Court, Millfield Drive Flat 4, 41 Tryst Park

Address Line 2 Polmont Larbert

Address Line 3 Polmont Falkirk

Post Code FK2 0SQ FK5 4FN

Date From 14/10/2016 8/2/2019

We require address history for a total of 3 years, extra address details can be stated in Section 8 (additional information) if necessary. This information is regularly required when opening deposit accounts

SECTION 5: ENGAGEMENT LETTER FOR SSAS CLIENTS

I/We confirm:

- I/We hereby apply to Insignis Cash to manage my/our initial deposit and subsequent deposits using the service as described in the Insignis Cash Solutions Customer Terms and Conditions.
- I/We have read, understood and accept the terms of the Insignis Cash Customer Terms and Conditions.
- I/We have received information on the Financial Services Compensation Scheme (FSCS) and confirm I/we have understood the requirements for eligibility for FSCS protection.
- I/We understand that by transferring funds into my/our Hub account (to be set up with Barclays Bank by Insignis Cash) I/we will be deemed to have agreed to Insignis Cash Solutions implementing the Service on the funds transferred.
- I/We have read and understood the Insignis Cash Privacy Policy and give consent to my/our personal data being used in respect to the Insignis Cash Service

I/We would like to be added to the Insignis Cash regular mailing list ☐

We will never share your data with any other third parties. Please see our privacy notice for more information.

SECTION 6: ONLINE PLATFORM OPTIONS

When opening an Insignis Cash Account, there are different management features available for the account. Please tick the boxes to define who will have access to which account features:	CLIENT	INTRODUCER
View account	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Receive notifications on account	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Authority to Transact*	<input checked="" type="checkbox"/>	OR <input type="checkbox"/>

*Please note, only one person can be responsible to place or withdraw on the platform

SECTION 7: TAX RESIDENCY DECLARATION

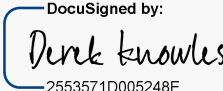

Tax regulations¹ require us to collect information about each investor's tax residency². In certain circumstances (including if we do not receive a valid self-certification from you) we will be obliged to share information about your account(s) with Her Majesty's Revenue & Customs (HMRC) who may in turn share this information with any or all participating tax jurisdictions.³

Please indicate all countries in which you are resident for tax purposes and your associated Tax Identification Number(s) in the table below. If you are also a US citizen, you must include United States in this table along with your US Tax Identification Number. If you have any questions about your tax residency, please contact your tax adviser.

	COUNTRY/COUNTRIES OF RESIDENCE	TAX IDENTIFICATION NUMBER ⁴
Named Individual One	United Kingdom	NR350495C
Named Individual Two	United Kingdom	NR630876C
Named Individual Three	United Kingdom	JZ614381B
Named Individual Four	United Kingdom	JS142783D

I declare that the information provided on this form is, to the best of my knowledge and belief, accurate and complete. I agree to notify Insignis Cash immediately if any of this information changes in the future.

By signing this application you are agreeing to the following:
[Terms and Conditions](#) [Privacy Policy](#) [FSCS Awareness-Leaflet](#)

	NAMED INDIVIDUAL ONE	NAMED INDIVIDUAL TWO
Trustee Name	Mr. Derek Knowles	Mrs. Katrina Sharon Knowles
Signature	<div>DocuSigned by:  2553571D005248E...</div>	<div>DocuSigned by:  41B0C75477924CA...</div>
Date	17/11/2023	21/11/2023

This application must be accompanied by a certified SSAS Trust Deed & Rules, a certified copy of the most recent bank statement and a copy of the PSTR number. Please ensure each page of the documents are certified as a true copy of the original document by a Solicitor or Financial Adviser.

[1] The term “tax regulations” refers to the International Tax Compliance Regulations 2015 which implements the Foreign Account Tax Compliance Act (FATCA) and the OECD Common Reporting Standard for Automatic Exchange of Financial Account Information (CRS).

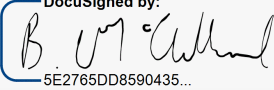
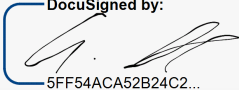
[2] In general, you are tax resident where you are liable to taxes, based on where you live and work permanently although different jurisdictions have different rules in relation to tax residency. If in doubt, please contact your tax adviser.

[3] Those countries that have agreed to exchange information under FATCA and the CRS

[4] If you are a UK Tax resident and not a tax resident anywhere else and also not a US citizen, you are not required to provide details of your ‘Tax Identification Number’ or ‘Date of Birth’, or if you are not resident in a jurisdiction that is reportable under CRS or FATCA and also not a US citizen, you are not required to provide your ‘Tax Identification Number’ or ‘Date of Birth’.

I declare that the information provided on this form is, to the best of my knowledge and belief, accurate and complete. I agree to notify Insignis Cash immediately if any of this information changes in the future.

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	NAMED INDIVIDUAL ONE	NAMED INDIVIDUAL TWO
Trustee Name	Mrs. Bianca Lynsey McLelland	Mr. Gavin Archibald Bryce
Signature	<div>DocuSigned by:  5E2765DD8590435...</div>	<div>DocuSigned by:  5FF54ACA52B24C2...</div>
Date	21/11/2023	21/11/2023

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SECTION 8: ADDITIONAL INFORMATION