

## RE: TP Transfer out request - P0755-33498-00314 William Holdsworth - Bill Holdsworth SSAS

To Transfers Out <transfersout@tpllp.com> Copy LisaOldroyd@tpllp.com <lisaoldroyd@tpllp.com> • bill.holdsworth@jamesholdsworth.com Blind copy lisa@retirement.capital

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Hi Lesley

Thank you for the update.. Yes, Lisa Oldroyd from True Potential had passed this on to the relevant department. We wait to hear from you.

Kind regards  
Lisa Welton  
RC Administration Limited

Phone: 0330 311 0839

1A Park Lane  
Poynton  
Cheshire  
SK12 1RD

Company Number: 12409200

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On 21/09/2023 13:23 BST Transfers Out <[transfersout@tpllp.com](mailto:transfersout@tpllp.com)> wrote:

Good Afternoon,

Please disregard my previous message, it appears we had received a copy of the clients ID via a separate source.

As we now have all the required documentation to fully review this case, I can confirm a review of the SSAS request is in progress.

We will confirm back to you in the coming days once this case has been fully reviewed.

**Kind regards**

**Lesley Vyse**

Pension Administrator  
True Potential Investments

T: 0191 242 4866 (Option 3)

E: [Lesley@tpllp.com](mailto:Lesley@tpllp.com)

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Head Office: Gateway West, Newburn Riverside, Newcastle upon Tyne, NE15 8NX

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**From:** Transfers Out  
**Sent:** Thursday, September 21, 2023 1:11 PM  
**To:** [info@rcadministration.com](mailto:info@rcadministration.com); Transfers Out <[TransfersOut@tpllp.com](mailto:TransfersOut@tpllp.com)>  
**Subject:** RE: TP Transfer out request - P0755-33498-00314 William Holdsworth - Bill Holdsworth SSAS

Good Afternoon,

Thank you for your email.

**RE: Pension Transfer Request**  
**Our Ref: P0755-33498-00314**

Further to your request to transfer the above account from True Potential Investments to a new pension provider.

Please be aware that in addition to the True Potential Investments Discharge Forms needing to be completed and returned, we will also require the following:

- A certified copy of your clients ID (either passport or driving license)

If you have any questions or need any further information, please do not hesitate to contact us.

**Kind regards**

**Lesley Vyse**

Pension Administrator

True Potential Investments

T: 0191 242 4866 (Option 3)

E: [Lesley@tpllp.com](mailto:Lesley@tpllp.com)

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**From:** [info@rcadministration.com](mailto:info@rcadministration.com) <[info@rcadministration.com](mailto:info@rcadministration.com)>  
**Sent:** Wednesday, September 6, 2023 12:48 PM  
**To:** Transfers Out <[TransfersOut@tpllp.com](mailto:TransfersOut@tpllp.com)>  
**Cc:** Lisa Oldroyd <[LisaOldroyd@tpllp.com](mailto:LisaOldroyd@tpllp.com)>; [bill.holdsworth@jamesholdsworth.com](mailto:bill.holdsworth@jamesholdsworth.com)  
**Subject:** TP Transfer out request - P0755-33498-00314 William Holdsworth - Bill Holdsworth SSAS

Dear Pensions Transfers Team,

Client name : **William Holdsworth**

Pension Company Policy/Plan Number: **P0755-33498-00314**

Plan Number: **45835336R**

Please find attached a completed application from William Holdsworth to transfer his pension out, together with the below listed documents. These have also been posted to you.

1. Pension Transfer Out Form
2. Trust Deed
3. Scheme Rules
4. HMRC Tax Registration Letter
5. HMRC Screen shot
6. Company Contribution Schedule
7. Company Employment Letter
8. Personal Bank Statement May, Jun, Jul 2023
9. 3 months company Pay Schedule May, Jun, Jul 2023
10. Authority Letter
11. SSAS Metro Statement
12. SSAS Metro Bank account details
13. Members Guide
14. Cover Letter

I would be most grateful if you may process Mr Holdsworth's request at your earliest convenience. Should you require any further information, please do not hesitate to contact us.

Kind regards

Lisa Welton

RC Administration Limited

Phone: 0330 311 0839

1A Park Lane  
Poynton  
Cheshire  
SK12 1RD

Company Number: 12409200

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- image003.png (23 KB)
- image004.png (17 KB)
- image005.jpg (19 KB)