



HM Revenue  
& Customs

Debt Management  
Field Force Support  
HMRC  
DMB 103  
BX5 5AB

Birchland Executive Pension  
Scheme  
Dawns House  
33-35 Dawns Ln

Phone 07796276487

Web [www.gov.uk](http://www.gov.uk)

Date 6-11-14  
Our ref 475R/196120

Dear Sir / Madam

### Final opportunity to avoid legal action

Amount due: £ 7890.57 2013/14 month 11

Despite our previous requests, you have still not paid the above debt.

I called again today to arrange for your possessions to be sold by public auction. Again it was not possible to see you. As I warned you in my previous letter, I will not call again. You now have one final opportunity to sort things out.

### What you need to do

You need to pay the full amount you owe by phoning **0300 200 3822**

### What will happen if you do not pay

If you do not pay the full amount you owe, we will make you bankrupt.

If we make you bankrupt:

- your assets will be sold
- the money will be used to pay your creditors.

Finally, we are charging you interest every day you do not pay.

**If you act now, you can still stop this happening – but this is your last opportunity.**

Information is available in large print, audio and Braille formats.  
Text Relay service prefix number – 18001



Yours sincerely



**Mr Hogan**  
Revenue Officer

To find out what you can expect from us and what we expect from you go to [www.gov.uk/hmrc/your-charter](http://www.gov.uk/hmrc/your-charter) and have a look at 'Your Charter'.