

**Date: 24<sup>th</sup> July 2024**

**Bowers SSAS**

**TRUSTEE RESOLUTION for the Appointment and Removal of Administrator**

Whereby the Trustees of the **Bowers SSAS** (the “**Scheme**”), which is a retirement benefits scheme established and currently governed by a Trust Deed and Rules dated 1<sup>st</sup> October 2016 and all subsequent amending deeds and documentation (the “**Existing Provisions**”), are desirous to replace the present registered administrator for the Scheme, it is resolved that:

- 1) The Trustees under the power vested in them by the Existing Provisions and in accordance with Finance Act 2004, hereby appoint **Benjamin James Bowers** of Toll House, 87 Denby Lane, Upper Denby, Huddersfield, HD8 8TZ (the “**Incoming Scheme Administrator**”) to act as the registered Scheme Administrator, replacing entirely **Registered Scheme Administrator Limited** (Company number 09508411) of Venture Wales, Pentrebach, Merthyr Tydfil, Wales, CF48 4DR (the “**Outgoing Scheme Administrator**”) with a continuous effect on and from the date of this Resolution.
- 2) The Incoming Scheme Administrator is satisfied, and is authorised to declare, that:
  - the Scheme meets all the criteria to continue to operate as a registered pension scheme under Finance Act 2004 and in particular, was established for the purpose of providing benefits in respect of persons listed at section 150 Finance Act 2004.
  - the instruments or agreements by which this pension scheme is constituted to not directly or indirectly entitle any person to unauthorised payments. In addition, the way in which the pension scheme is to be administered will not knowingly entitle any person to unauthorised payments.
  - there are no reasonable grounds for which they would not be deemed a fit and proper person to act as the Scheme Administrator.
  - they understand that as Scheme Administrator they are responsible for discharging the functions conferred or imposed on the Scheme Administrator of the pension scheme by Finance Act 2004, and that they intend to discharge those functions at all times, whether resident in the United Kingdom or another EU member state or non-member EEA state. They understand that they may be liable to a penalty and the pension scheme may be de-registered if they fail properly to discharge those functions. They understand that they may be liable to a penalty and the pension scheme may be de-registered if a false statement is made on this application, or in any information they provide in connection with this application, and that false statements may also lead to prosecution.

- 3) The Incoming Scheme Administrator is further authorised to make such necessary declarations and provide ongoing reporting requirements in order to maintain the tax integrity of the Scheme.

Signed: Benjamin James Bowers  
TRUSTEE

Signature: 

Signed: Lucy Bowers  
TRUSTEE

Signature: 

Signed: Malcolm Bowers  
TRUSTEE

Signature: 

Signed: Benjamin James Bowers  
INCOMING SCHEME ADMINISTRATOR

Signature: 