

MR NICK BUCHANAN
1
C/O CRANFORDS
1 THE PAVILIONS, CRANFORD
DRIVE
KNUTSFORD
CHESHIRE
WA16 8ZR

7 November 2014

Organisation name: The Trustees of the Bromley and Orpington
Retirement Benefits Scheme
Registration reference: A8017230
Order reference: 07A554E00106

Dear Mr Buchanan,

The Direct Debit recently collected for your entry on the data protection public register was returned unpaid due to: Refer to Payer

The account details held are:

- sort code: **-*22
- account number: *****74

A replacement payment is required for your entry to remain on the public register.

You can pay in any of these ways:

Direct debit - just complete the enclosed instruction and send it with a copy of this letter to our Finance Team. We'll do the rest.

Please do not email the instruction to us because we are unable to process mandates electronically.

Online - you can renew securely online with a debit or credit card. Just visit our website at: ico.org.uk/pay.

Cheque - make your cheque payable to the Information Commissioner. Put your registration reference on the back - it's at the top of this letter. Please send it to our Finance Team with a copy of this letter.

If your entry is no longer required, and a removal request has been sent to our Registration Team, please ignore this letter.

Instruction to your Bank or Building Society to pay by Direct Debit

Please fill in the whole form using a ball point pen and send it to:

Data Protection Notification Department
PO Box 66
WILMSLOW
Cheshire
SK9 5AF

Name(s) of Account Holder(s)

BROMLEY AND ORPINGTON
RETIREMENT BENEFITS SCHEME.

Branch Sort Code

2 0 5 7 4 4

Bank/Building Society account number

9 3 4 3 0 3 9 1

Name and full postal address of your Bank or Building Society

To The Manager Bank/Building Society
BARCLAYS
Address
22-24 UPPER MARLBOROUGH
RD, ST ALBANS
Postcode
AL1 3AL

Reference Number

A8 017230

Originator's Identification Number

8 0 8 6 3 4

FOR INFORMATION COMMISSIONER'S OFFICE OFFICIAL USE ONLY

This is not part of the Instruction to your Bank or Building Society

Instruction to your Bank or Building Society

Please pay the Information Commissioner Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with The Information Commissioner and, if so details will be passed electronically to my Bank/Building Society.

Signature(s)

T. Hayes

Telephone Number

0844 410 0037

Date

25/4 2015

Banks and Building Societies may not accept Direct Debit instructions for some types of account

This guarantee should be detached and retained by the payer

The Direct Debit Guarantee



This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits

- If there are any changes to the amount, date or frequency of your Direct Debit the Information Commissioner will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request the Information Commissioner to collect a payment, confirmation of the amount and date will be given to you at the time of the request
- If an error is made in the payment of your Direct Debit, by the Information Commissioner or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society
 - If you receive a refund you are not entitled to, you must pay it back when the Information Commissioner asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.