HM Revenue and Customs

Pensions Schemes Services

BX9 1GH

Date: 24 November 2021

Dear Mr Bhandal,

**Buttress Pension Trust**

**Your Ref: APSS530**

**SRN: S0000006587**

Thank you for your letter dated 6th October 2021. Please find below the requested information to assist with the registration of Buttress Pension Trust.

1. Please find enclosed a copy of the scheme rules. I can confirm that there have been no executed amendments to the rules.
2. Please find enclosed a signed and dated copy of the Trust Deed establishing the scheme. There have been no amendments made to that deed.
3. The scheme has no bank account at present. The trustees will require evidence confirming that the scheme has been tax registered before an account can be opened.
4. The scheme has one member at present, however, Mr. Buttress would like his wife to join the scheme. Please see below the details of the existing member:

John Wolfgang Buttress

Address: Studio House, Park Terrace, Nottingham, NG1 5DN

NI Number: NE738215A

Phone Number: 07970968908

Details of the member who wishes to join the scheme:

Joy Suzanne Buttress

Address: Studio House, Park Terrace, Nottingham, NG1 5DN

NI Number: NM615637A

Phone Number: 07939133487

1. The scheme is being set up for the one member listed above who is the director of the sponsoring employer. The only other anticipated member is Mr. Buttress’s wife. The scheme will not be marketed. There are no introducers involved.
2. The Trustees decided to set up the SSAS to take more responsibility and control over their retirement fund. The Trustees are proposing to purchase a leasehold interest in land to build a commercial property to be let out to the sponsoring employer. Their existing personal pensions of £6,800 (Wolf) and £1,000 (Joy) will be transferred in and sponsoring employer pension contributions will be paid of approximately £250,000 using carry forward of unused reliefs between them to fund the development.
3. The Trustees anticipate the scheme to be worth approximately £260,000 at the end of the first year of its existence.
4. The scheme will not be offered for auto enrolment.
5. Employer adhered to the scheme:

Employer Full Name: Buttress Limited

Address: Cliffe Hill House 22-26 Nottingham Road, Stapleford, Nottingham, NG9 8AA

Phone Number: 07970 968 908

Number of people employed: 7

Registered for tax with HMRC: Yes

PAYE Ref: 507/516714

VAT Ref: 728392019

Corporation Tax Reference: 9157314919

Partnership Tax Reference: N/A

Self-assessment tax reference: N/A. Employer is not an individual.

1. N/A
2. Scheme Trustees:

John Wolfgang Buttress

Address: Studio House, Park Terrace, Nottingham, NG1 5DN

NI Number: NE738215A

Phone Number: 07970968908

Joy Suzanne Buttress

Address: Studio House, Park Terrace, Nottingham, NG1 5DN

NI Number: NM615637A

Phone Number: 07939133487

Scheme Administrator:

RC Administration Limited

Company Number: 12409200  
Company Address: 1a Park Lane, Poynton, Stockport, England, SK12 1RD

Contact number:  0330 311 0839

Email: info@rcadministration.com  
Role: Registered Administrator

RC Administration Limited, which I am a director of, is a SSAS administration company.

I have performed scheme administration work for several years and I have the required pension knowledge to act in this capacity. I am also registered as scheme administrator under ID number: A0150724.

Financial Advisor Details:

Simon Carlin

The Lost Coin Financial Planning Ltd

Company Address: 5 Loveridge Court, Frampton Cotterell, Bristol, South Gloucestershire, BS36 2NX

Contact number: 0117 230 5077, 07894 070 677

Email address: [simon@thelostcoin.co.uk](mailto:simon@thelostcoin.co.uk), [info@thelostcoin.co.uk](mailto:info@thelostcoin.co.uk)

This is the only scheme we have been asked by the Trustee to set up.

Should you require any further information, please advise me accordingly.

Yours Sincerely,

David Nicklin (CERT PFS)  
 Director

For and in behalf of RC Administration Limited

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