

Your scheme details:
Buttress Pension Trust

## 1. Introduction

The following are the details that were on the scheme return submitted on 17 October 2024 01:45 PM.

The scheme return details were confirmed by Mrs Esther Salmon.

## 2. Scheme details (basic)

Basic details	
Scheme name	Buttress Pension Trust
PSR number	12018422
Scheme address	Cliffe Hill House 22-26 Nottingham Road, Stapleford NOTTINGHAM NG9 8AA United Kingdom
Billing address	Same as scheme address
Scheme type	Occupational
Benefit type	Defined contribution
Current status	Open to new members since 15 December 2021
Scheme year-end (DD/MM)	05/04 since 15 December 2021
HMRC reference number (PSTR)	20005324RQ

PSR number: 12018422

## 3. Scheme details (membership, age profiling, leavers)

Small scheme details	
The scheme has fewer than 12 members?	Yes
All members' trustees/directors?	Yes
Unanimous/independent decisions?	Yes

Number of members as at 5 April 2022 The Pensions Regulator requires to know the number of members present at the scheme year-end between the dates 1 April 2022 and 31 March 2023.	
Active members	0
Deferred members	2
Pensioner members	0
Total members	2

Number of members as at 5 April 2023 The Pensions Regulator requires to know the number of members present at the scheme year-end between the dates 1 April 2023 and 31 March 2024.	
Active members	0
Deferred members	4
Pensioner members	0
Total members	4

Age Profiling		
	50 to 59	60 and over
Active and deferred	2	0

Scheme Leavers as at 05 April 2023 The Pensions Regulator requires to know the number of scheme leavers during the year up to the scheme year end given for the latest membership figures above.	
Have any members left the scheme during the 12 month period up to 05 April 2023	No

PSR number: 12018422

---

#### 4. Scheme details (assets and contributions, Scheme investments)

Scheme assets and contributions as at the latest membership effective date of 05 April 2023.	
Total net assets	£1.00
Total employer contributions over the year	£0.00
Total employee contributions over the year	£0.00
Total transfers into the scheme over the year	£0.00

PSR number: 12018422

## 5. Record-keeping

Common data	
Have you measured your common data in the last three years?	Yes
When did you last measure your common data?	April 2022
What percentage of this data have you assessed to be present and accurate?	100%

Scheme-specific ('conditional') data	
Have you measured your scheme-specific ('conditional') data in the last three years?	Yes
When did you last measure your scheme-specific ('conditional') data?	April 2023
What percentage of this data have you assessed to be present and accurate?	100%

PSR number: 12018422

## 6. Value for members

Value for members (VFM) assessment	
Have you notified The Pensions Regulator (TPR) that the scheme is in the process of winding up?	No
Are the scheme's trustees legally required to carry out a more detailed VFM assessment?	No, the scheme's trustees do not have to carry out a more detailed VFM assessment
Select an option that best describes why the scheme does not have to complete a detailed value for members assessment	The scheme is a relevant small scheme
Explain why the scheme does not have to complete a detailed value for members assessment (4000 max char)	Not applicable
Did the latest more detailed VFM assessment conclude that the scheme provides good value for members?	Not applicable
Was a more detailed VFM assessment carried out for the previous scheme year?	Not applicable
Did that more detailed VFM assessment conclude that the scheme provides good value for members?	Not applicable
Given the outcome of the latest more detailed VFM assessment, do the trustees intend to transfer the money purchase benefits into another scheme?	Not applicable
Given the outcome of the latest more detailed VFM assessment, are the trustees proposing to wind up the scheme?	Not applicable
Explain why the trustees will not be winding up the scheme and what improvements are proposed to make sure the scheme provides good value for members.	Not applicable

PSR number: 12018422

## 7. SIP

Statement of investment principles (SIP) and implementation statement	
Are the scheme's trustees legally required to publish their SIP and implementation statement?	No
Have the scheme's trustees published the SIP and implementation statement on a publicly available website, accessible free of charge?	Not applicable
Website address of the latest published SIP	Not applicable
Website address of the latest published Implementation statement	Not applicable

PSR number: 12018422

---

## 8. Climate change report

Climate change report	
Do the scheme's trustees have to comply with the climate change governance and reporting requirements?	No
Have the scheme's trustees published a climate change report?	Not applicable
Website address of the latest published climate change report	Not applicable

PSR number: 12018422



## 9. Trustees

Trustee	
Name of trustee	Mr John Buttress
Chair of trustees	Yes
Type of trustee	Employer-appointed trustee
Professional trustee	No
Address of trustee	Studio House Park Terrace NOTTINGHAM NG1 5DN United Kingdom
Direct telephone number	0330 311 0839
Direct email address	info@rcadministration.com

Trustee	
Name of trustee	Mrs Joy Buttress
Chair of trustees	No
Type of trustee	Employer-appointed trustee
Professional trustee	No
Address of trustee	Studio House Park Terrace NOTTINGHAM NG1 5DN United Kingdom
Direct telephone number	0330 311 0839
Direct email address	info@rcadministration.com

Trustee	
Name of trustee	Mr Ethan Wolfgang Buttress
Chair of trustees	No
Type of trustee	Employer-appointed trustee
Professional trustee	No
Address of trustee	Basement Flat 41A STAMFORD ROAD LONDON N1 4JP United Kingdom
Direct telephone number	0330 311 0839
Direct email address	info@rcadministration.com

PSR number: 12018422

Please note that this document cannot be used in place of a scheme return and will not be accepted as such by the Pensions Regulator. If you are required to complete a scheme return and are unable to do so online you should contact us by phone on 0345 600 5666 (Mon - Fri 9am - 5.00pm). Alternatively you can email us at [exchange@thepensionsregulator.gov.uk](mailto:exchange@thepensionsregulator.gov.uk)

---

Trustee	
Name of trustee	Ms Camille Christel Buttress
Chair of trustees	No
Type of trustee	Employer-appointed trustee
Professional trustee	No
Address of trustee	FLAT 2 20A FLETCHER GATE NOTTINGHAM NG1 2FZ United Kingdom
Direct telephone number	0330 311 0839
Direct email address	info@rcadministration.com

PSR number: 12018422

---

Please note that this document cannot be used in place of a scheme return and will not be accepted as such by the Pensions Regulator. If you are required to complete a scheme return and are unable to do so online you should contact us by phone on 0345 600 5666 (Mon - Fri 9am - 5.00pm). Alternatively you can email us at [exchange@thepensionsregulator.gov.uk](mailto:exchange@thepensionsregulator.gov.uk)

## 10. Employer details

Current Employer(s)	
Employer's name	BUTTRESS LIMITED
Employer type	Principal Employer
Organisation type	Private limited company
Address of employer	Cliffe Hill House 22-26 Nottingham Road Stapleford NOTTINGHAM NG9 8AA United Kingdom
Employer status	Active since 04 May 1999
Employer email address	info@rcadministration.com
Companies House number	03764182

Employer relationship	
Is the scheme intended for use by one employer or more than one employer?	One employer
Is the scheme intended for use only by employers that are part of the same corporate group or structure?	Not applicable
Does each employer have a trustee on the trustee board?	Not applicable
Are all employers part of a similar industry, profession or affinity organisation (such as trade body, business group etc)?	Not applicable

PSR number: 12018422

## 11. Auto-enrolment details

Automatic Enrolment	
One or more employers using the scheme have passed the staging date above?	No
Has any employer used this scheme on or after 6 April 2015 to meet their automatic enrolment duties in respect of any staff who were automatically enrolled or opted into the scheme?	
Has any employer used this scheme on or after 6 April 2015 to meet their employer duties in respect of any staff who did not have to be automatically enrolled or given the opportunity to opt in because they were existing members of the scheme?	

PSR number: 12018422

## 12. Service provider details

Insurance company	
There is currently no insurance company listed as involved with this scheme. Details required are name, address, whether the insurer carries out the main administration of the scheme and, optionally, an insurer reference (e.g. scheme number), telephone number and email address.	

  

Third party administrator	
Name of administrator	RC ADMINISTRATION LIMITED
Address of administrator	1a Park Lane Poynton STOCKPORT Cheshire SK12 1RD United Kingdom
Telephone number	0330 311 0839
Email address	info@rcadministration.com

PSR number: 12018422

## 13. Contact details

Scheme contact details	
Name of contact	Miss Emily McAlister
Address of contact	1a Park Lane Poynton STOCKPORT Cheshire SK12 1RD United Kingdom
Telephone number	0330 311 0839
Email address	info@rcadministration.com

The Pensions Regulator (TPR) levy contact details	
Name of contact	Ms Emily McAlister
Address of contact	RC Administration Limited 1 Park Lane Poynton STOCKPORT Cheshire SK12 1RD United Kingdom
Telephone number	0330 311 0839
Email address	info@rcadministration.com

Pension Tracing Service contact details	
There is no pension tracing service contact associated with this scheme.	

Consent to electronic service details	
Confirmed by contact name	Mrs Esther Salmon
Confirmed date	02/10/2024
Email address	info@rcadministration.com

PSR number: 12018422

Please note that this document cannot be used in place of a scheme return and will not be accepted as such by the Pensions Regulator. If you are required to complete a scheme return and are unable to do so online you should contact us by phone on 0345 600 5666 (Mon - Fri 9am - 5.00pm). Alternatively you can email us at [exchange@thepensionsregulator.gov.uk](mailto:exchange@thepensionsregulator.gov.uk)

## 14. Investment services

Fiduciary Managers	
Is there a fiduciary manager appointed to the scheme?	No

PSR number: 12018422

Please note that this document cannot be used in place of a scheme return and will not be accepted as such by the Pensions Regulator. If you are required to complete a scheme return and are unable to do so online you should contact us by phone on 0345 600 5666 (Mon - Fri 9am - 5.00pm). Alternatively you can email us at [exchange@thepensionsregulator.gov.uk](mailto:exchange@thepensionsregulator.gov.uk)

---

Investment consultancy providers	
Is there an investment consultancy provider appointed to the scheme?	No

PSR number: 12018422

---

Please note that this document cannot be used in place of a scheme return and will not be accepted as such by the Pensions Regulator. If you are required to complete a scheme return and are unable to do so online you should contact us by phone on 0345 600 5666 (Mon - Fri 9am - 5.00pm). Alternatively you can email us at [exchange@thepensionsregulator.gov.uk](mailto:exchange@thepensionsregulator.gov.uk)