

Outward Payment Instruction
(Faster Payments & CHAPs)



Store

1. Customer details

Customer Name Account Number

2. Payment details

Payment Type

- ☒ **Faster Payment (No Fee)** *Faster Payment Maximum Value = £100K. Payments of a higher value must be sent via CHAPs*
☐ **CHAPs (£17.50 Fee)** *CHAPs Cut Off Time = 3PM. Payments received after this time will be processed Next Day*
☐ **Account To Account Transfer**

Amount (GBP) Date To Process

Amount in Words

3. Beneficiary Information

Beneficiary Name
Beneficiary Sort Code
Beneficiary Account Number
Payment Reference (if applicable)

4. Customer Signature

Authorised Signature
Date:

Authorised Signature
Date:

FOR INTERNAL USE ONLY - ID & V Confirmed

☐ Customer Photo ☐ Customer Signature ☐ 4Tress ☐ ID
(Passport or Driving Licence Number)
Input By:
Signature:
Date:
Authorised By:
Signature:
Date: