

HM Revenue and Customs
Pensions Schemes Services
BX9 1GH

Date: 24/11/2020

Dear Mr Bhandal,

Churcham Properties SSAS
Your Ref: APSS530
SRN: S0000004694

Thank you for your letter dated 30 October 2020 relating to the above scheme.

Please find below the requested information to assist with the registration of Churcham Properties SSAS.

1. Please find enclosed a copy of the scheme rules. I can confirm that there have been no executed amendments to the rules.
2. Please find enclosed a signed and dated copy of the Trust Deed establishing the scheme. There have been no amendments made to that Deed.
3. The Trustees appointed RC Administration Limited to act as registered scheme administrator for the scheme. Admin ID: A2001880
4. Please find enclosed a copy of the resolution confirming the appointment of RC Administration Limited and their acceptance.
5. The scheme has no bank account at present. The trustees will require evidence confirming that the scheme has been tax registered before an account can be opened.
6. The scheme has one intended member.
7. Please see the member details below:

Carol Anne Eaton
Address: 59 Rosebank, Lymm, Cheshire, WA13 0JH
NI Number: NM753267B
Tel: 07525355785

8. The client is setting up the scheme to utilize her knowledge on property investment to build on her pension fund. The initial funds will come from transfers and will be held in cash for

up to 6 months until the investment strategy has been carefully prepared. The scheme investment portfolio will most likely consist of regulated funds and an employer-related loan from the scheme to the sponsoring employer to assist the company with the property purchase.

9. The expected fund value at the end of year is approximately £140,000.
10. The scheme will not be offered for auto enrolment.
11. Employer adhered to the scheme:

Employer Full Name: Churcham Properties Limited
Address: Britannic House, 657 Liverpool Road, Irlam, Manchester, Lancashire, M44 5XD
Tel: 07525355785
Number of people employed: 1
Registered for tax with HMRC: Yes
PAYE Ref: N/A
VAT Ref: N/A
Corporation Tax Reference: 6904924513
Partnership Tax Reference: N/A
Self-assessment tax reference: N/A. Employer is not an individual

12. N/A. The scheme is an occupation pension scheme.

13. Scheme Trustees:

Carol Anne Eaton
Address: 59 Rosebank, Lymm, Cheshire, WA13 0JH
NI Number: NM753267B
Tel: 07525355785
Role: Scheme Trustee. The trustee is also a scheme member.

Bethany Amber Eaton
Address: 59 Rosebank, Lymm, Cheshire, WA13 0JH
NI Number: PB361239D
Tel: 07882452032
Role: Scheme Trustee.

Scheme Administrator:

RC Administration Limited
Company Number: 12409200
Company Address: 1a Park Lane, Poynton, Stockport, England, SK12 1RD
Contact number: 03303110839
Role: Registered Administrator

RC Administration Limited, which I am a director of, is a SSAS administration company. I have performed scheme administration work for several years and I have the required pensions knowledge to act in this capacity. I am also registered as scheme administrator under ID number: A0150724.

Accountant:

Joe Kirkpatrick
Cadishead Accountancy Services Ltd.
Britannic House
657 Liverpool Road
Irlam
Manchester
M44 5XD
Tel: 0161 775 2884

Churcham Properties Limited is the only scheme we were instructed to set up by Ms Eaton.

Should you require any further information, please advise me accordingly.

Yours sincerely

David Nicklin (CERT PFS)
Director
For and in behalf of
RC Administration Limited

Enc.