

Ms E McAlister Pension Practitioner Daws house 33-35 Daws Lane London NW7 4SD

02 August 2017

Dear Ms McAlister

RE: N & S Dowker

Please find enclosed Hornbuckle Transfer Out forms for Neil and Sandra Dowker.

Should you have any queries please don't hesitate to contact me.

Yours sincerely

Rhianna Noble

Administration Apprentice

# **Transfer Out Form**

## Form reference H117

Complete this form if you want to transfer all or part of your Hornbuckle plan to a UK registered pension scheme.

You must complete sections 1 to 4 and the Appendix.

The administrator / provider of the receiving scheme must complete section 5.

If you are receiving a pension income from your Hornbuckle plan we will stop income payments as soon as possible once we receive this form.

## Quick actions:

CLEAR

PRINT

Hornbuckle plan number
DW685215
Email
Scheme name Country Fresh Foods SSAS
Address
Daws House
33-35 Daws Lane
London
Full Partial
Cash only Cash and assets
CHAPS BACS
aster Payments Service (FPS). This is free of charge and takes

If you require us to sell any or all of the investments held in your Hornbuckle plan (to make a cash transfer), you will need to

If you require us to sell a property held in your Hornbuckle plan you will need to complete a copy of H303 Property Sale Form.

complete a copy of H114 Investment Sale Form.

#### 3. Reason for transfer

CLEAR

PRINT

Please tell us your primary reason for transferring your pension benefits to another pension provider

Simpler requirements

Require greater investment flexibility

**Annuity purchase** 

Cost

Service

None of the above



#### 4. Member declarations

Please accept this as my instruction to transfer the benefits of my Hornbuckle plan to the scheme detailed in section 2.1 of this form. I declare that the scheme named in section 2.1 of this form is a registered pension scheme for the purposes of Chapter 2 of Part 4 of the Finance Act 2004.

I agree to indemnify The Hornbuckle Mitchell Group Limited and Hornbuckle Mitchell Trustees Limited against any tax charge, penalty or other loss in the event that the scheme named in section 2.1 of this form is not a registered pension scheme.

I acknowledge that the administrator / provider of the receiving scheme has confirmed that they can accept the assets to be transferred to them as detailed in the Appendix to this form.

I acknowledge and agree that the transfer of the benefits of my Hornbuckle plan is subject to the deduction of the fees set out in the Fee Schedule for the plan.

I authorise The Hornbuckle Mitchell Group Limited to share any information about my Hornbuckle plan with the administrator / provider of the receiving scheme in relation to the transfer of my benefits.

I authorise Hornbuckle Mitchell Trustees Limited and the Bank of Scotland / Cater Allen Private Bank / Butterfield Private Bank to close my plan bank account and transfer the remaining cash balance to the account detailed in section 5.2 once so instructed by The Hornbuckle Mitchell Group Limited

Member signature

S. Darker

Print name

Date

Sandra Dowker

230717

### 5. Receiving scheme details

5.1 Basic scheme details

Administrator/Provider name

Plan/Member reference

Pension Practitioner

**Address** 

PSTR number

**Daws House** 

33-35 Daws Lane

Contact name

London

**Emily McAlister** 

Postcode

Telephone number

**NW7 4SD** 

0800 634 4862

Scheme name

Email

Country Fresh Foods SSAS

Emilym@pensionpractitioner.com

Page 2

Date

#### Checklist

**Position** 

Before submitting this form please make sure:

You have completed all of the relevant sections of the form.

Completed the Appendix to this form with details of the assets in your Hornbuckle plan that you want us to retain, sell or transfer to the receiving scheme.

You have read and understood the guidance on completing the form contained in H117G Transfer Out Form guidance.

You have attached a completed H114 Investment Sale form in relation to any investments you want us to sell in order to make a cash transfer.

You have attached a completed H303 Property Sale Form if you want us to sell a property held in your Hornbuckle plan.

The administrator / provider of the receiving scheme has completed section 5 of the form.

#### Where to send

Hornbuckle, Tyman House, 42 Regent Road Leicester LE1 6YJ

#### Get in touch

Tel: 0844 728 9090 Fax: 0845 125 6700 clientservicing@hornbuckle.co.uk www.hornbuckle.co.uk

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# Appendix CLEAR PRINT

Please detail each of the assets / investments held in your Hornbuckle plan, and whether you want to:

- Retain the asset in your Hornbuckle plan (i.e. you are making only a partial transfer of your benefits).
- · Sell the asset and transfer the cash proceeds to the receiving scheme.
- · Transfer the asset to the receiving scheme.

Asset name	Retain	Sell	Transfer
			Page 4

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#### Form reference H117

Complete this form if you want to transfer all or part of your Hornbuckle plan to a UK registered pension scheme.

You must complete sections 1 to 4 and the Appendix.

The administrator / provider of the receiving scheme must complete section 5.

If you are receiving a pension income from your Hornbuckle plan we will stop income payments as soon as possible once we receive this form.

# Quick actions:

CLEAR PRINT

1. Member details  Forename(s)	Hornbuckle plan number
Neil	DW685217
Surname	Email
Dowker	
Date of birth	
0 3 0 5 6 1	
2. Transfer details 2.1 Receiving Scheme Details	
Plan/Member reference	Scheme name
	Country Fresh Foods SSAS
Scheme administrator/provider	Address
Pension Practitioner	Daws House
Postcode	33-35 Daws Lane
NW7 4SD	London
2.2 Transfer options	
Are you making a full or partial transfer from your Hornbuckle plan?	Full Partial
Will the transfer be in cash only, or include the transfer of assets?	Cash only Cash and assets
How would you like us to transfer any cash amount held in your Hornbuckle plan to the receiving scheme?	CHAPS BACS
For Bank of Scotland accounts only, any payment will be made by lone working day.	Faster Payments Service (FPS). This is free of charge and takes

If you require us to sell any or all of the investments held in your Hornbuckle plan (to make a cash transfer), you will need to

If you require us to sell a property held in your Hornbuckle plan you will need to complete a copy of H303 Property Sale Form.

Page 1

complete a copy of H114 Investment Sale Form.

o. Reason for the	ransfer			CLEAR	PRINT
Please tell us your prima	ry reason for trans	ferring your pension be	nefits to anot	her pension provider	
Simpler requirements	i	Require greater nvestment flexibility		Annuity purchase	
Cost		Service		None of the above	$\checkmark$
4. Member dec					
Please accept this as my I declare that the scheme Finance Act 2004.	instruction to tran e named in section	sfer the benefits of my 2.1 of this form is a reg	Hornbuckle p istered pension	lan to the scheme detailed in s on scheme for the purposes of	section 2.1 of this form. Chapter 2 of Part 4 of the
I agree to indemnify The other loss in the event th	Hornbuckle Mitch at the scheme nan	nell Group Limited and ned in section 2.1 of thi	Hornbuckle N s form is not a	Mitchell Trustees Limited agair a registered pension scheme.	nst any tax charge, penalty or
I acknowledge that the a them as detailed in the A			heme has cor	nfirmed that they can accept th	he assets to be transferred to
I acknowledge and agree Schedule for the plan.	that the transfer o	of the benefits of my Ho	rnbuckle plar	is subject to the deduction of	the fees set out in the Fee
I authorise The Hornbuc the receiving scheme in	kle Mitchell Group relation to the tran	Limited to share any inster of my benefits.	nformation al	oout my Hornbuckle plan with	the administrator / provider o
I authorise Hornbuckle I plan bank account and t Mitchell Group Limited	Mitchell Trustees L ransfer the remain	imited and the Bank of ing cash balance to the	Scotland / Ca account deta	tter Allen Private Bank / Butter iled in section 5.2 once so inst	field Private Bank to close my ructed by The Hornbuckle
Member signature					
Λ	Dowler				
Print name	Doube	Date			
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Print name Neil Dowker  5. Receiving so	heme deta	2	3 0	7 1 7	
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Print name  Neil Dowker  5. Receiving so 5.1 Basic scheme details Administrator/Provider  Pension Practitio  Address  Daws House 33-35 Daws Lan  London  Postcode	cheme deta	2	3 0	Plan/Member reference PSTR number  Contact name  Emily McAlister  Telephone number	e

Hornbuckle

Date

Position

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set name	Retain	Sell	Transfe			