

Mrs Lisa Jones
Marchants Barn
Little Park Farm
Marchants Close
Hurstpierpoint
Hassocs
West Sussex BN6 9UZ

Clare Neville-Dove
American Express UK Pension Plan
Administered by Conduent HR Services
Building 12, Unit D
Vantage Point Business Village
Mitcheldean
Gloucestershire GL17 0DD

07 February 2018

By 1st Class Recorded Post

Dear Clare,

Elljess Investments Ltd Executive Pension Scheme – Mrs Lisa J Jones
Your Ref: Amex / 55802
National Insurance Number: NA373920B
Date of Birth: 16 October 1962

Please accept this letter as my authority for American Express UK Pension Plan Administered by Conduent HR Services to proceed with the transfer of the above policy as a matter of urgency to Elljess Investments Ltd Executive Pension Scheme, administered by Registered Scheme Administrator, Vancouver House, 111 Hagley Road, Edgbaston, Birmingham B16 8LB.

I confirm that Registered Scheme Administrator is a co-signatory to the pension scheme bank account and that I cannot remove them.

I can confirm that I am not using this pension scheme for pension liberation.

Please deal directly with Registered Scheme Administrator on my pension transfer going forward.

Please may this transfer be resolved as a matter of urgency. It is unacceptable that we have been chasing for months.

Yours Sincerely


Mrs Lisa Jones