Mr Paul Fabian  
Maesbrook Lodge  
Church Road Meole Brace  
SHREWSBURY  
SY3 9HQ

Scottish Widows  
Retirement Account Team  
PO Box 24169  
69 Morrison Street  
Edinburgh  
EH3 1HH

12/09/2022

Dear Sirs,

**Policy Number: 41283182  
Policyholder: Paul Fabian   
DOB: 12-06-1959  
NI Number: WM734705D**

In response to your email request, please find enclosed the documentation required to proceed with the transfer of my benefits to Fabian Pension scheme.

The enclosed documents have been listed below for your convenience:

1. Completed and signed transfer information form
2. Schedule of contributions from the scheme’s sponsoring employer
3. Scheme bank account statement showing the contributions paid by the company
4. Letter form the scheme’s sponsoring employer confirming my employment
5. My last 3 payslips from EKL Consultancy Ltd
6. My personal bank statements showing the salary paid into the account
7. Deed of Association of a Participating Employer and Deed of Substitution of Principal Employer. The Trust Deed and Rules have already been provide by the scheme administrator.
8. Member guide provided by the scheme administrator.

If you require any additional information to proceed with the transfer, please advise me accordingly.

Yours faithfully,

Paul Fabian