Additional Questions

	Yes	No
Do you require a trustee meeting (No additional cost arises for this) If yes, this will be arranged on receipt of the completed questionnaire		✓
Attached is a fact sheet for Pension Schemes Online - Are you interested in registering for this service	✓	

Notes:

* A connected party includes: A relative, a partner, co-director, or co trustee.
A connected party may also include a company that does not participate in the scheme but may be connected to you through the associations given above.

**Tangible moveable property includes: Assets that you can touch and move, such as fine wines, machinery, works of art, assets that have a lifespan of less than 51 years e.g. patents.

Do you have any particular requirements at this time? If yes, please add your comments below:

I keep the scheme accounts on a system called Banana Accounting (ver 5.0). I would be interested to know if the format of balance sheet etc. produced is OK.

NB scheme financial year ends 30/9, so accounts reflect this.

Scheme Name: Freshfield Analysis Ltd Pension Scheme

Signed: A J Hemmingway Date: 11/9/09

Please return this form to Pension Practitioner .Com Limited.

What happens next ?

We will complete the returns to HMRC and if necessary the Pensions Regulator. We may need some further information from you for this. We will then draft your annual report, which will include the member benefit statements, this will also contain a copy of the information issued to HMRC.

This report can be provided at the trustees meeting, this will also give you the opportunity to discuss any requirements or ideas regarding your scheme and our service. If you do not require a trustee meeting then we will only send the trustees report to you.

For Pension Schemes Online, we will contact you separately regarding this service.