

Our reference: AEC-001510-Z1S5

# The Pensions Regulator

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BRAD

79187-014516/01/01-H0

Mr Nigel Alberry  
director  
LMN CONTRACTS LIMITED  
10 Winchester Way  
Scawsby  
DONCASTER  
South Yorkshire  
DN58LW

CAN YOU SORT  
THIS PLEASE

Your declaration of compliance deadline	4 January 2017
Your PAYE reference	673/BA39437
Letter code	1154356328

November 2016

Dear Mr Alberry

## Urgent action is required – your automatic enrolment declaration deadline is 4 January 2017

I wrote to you recently to remind you to complete your declaration of compliance by **4 January 2017**, but according to our records you have still not started it. You need to complete your declaration to tell us how you have met your duties.

### You now only have one month left to complete your declaration

Remember, even if you didn't have any staff to put into a pension scheme you still have to complete your declaration.

With Christmas coming, it's even more important not to leave completing your declaration until the last minute. If you find you don't have all of the information you need it may result in you missing your deadline. If you are shutting over the Christmas period you should ensure that you complete your declaration before you close for the break.

When completing your declaration, make sure everyone who worked for you on 1 August 2016 is included in the information you provide. To complete your declaration go to: [www.tpr.gov.uk/doc](http://www.tpr.gov.uk/doc)

### Failure to complete your declaration of compliance may result in you being fined.

Thank you if you have completed your declaration in the last few days. However, if you have not yet completed your declaration you must act now.

Yours sincerely

Charles Counsell

**Charles Counsell**  
Executive Director, The Pensions Regulator



To Whom it may concern

Mr Nigel Alberry has been employed by LMN Contracts Ltd as a director since December 2009

Yours Sincerely

Martin Gaffney

Director LMN Contracts Ltd



# P60 End of Year Certificate

Tax year to 5 April **2015**

## To the employee:

Please keep this certificate in a safe place as **you will need it if you have to fill in a tax return. You also need it to make a claim for tax credits or to renew your claim.**

It also helps you check that your employer is using the correct National Insurance number and deducting the right rate of National Insurance contributions.

**By law you are required to tell HM Revenue & Customs about any income that is not fully taxed, even if you are not sent a tax return.**

HM Revenue & Customs

The figures marked ★ should be used for your tax return, if you get one

## Employee's details

Surname

Alberry

Forenames or initials

Nigel

National Insurance number

NB 99 13 79 A

Works/payroll number

## Pay and Income Tax details

	Pay	Tax deducted
	£ p	£ p
In previous employment(s)		
In this employment	★ 8,100.00	
Total for year	8,100.00	

if refund mark 'R'

Employee's Widows & Orphans/Life Assurance contributions in this employment

Final tax code

1000L

## National Insurance contributions in this employment

NIC table letter	Earnings at the Lower Earnings Limit (LEL) (where earnings are equal to or exceed the LEL)	Earnings above the LEL, up to and including the Primary Threshold (PT)	Earnings above the PT, up to and including the Upper Accrual Point (UAP)	Earnings above the UAP, up to and including the Upper Earnings Limit (UEL)	Employee's contributions due on all earnings above the PT
A	£ 5,772	£ 2,184	£ 144	£	£ p 17.28

**Statutory payments** included in the pay 'In this employment' figure above

Statutory Maternity Pay

£ p

Ordinary Statutory Paternity Pay

£ p

Additional Statutory Paternity Pay

£ p

Statutory Adoption Pay

£ p

## Other details

Student Loan deductions in this employment (whole £s only)

£

To employee

**Nigel Alberry**  
**10 Winchester Way**  
**Scawsby**  
**Doncaster**  
**DN5 8LW**

Your employer's full name and address (including postcode)

**LMN Contracts Limited**  
**10 Winchester Way**  
**Scawsby**  
**Doncaster**  
**South Yorkshire**

**DN5 8LW**

**673 / BA39437**

Employer  
PAYE reference

## Certificate by Employer/Paying Office:

This form shows your total pay for Income Tax purposes in this employment for the year.

Any overtime, bonus, commission etc, Statutory Sick Pay, Statutory Maternity Pay, Ordinary Statutory Paternity Pay, Additional Statutory Paternity Pay or Statutory Adoption Pay is included.

# P60 End of Year Certificate

Tax year to 5 April **2016**

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HM Revenue & Customs

The figures marked ★ should be used for your tax return, if you get one

## Employee's details

Surname

**Alberry**

Forenames or initials

**Nigel**

National Insurance number

**NB 99 13 79 A**

Works/payroll number

## Pay and Income Tax details

	Pay	Tax deducted
	£ p	£ p
In previous employment(s)		
In this employment	★ <b>8,275.00</b>	
		if refund mark 'R'
Total for year	<b>8,275.00</b>	
Final tax code		<b>1060L</b>

## National Insurance contributions in this employment

NIC table letter	Earnings at the Lower Earnings Limit (LEL) (where earnings are equal to or exceed the LEL)	Earnings above the LEL, up to and including the Primary Threshold (PT)	Earnings above the PT, up to and including the Upper Accrual Point (UAP)	Earnings above the UAP, up to and including the Upper Earnings Limit (UEL)	Employee's contributions due on all earnings above the PT
	£	£	£	£	£ p
<b>A</b>	<b>5,824</b>	<b>2,236</b>	<b>215</b>		<b>25.80</b>

**Statutory payments** included in the pay 'In this employment' figure above

Statutory Maternity Pay	£ p	Statutory Paternity Pay	£ p	Additional Statutory Paternity Pay/Shared Parental Pay	£ p
Statutory Adoption Pay	£ p				

## Other details

Student Loan deductions in this employment (whole £s only)

£

To employee

**Nigel Alberry  
10 Winchester Way  
Scawsby  
Doncaster  
DN5 8LW**

Your employer's full name and address (including postcode)

**LMN Contracts Limited  
10 Winchester Way  
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Employer's PAYE reference

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