HM Revenue and Customs

Pensions Schemes Services

BX9 1GH

Date: 15/10/2020

Dear Mr Bhandal,

**Glenrands SSAS  
Your Ref: APSS530**

**SRN: S0000004374**

Thank you for your letter dated 10 September 2020. Please find below the requested information to assist with the registration of Glenrands SSAS.

1. Please find enclosed a copy of the scheme rules. I can confirm that there have been no executed amendments to the rules.
2. Please find enclosed a signed and dated copy of the Trust Deed establishing the scheme. There have been no amendments made to that deed.
3. RC Administration Limited is the only administrator of the scheme.
4. Please find enclosed a copy of the resolution appointing RC Administration Limited to act as the Registered Administrator for the scheme.
5. The scheme has no bank account at present. The trustees will require evidence confirming that the scheme has been tax registered before an account can be opened.
6. The scheme is intended to have two members. Please see the members details below:

Member Name: Zoe Elizabeth Blaauw

Address: Beagles Den, Kennel Green, Dorking, RH5 6SS

NI Number: SR676649B

Tel: 447534669696

Member Name: Ross Charles Brunyee

Address: Beagles Den, Kennel Green, Dorking, RH5 6SS

NI Number: SK276323D

Tel: 07765345823

1. The scheme is being set up for the two members listed above who are the directors of the sponsoring employer. The Trustees do not anticipate any more members joining the scheme. The scheme will not be marketed. There are no introducers involved.
2. The reason for setting up the SSAS is for the clients to release personal pension funds in order to expand their business by purchasing a commercial property. The funds will be held in cash for the first 3-4 months while a short term investment strategy is developed – this was formulated pre-covid but is no longer viable in the current market. After that funds will be invested for the short term (up to 2 years max) while the right property is sought out for the scheme and business to purchase. The most probable provider for a short term investment is Legal & General.
3. The expected fund value in a year’s time is around £100,000. These funds will come from pension transfers and company contributions made during the 1st year of scheme’s existence.
4. The scheme will not be offered for auto enrolment.
5. Employer adhered to the scheme:

Employer Full Name: Glenrands Ltd

Address: Unit 43a Glenrands Ltd, Passfield Business Centre, Liphook, England, GU30 7SB (from 05 Oct 2020). Previous Address: Beagles Den, Kennel Green, Dorking, RH5 6SS

Tel: 07765345823

Number of people employed: 2

Registered for tax with HMRC: Yes

PAYE Ref: 120/VE21158

VAT Ref: N/A

Corporation Tax Reference: 2340922651

Partnership Tax Reference: N/A

Self-assessment tax reference: N/A. Employer is not an individual

Glenrands Ltd was only incorporated on 09 July 2020 but it is an active, trading company. A company bank statement has been enclosed as evidence. Glenrands Ltd trades as an independent garage specialising in the servicing and repairing of 4x4 vehicles, namely Land Rover and Range Rovers, aiming to get the business authorised by Jaguar Land Rover (JLR) in 2-3 years.

1. N/A
2. Scheme Trustees:

Zoe Elizabeth Blaauw

Address: Beagles Den, Kennel Green, Dorking, RH5 6SS

NI Number: SR676649B

Tel: 447534669696

Ross Charles Brunyee

Address: Beagles Den, Kennel Green, Dorking, RH5 6SS

NI Number: SK276323D

Tel: 07765345823

The trustees mentioned above are also the scheme members.

Additionally, Zoe Blaauw is a Charted Accountant and her SAICA ref number is: 20041692.

Scheme Administrator:

RC Administration Limited

Company Number: 12409200  
Company Address: 1a Park Lane, Poynton, Stockport, England, SK12 1RD

Contact number: 0162 5 358 101

RC Administration Limited, which I am a director of, is a SSAS administration company. I have performed scheme administration work for several years and I have the required pensions knowledge to act in this capacity. I am also registered as scheme administrator under ID number: A0150724.

Should you require any further information, please advise me accordingly.

Yours sincerely,

David Nicklin (CERT PFS)  
Director

For and in behalf of   
RC Administration Limited

Enc.