



Lisa Welton &lt;lisa@retirement.capital&gt;

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## Transfer of Phoenix Life pension funds into Goldman Pension SSAS

1 message

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**Lisa Welton** <lisa@retirement.capital>

19 September 2023 at 13:14

To: Rachel Goldman <rachel@goldmanleadership.com>

Cc: Emily McAlister <emily@retirement.capital>

Good afternoon Rachel,

My colleague Emily has passed your details to me with regards to a pension transfer you would like to make from Phoenix Life into your SSAS. Please carefully read the below requirements to be met before we can request a transfer into your SSAS.

Please see the two attachments "**transfer pack**" and "**transfer process in**" document, as an explanation of what we need to prepare and send to the ceding scheme where your pension is currently held, along with the costs involved. The transfer pack is payable upon the ceding scheme confirming receipt of the application. We will provide documents including pre-completed letters for members to review and sign.

Please advise if any of the transfer you intend to make will be a transfer of the assets directly into the SSAS rather than a disinvestment cash transfer. This is called an in-specie transfer which we need to be aware of for the transfer process.

We have a dedicated team working on transfers as they can be time consuming and require accurate information from the beginning to ensure the transfer is not rejected. We have many years of experience in dealing with transfers and have put this pack together given our experience. If at any time you do not want us to make 'chaser correspondence' just let us know - that is fine.

As per the attached 'transfer process in' document. It is most important:

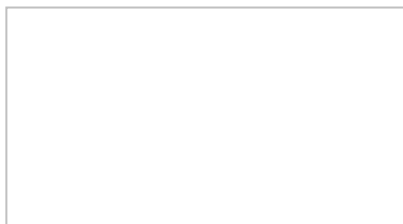
1. Please set up a standing order for **contributions from the sponsoring employer** "Herbie Enterprises Ltd" into the SSAS bank account as soon as possible. A min of £ 100.00 each person transferring per month. Transfers to be made with the reference ER + Name for our internal reference. One of the requirements from ceding schemes are to show a minimum of 3 months employer contributions  
Account Name : Goldman Pension SSAS  
Account Number : 46601718  
Sort Code: 23-05-80
2. Also that you have **PAYE in place from the sponsoring employer** " Herbie Enterprises Ltd" and will be able to supply personal bank statements showing your salary payments to match your payslips. This is another one of the requirements from the ceding schemes to show a minimum of the last 3 months PAYE & personal statements from when we are ready to submit the transfer request. **I will request these once we have the contributions in place.**
3. You will need to contact your current pension provider to request the transfer out forms (we are unable to use Origo or Options to SSAS).

I look forward to hearing from you. If you have any further questions, please do not hesitate to contact me

Kind Regards,

Lisa

My working hours are 8.00-14.00 Monday- Friday.



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#### 5 attachments



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3K



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7K



**02. transfer process in 5 Steps.pdf**  
193K



**01. Transfer Pack SSAS.pdf**  
836K