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UK Administration Centre: 48 Chorley New Road, Bolton BL1 4AP

Gordon Thomas  
Gordon Thomas Pension Scheme  
52 Heathfield Road  
Penenden Heath  
Maidstone  
Kent  
ME14 2AA

22<sup>nd</sup> February 2018

Dear Gordon,  
Reference: Gordon Thomas Pension Scheme  
By e-mail and post

We write to you as administrators of the above pension scheme of which you are the sole Trustee and Member.

You may have received notification that Metro Bank are ceasing their pension scheme account service, and therefore we need your signed authority to open a new pension scheme account with AIB, our new provider. We can accept a digital signature from you to open the new pension scheme account and move the funds from Metro Bank to AIB. Please confirm which e-mail address is most suitable to send the forms to which you can then digitally sign.

Whilst writing, we have undertaken a review of your Scheme and the assets other than cash at bank are as follows:

18<sup>th</sup> July 2014 - £67,000 invested in Wood Street Green  
20<sup>th</sup> August 2014 - £65,000 which was paid to Powerscourt Services Client a/c for investment

Unfortunately we have not received investment schedules for the above two investments as we only act in the capacity of administrators to your scheme and are not party to the investments.

The investments were administered by Powerscourt Services Limited and the adviser was Strategic Placements Limited.

If you would like to discuss any of the above please do not hesitate to call me on 0800 634 4862.

Kind regards,

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Stacy Lunnon  
SSAS Consultant