

Retirement Capital  
Processing Centre  
Venture Wales Building  
Merthyr Tydfil Industrial Park  
PENTREBACH  
CF48 4DR

17 December 2019

Our Ref: 1S/0096/SSAS KVR 3/KLCW/NJS – Please quote this reference in any reply  
Direct Dial: 01722 443 661  
Email: ssas@rowanmoor.co.uk

Dear Sirs

## **Hanley 1950 Limited Executive Pension Scheme**

Further to your recent letter, I confirm we are not aware of any professional reasons why you should not accept the appointment of Independent Trustee and Scheme Administrator and I enclose the information which you have requested.

I also enclose the following documents:

- Copy of Dolphin Capital Loan certificate;
- Copy of the Storefirst Reservation Form;
- Copy of The Resort Group Agreement for Sale.

Rowanmoor Executive Pensions Limited currently prepares the annual Pension Scheme Return (PSR) and the new Administrator will need to take responsibility for this in future. The PSR for the year ended 5 April 2019 is in the process of being completed.

Bank accounts with our designated bank, share dealing accounts with Stocktrade and life cover with Lutene must all be closed, if applicable, as these operate under special arrangements which we have with these companies. All other assets in the Scheme will need to be reregistered so that Rowanmoor Trustees Limited is no longer co-owner. The reregistration must be completed within three months of the date of the Deed of Removal and Appointment and after this we will charge for any work in relation to re-registration of assets on a time spent basis with a minimum charge of £50 plus VAT.

I look forward to hearing from you shortly. If you have any queries please contact me.

Yours faithfully



**Karen Carter-Wilkinson**  
**Executive**  
**Client Portfolio (SSAS)**

Encs