

**Resolution** the board of directors of **HAWA INVESTMENT LIMITED** (the **Company**) held at 12 Haviland Road Ferndown Industrial Estate, Wimborne, Dorset, BH21 7RG on 23<sup>rd</sup> September 2020

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**PRESENT:**

Anastasia Hawa

Aram Hawa

Natasha Hawa

Stephanie Hawa

**IN ATTENDANCE:**

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**1. DECLARATION OF INTERESTS**

- 1.1 The directors present declared the nature and extent of their interest in the proposed transactions to be considered at the meeting in accordance with the requirements of section 177 and section 182 of the Companies Act 2006 (the **Act**) and the articles of association of the Company (the **Articles**).
- 1.2 Having declared such interest which was subsequently authorised or confirmed that they had no such interest, in accordance with article 2, the directors were not prohibited from voting on a resolution (or being counted in the quorum present at the meeting) in relation to any contract, transaction or arrangement, or proposed contract, transaction or arrangement, with the Company that was to be considered at the meeting.

**2. PURPOSE**

- 1.1 It was reported that the purpose of the meeting was, due to the impact that the Covid-19 outbreak is having, and will continue to have, on the short- to medium term prospects of the Company and the effects this may have on the ability of the Company to fully honour its liabilities, to consider, and if thought fit, to approve:
- 1.1.1 the terms and conditions of the Documents (as defined below) and all ancillary related documents arranging for term extensions on a loan obtained from Hawa Pension Fund (the **Lender**); and
- 1.1.2 any other documents and arrangements that are related or ancillary to the Documents.

3. **DOCUMENTS TABLED**

1.2 The following documents were produced to the meeting (the **Documents**):

- 3.1.1 a draft loan extension agreement, arranging for the outstanding capital balance on a loan arranged with the Lender by a loan agreement signed on 7<sup>th</sup> January 2020 to be rolled over for a further five year term, the first repayment date of which now being 7<sup>th</sup> January 2022. The balance outstanding at the date of this resolution is £206,200.00 plus interest accrued since the loan was issued.

4. **CONSIDERATION**

1.3 The directors carefully considered the terms of, and the transactions contemplated by the Documents including:

- 1.3.1 the entry into the Documents;
- 1.3.2 the representations, covenants and events of default under the Documents; and
- 1.3.3 the term, interest rate, fees and other elements of the pricing for the facilities provided pursuant to the Documents.

1.4 The directors noted that:

- 1.4.1 the Company would benefit from the transactions contemplated by the Documents;
- 1.4.2 entering into the Documents would promote the success of the Company for the benefit of the shareholders as a whole; and
- 1.4.3 no guarantee, security or similar limit binding on the Company would be breached by the Company entering into the Documents.

5. **APPROVAL AND AUTHORISATION**

1.5 Having considered the above matters fully, including the terms of the Documents, the transactions contemplated by them and the matters referred to in section 172(1) of the Act, IT WAS RESOLVED, in each case subject to any further amendments made by or under the authority of any director, that:

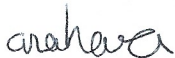
- 5.1.1 it is in the best interests of the Company's business, and to the commercial benefit and advantage of the Company, to enter into the Documents and that entering into the transactions contemplated

thereunder will promote the success of the Company for the benefit of the shareholders as a whole; and

- 5.1.2 the Documents, with any amendments as the person signing them may approve (such signature to constitute approval of any such amendments) and any documents ancillary or related to any of them to which the Company is to be a party should be executed on behalf of the Company by any authorised director or, in the case of any deed, by any authorised director in the presence of a witness pursuant to s.44(2)(b) Companies Act 2006 (each such person being an **"Authorised Signatory"**).

Signed

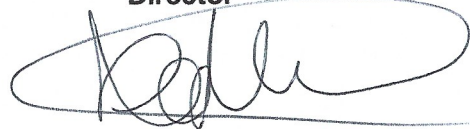
**Anastasia Hawa**  
**Director**



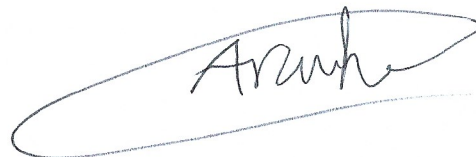
**Natasha Hawa**  
**Director**



**Stephanie Hawa**  
**Director**



**Aram Hawa**  
**Director**



Served at:  
30 Belvedere Road  
Bournemouth  
Dorset  
BH3 7LB

Dated: 23<sup>rd</sup> September 2020

Dear Sirs,

We refer to our recent discussions and regarding the Loan forwarded on 7<sup>th</sup> January 2020 for the sum of £206,200 to **Hawa Investment Limited** (the "**Borrower**") (the "**Previous Agreement**"), and your request to roll over repayments of the outstanding capital balance for a further five year term. We recognise that the full capital sum of £206,200 remains outstanding on the Loan.

After fully considering your request and circumstances and following discussions between the Trustees, we are able confirm that the **Hawa Pension Fund** (the "**Scheme**") acting by its Trustees will, with regards to the Loan forwarded, extend the term of the Loan for a further term of five years from the date of this Agreement. The next repayment of capital, due 7<sup>th</sup> January 2021 under the Previous Agreement, will now be due 7<sup>th</sup> January 2022 with subsequent repayments of capital due annually thereafter, the final capital repayment date therefore being 7<sup>th</sup> January 2026.

This means that this facility document supersedes the Previous Agreement and that all existing security provisions (the "**Charge**") will prevail. The Loan is subject to the terms and conditions set out in this letter

## 1 **ADVANCES**

### 1.1 *General Loan Conditions*

It is a condition of the Loan that:

- 1.1.1 aside for an adjustment of the repayment dates and a recalculation of the repayment amounts of capital and interest, the terms of this Agreement do not fundamentally differ from the terms already set out in the Previous Agreement;
- 1.1.2 the Loan may not be extended for a further term; and
- 1.1.3 the Loan continues to be secured by charges over assets of the Borrower which in the opinion of the Trustees of the Scheme have a net realisable value sufficient to repay the Loan, accrued interest and any costs of realisation (the "**Charge**").

## 2 **TERM**

### 2.1 *Facility term*

This facility may be cancelled by the Scheme at any time by written notice to the Company. Subject to that, this facility will become available upon the Trustees receiving the documents listed in paragraph 5.1 and will continue until terminated by mutual agreement.



## 2.2 *Length of Loan Extension*

The Loan will be extended for a period of five years, with the final repayment date being on the 7<sup>th</sup> January 2026 (the “**Term Date**”).

## 3 **NATURE OF THE LOAN**

### 3.1 *Uncommitted*

The Loan is not committed and whether the Trustees agree to the making of any advance and in what amount is in their absolute discretion.

### 3.2 *Non-revolving nature*

The Loan is not revolving and if a Loan is repaid in whole or in part the Scheme is not obliged to permit the repayments to be re borrowed or to make further advances to the Borrower and the Scheme is not obliged to lend additional funds on any further occasion.

### 3.3 *Priority*

While the Loan remains outstanding, the Borrower covenants not without the prior written consent of the Trustees:

3.3.1 to create or allow to subsist any debt of the Borrower ranking in priority to the Loan, or

3.3.2 to create or allow to subsist any security over the assets of the Borrower ranking in priority to the Charge.

### 3.4 *Applicable terms*

If the Trustees agree to make any Loan extension to the Borrower, such Loan will, unless the Trustees specifically agree in writing otherwise, be made on the terms of this letter and will be subject to the security constituted by the Charge.

## 4 **OUTSTANDINGS REPAYABLE ON DEMAND**

### 4.1 *Repayment on demand*

The Borrower shall, on the Trustees’ first written demand, pay to the Scheme the outstanding balance of the Loan or such individual Loans as the Trustees may have specified together with interest, calculated in accordance with this letter and schedule, accrued to, and unpaid before, the date of payment and all other costs and expenses then owing under this letter.

### 4.2 *Discretion of Trustees*

The Trustees may make demand under this letter at any time at their discretion, and whether or not the Borrower is in default of any of the provisions of this letter, and whether or not the making or allowing to remain outstanding any Loan would be contrary to any law applicable to the Scheme.

### 4.3 *Enforcement of Charge*

If the Trustees have made a demand for payment under paragraph 4.1 which has not been satisfied in accordance with the terms of the demand, the Scheme shall be entitled to enforce the Charge forthwith and without further notice to the Borrower.

## 5 CONDITIONS

### 5.1 *Documentation*

The Borrower shall provide to the Trustees all of the following in form and Substance reasonably satisfactory to them:

- 5.1.1 a duplicate of this letter duly executed by or on behalf the Borrower by way of acceptance of its provisions;
- 5.1.2 a copy of a resolution of the Board of Directors of the Borrower approving and accepting the provisions of this letter or authorising any Director to accept the provisions of this letter on behalf of the Borrower and authorising named persons or office holders to sign this letter on behalf of the Borrower and authorising named persons or office holders to give any notice, request or other communications which may be required under this letter;

### 5.2 *Waiver*

The Borrower acknowledges that paragraph 5.1 above is included in this letter for the exclusive benefit of the Scheme and that the Trustees may waive compliance by the Borrower with any of its provisions on the basis that if any condition precedent is waived by the Trustees that condition shall be complied with by the Borrower within three Business Days thereafter.

## 6 LOAN ACCOUNT

The Trustees shall maintain an account in the Scheme's books of account for each Loan (each a "**Loan Account**" and together the "**Loan Accounts**"). The Trustees shall keep an accurate record in the Loan Accounts of the amount from time to time owing to the Scheme in respect of the Loan, including interest accrued.

## 7 REPAYMENT

### 7.1 *Non-mandatory reductions*

The Borrower may, at any time and from time to time, reduce the debit balance on the Loan Accounts by paying from other sources an amount in pounds sterling to the Scheme for credit in the Loan Accounts. Unless the Borrower makes an appropriation to any particular Loan Account, the Trustees shall apply any repayment first to the earliest Loan outstanding.

### 7.2 *Repayment on demand*

The Borrower shall, on the Trustees' first written demand, pay to the Scheme an amount equal to the then debit balance on the Loan Accounts, together with interest, calculated in accordance with this letter, accrued to, and unpaid before, the date of payment and all other costs and expenses then owing under this letter.

### 7.3 *Amortisation of Loan*

- 7.3.1 Upon the extension of this Loan the number of years falling between the date of this Agreement and the Term Date shall be the number of "**Capital Repayment Instalments**".

- 7.3.2 Commencing on the first anniversary and on each year thereafter following the extension of the Loan, the Loan shall be repaid by paying from other sources in pounds sterling to the Scheme for credit in the relevant Loan Account an amount equal to the Capital Repayment Instalment on that date, as set out in Schedule 1 of this Agreement.

7.4 *Repayment on Term Date*

An outstanding Loan shall be repaid from other sources on its Term Date.

8 **INTEREST**

8.1 *Interest rate*

Subject to paragraph 8.4, the Borrower shall pay interest on the daily debit balance on each Loan Account from time to time at the rate of 1.75% interest fixed annually for the term of the loan, and interest will accrue daily.

8.2 *Time for payment*

The Borrower shall pay interest annually in arrears (each an “**Interest Payment Date**”) and also on the date on which the debit balance on the relevant Loan Account is reduced to zero. The first Interest Payment Date will be on 7<sup>th</sup> January 2022.

8.3 *Method of payment*

On each Interest Payment Date, the Borrower shall, to the extent that the Borrower has not paid interest then due and payable from other funds, debit each Loan Account with the amount of interest then accrued and unpaid.

8.4 *Rate of interest on overdue payments*

The Borrower shall, on any amount not paid when due, pay interest at the aggregate rate of one per cent per annum plus the Base Rate.

8.5 *Time for payment of interest on overdue payments*

Subject to Clause 8.4.2, the Borrower shall pay such interest accruing under paragraph 8.4.1 on the last Business Day in each month and on each occasion on which the overdue payment referred to in paragraph 8.4 is made to the Scheme and, to the extent that the Borrower does not pay that interest from other funds, the Loan Account shall be debited with the amount of interest then accrued and due and payable but unpaid.

8.6 *Tax deductions*

If the Borrower makes any payment from other funds and the Borrower is obliged to deduct tax from the payment, the grossed-up amount credited to the Loan Accounts shall be considered to have been paid by the Borrower provided that the Borrower has provided to the Trustees such evidence and certificates as the Trustees may require as evidence for the taxation authorities of the deduction of tax.

9 **FEES AND EXPENSES**

9.1 *Initial and other costs*



The Borrower shall forthwith on demand pay to the Scheme the amount of all reasonable and proper costs and expenses incurred by the Trustees in connection with the negotiation, preparation, execution and performance of this letter and the negotiation, preparation, execution, performance and registration of the Charge and the Deed of Priority at the Companies Registry and all waivers in relation to, and variations of, this letter, the Charge or the Deed of Priority.

9.2 *Enforcement costs*

The Borrower shall, forthwith on demand, pay to the Scheme the amount of all costs and expenses incurred by the Scheme in connection with the enforcement or attempted enforcement against the Borrower of its rights under this letter, the Charge or the Deed of Priority.

9.3 *Legal expenses and taxes*

The costs and expenses referred to above include, without limitation, the fees and expenses of legal advisers and any value added tax or similar tax, and are payable in the currency in which they are incurred.

9.4 *Stamp duty etc*

The Borrower shall pay an amount equal to any stamp, documentary and other like duties and taxes to which this letter, the Charge or the Deed of Priority may be subject or give rise.

9.5 *Transfer charges*

The Borrower shall reimburse on demand all bank and other charges (excluding interest on money borrowed) incurred by the Scheme:

9.5.1 in arranging and maintaining funding of the Loan, and

9.5.2 to carry out transfers of funds to the Borrower.

10 **NOTICES**

10.1 *Communications to be in writing*

Each communication to be made under this letter shall be made in writing but, unless otherwise stated, may be made by facsimile or letter.

10.2 *Delivery of communications*

Any communication or document to be made or delivered by one person to another under this letter shall (unless that other person has by 15 days' written notice to the other party specified another address) be made or delivered to that other person at the facsimile number or address identified at the beginning of this letter and shall be deemed to have been made or delivered when receipt has been acknowledged (in the case of any communication by personal delivery or by facsimile) or (in the case of posting) two working days after being deposited in the post postage prepaid in an envelope addressed to it at that address provided that:

10.2.1 any communication or document to be made or delivered to the Trustees shall be effective only when received by them; and



- 10.2.2 any communication or document made or delivered outside normal business hours in the place of receipt shall not be deemed to be made or delivered until opening of business on the next working day in such place.

## **11 INFORMATION**

### **11.1 *Annual Accounts***

The Borrower shall provide to the Trustees no later than the date upon which the unaudited annual accounts of the Borrower and the report of the directors thereon is delivered to Companies House in each year a true and complete copy of the accounts as filed.

### **11.2 *Management Accounts***

The Borrower shall provide to the Trustees on their written request (but no more frequently than quarterly) a copy of the most recent management accounts of the Borrower.

### **11.3 *Valuations***

The Borrower shall at its own cost and at the written request of the Trustees (but no more frequently than monthly) obtain for the information of the Trustees such valuations of the assets of the Borrower as the Trustees may (acting reasonably) specify.

### **11.4 *Conditions to making Loan***

The Trustees may as a condition of making any Loan extension require the Borrower to provide to the Trustees at the cost of the Borrower such information as the Trustees may in their absolute discretion consider necessary or desirable for the purposes of considering whether or not to make a Loan to the Borrower.

## **12 GENERAL**

### **12.1 *Certificates***

The certificate of the Trustees as to Base Rate and the balance at any time on the Loan Accounts or as to any amount payable under this letter or of the fact that any amount is due and payable shall be conclusive and binding on the Borrower unless there is an obvious error.

### **12.2 *Severability***

If a provision of this letter is or becomes illegal, invalid or unenforceable in any jurisdiction, that shall not affect the validity or enforceability in that jurisdiction of any other provision of this letter.

### **12.3 *Waivers, remedies cumulative***

The rights of the Scheme under this letter may be exercised as often as the Trustees consider necessary or desirable, are cumulative and not exclusive of the Scheme's rights under any applicable law and may be waived only in writing and specifically.

### **12.4 *Delay***

Delay in exercising or the non-exercise of any of the Scheme's rights under this letter is not a waiver of that right.

12.5 *Restrictions on the Borrower*

The Borrower may not assign or transfer any of its rights and/or obligations under this letter.

12.6 *Successors etc*

This letter shall be binding on and inure to the benefit of the Scheme and the Trustees of the Scheme from time to time and the Borrower and their respective successors and permitted assigns and references in this letter to any of them shall be construed accordingly.

12.7 *Governing law*

This letter shall be governed by English law.

12.8 *Third Parties*

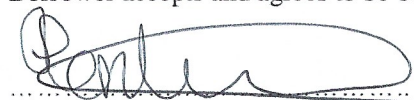
A person who is not a party to this letter has no right under the Contracts (Rights of Third Parties) Act 1999 to enforce or enjoy the benefit of any term of this letter.

If you are in agreement with the above terms and conditions, please sign and return the enclosed copy of this letter.

Yours faithfully,

  
.....  
Natasha Hawa  
**Hawa Pension Fund**

We refer to your letter dated 23<sup>rd</sup> September 2020 (of which the above is a copy) and confirm that the Borrower accepts and agrees to be bound by the terms and conditions thereof.

  
.....  
Director  
For and on behalf of **Hawa Investment Limited**  
Dated: 14.10.2020

## Hawa Pension Fund

Minutes of a meeting of the trustees of the **Hawa Pension Fund** (the "**Scheme**") held on 23<sup>rd</sup> September 2020

<b>PRESENT:</b>	<b>NAME</b>
	Anastasia Hawa
	Natasha Hawa
	Stephanie Hawa
	Aram Hawa
	Rabi Hawa

- 1.1 It was reported that the purpose of the meeting was to consider and, if thought fit, approve loan extension request from Hawa Investment Limited (company number 04749863) (the **Borrower**) to roll over the outstanding capital sums due for a further five year term, owing to the impact that the Covid-19 pandemic is having on the ability of the Borrower to conduct its business and honour its liabilities.
- 1.2 The Borrower is a Participating Employer to the Scheme.
- 1.3 The Trustees considered the terms of the following draft documents produced to the meeting:
  - 1.3.1 a loan extension agreement between the Scheme and the Borrower, rolling over the outstanding capital amount of £206,200 on an original loan of £206,200 for a further five year term.(together, the **Documents**).
- 1.4 It was noted that under section 179 of the Finance Act 2004, the Scheme could only provide the Loan under certain circumstances.
- 1.5 The Trustees have noted the timely manner in which previous repayments on other lending have been made by the Borrower, the outstanding amounts due to the Scheme from the Borrower and the reasons given by the Borrower for requesting the loan extension.
- 1.6 IT WAS RESOLVED that the Trustees accept the reasons for the extension requests and, in exercise of the powers conferred by the Scheme's governing

documents, approve the Documents. The Trustees are authorised to sign the Documents on behalf of the Scheme.

- 1.7 Electronic signatures adopted in accordance with Electronic Signatures Regulation 2002 (SI 2002 No. 318), whether digital or encrypted, by any and all the parties included in this document are intended to authenticate this document and shall have the same force and effect as manual signatures.
- 1.8 Delivery of a copy of this resolution contemplated hereby bearing an original or electronic signature by electronic mail in portable document format (.pdf) form, or by any other electronic means intended to preserve the original graphic and pictorial appearance of a document, will have the same effect as physical delivery of the paper document bearing an original or electronic signature.
- 1.9 There being no other business, the meeting was concluded.

Signed

Anastasia Hawa  
TRUSTEE




Natasha Hawa  
TRUSTEE



Stephanie Hawa  
TRUSTEE



Aram Hawa  
TRUSTEE



Rabi Hawa  
TRUSTEE

