

Flat 2, Westfield Oaks
15 Westfield Avenue
Hayling Island
PO11 9AQ

Rowanmoor Trustees Limited
Rowanmoor House
46-50 Castle Street
Salisbury
SP1 3TS

12 July 2019

Dear Sirs,

Re: Hayling Oaks Ltd Executive Pension Scheme

Please accept this letter as formal notice that the member trustee no longer wish to use your services as the Registered Administrator and would like you to retire as an Independent Trustee of the above scheme. As per the rules of the Scheme, you will be discharged from your duties as Registered Administrator thirty days after receipt of this letter.

We have appointed Cranfords Trustees Ltd as Corporate Trustees and Retirement Capital t/a Platform Administration Partners to provide administration services to the trustees who will supply the deeds to that effect.

Would you please provide them with such assistance as is necessary to effect the smooth transition of the scheme.

Thank you for your assistance.


Yours sincerely

DocuSigned by:
Simon Cole X
ADE5FCC7C64445F...



Simon Cole

IN WITNESS OF WHICH this document is executed as a Deed and is delivered on the date stated above.

SIGNED as a deed, and delivered when dated, by  (signature)
Simon Cole

Witness Signature:
Name :
Address :

SIGNED as a deed, and delivered when dated,
by Hayling Oaks Limited
acting by

Director Signature: 
Name: Simon Cole

Witness Signature:
Name:
Address:

SIGNED as a deed, and delivered when dated,
by **Cranfords Trustees Limited**
acting by

Director Signature:
Name:


Witness Signature:
Name:
Address:

TRANSFER OF MEMBERSHIP

Full name of Company	Unity Bay A30 Limited		
Full description of Membership:	Ordinary Membership	Membership Number:	2 0.5 Share

Name(s) and postal address(es) of registered member(s) should be given in full	In the name(s) of Rowanmoor Trustees Limited and Simon Cole trustees of the Hayling Oaks Limited Executive Pension Scheme both c/o Rowanmoor House, 46-50 Castle Street, Salisbury, SP1 3TS, United Kingdom
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If the transfer is not made by the registered holder(s) insert also the name(s) and capacity (e.g. Executor(s)) of the person(s) making the transfer)	In the name(s) of
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I/we hereby transfer the above membership out of the names(s) aforesaid to the person(s) named below.	Signature(s) and Print Name of transferor(s) <small>DocuSigned by:</small>  Simon Cole <small>simon cole</small> x <small>ADE5FCC7C64445F...</small>
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Date:	
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Full names(s) and full postal address(es) (including County or, if applicable, Postal District number) to whom the membership is transferred. Please state title, if any, or whether Mr., Mrs. or Miss.	Simon Cole and Cranfords Trustees Limited trustees of the Hayling Oaks Limited Executive Pension Scheme both c/o registered office of Cranfords Trustees Limited, International House, Constance Street, London, England, E16 2DQ
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<p>I/we request that such entries be made in the register as is necessary to give effect to this transfer.</p> <p>Electronic signatures adopted in accordance with Electronic Signatures Regulation 2002 (SI 2002 No. 318), whether digital or encrypted, of any and all the parties included in this Document are intended to authenticate this Document and shall have the same force and effect as manual signatures. Delivery of a copy of this Document or any other document contemplated hereby bearing an original or electronic signature by electronic mail in portable document format (.pdf) form, or by any other electronic means intended to preserve the original graphic and pictorial appearance of a document, will have the same effect as physical delivery of the paper document bearing an original or electronic signature.</p>	
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