

## Request for a Notification Form

If you have determined that notification is required there are two easy ways to notify.

1. Complete The Form Below – send it to us, fax it (01625 545748) or email the information and a draft notification form **will be sent to you for further action.**
2. Internet – you can complete the notification form on-line by visiting our website ([www.ico.gov.uk](http://www.ico.gov.uk)). The form should then be printed and sent to us with the appropriate fee.

|                                                                                                                                                                   |                                                               |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------|
| Data Controller Name:<br>(E.g. Trustees of XYZ Ltd Pension Scheme)                                                                                                | MUKESH SHAH                                                   |
| Data Controller Address:<br>(if a Ltd or plc company this should be the registered office address)                                                                | 22 SEDGECOMBE AVE<br>KENTON<br>HARROW<br>MIDDLESEX<br>HA3 0HL |
| Company Reg. Number (optional):                                                                                                                                   | 02705617                                                      |
| Contact Name & Job Title:                                                                                                                                         | MUKESH SHAH - TRUSTEE                                         |
| Contact Address:                                                                                                                                                  | 22 SEDGECOMBE AVE<br>KENTON<br>HARROW<br>MIDDLESEX HA3 0HL    |
| Contact Telephone Number:                                                                                                                                         | /                                                             |
| Contact Fax Number:                                                                                                                                               | /                                                             |
| Contact Email Address:                                                                                                                                            | rebelstatus@hotmail.co.uk                                     |
| Nature of Business: e.g. Doctor, Accountant. (Please note it is essential to indicate the nature of business so that the correct information can be sent to you.) | <b>N822 Pensions Administration</b>                           |

Signature \_\_\_\_\_

Name \_\_\_\_\_

Job Title \_\_\_\_\_

Date \_\_\_\_\_

Tel. No. \_\_\_\_\_

Advice about any aspect of notification can be obtained by writing to the address below or by calling the notification help line on 01625 545740.

**PLEASE DO NOT SEND ANY MONIES WITH THIS FORM**

Notification Dept, Information Commissioner, Wycliffe House, Water Lane, Wilmslow, Cheshire. SK9 5AF.  
t: 01625 545740, f: 01625 545748 e: [notification@ico.gsi.gov.uk](mailto:notification@ico.gsi.gov.uk) w: [ico.gov.uk](http://ico.gov.uk)