



Date: 05 December 2019

Julie King  
SSAS Dept  
Rowanmoor  
Rowanmoor  
House 46-50  
Castle St Salisbury  
SP1 3TS

Dear Julie,

**Innerwyke Engineering Ltd Executive Pension Scheme**  
**Member: Hugh Jordan**

Please find enclosed an authority letter and a deed of removal.

We have been asked to provide administration services to the trustees and our trustee company, Cranfords Trustees Limited shall be the registered scheme administrator and independent trustee.

Would you please sign the enclosed deed of removal and return this to us. In addition, we require the leases and supporting documents held in ARG (Harmony Bay) Limited, the investment certificates held with Dolphin Property and a copy of the current cash statements in Metro Bank for the tax period ending 5 April 2019. **We would request that this information is emailed to us at [info@retirement.capital](mailto:info@retirement.capital). Kindly return the signed deed of removal to us to our office at Pentrebach stated above.**

We will contact the current providers in connection with the re-registration of investments and advise you further.

We will complete any outstanding tax returns to HMRC and the client accepts the exit charge that you apply. The admin ID number is **A0150268** for Cranfords Trustees Limited.

Thank you for your assistance.

Yours sincerely

Emily McAlister  
**For Retirement Capital**