



**Private & Confidential**  
Pension Practitioner  
Daws House  
33-35 Daws Lane  
London  
NW7 4SD

Our Ref: 38074809

4 August 2016

Dear Sirs

**ConocoPhillips Pension Plan**  
**Mr I Ibekwe**

I refer to your recent request for information in respect of Mr Ibekwe.

As we receive a large number of transfer requests we have standardised our response, and enclosed you will find a copy of the Transfer Pack prepared for the member (a copy of this will also have been sent directly to Mr Ibekwe).

The Transfer Pack contains details of our transfer procedure (set out in the letter), full details of member's benefits (**Transfer Value Statement**), and answers to all of the questions ordinarily asked of us (**Additional Information**). You will also find all of the necessary discharge forms if a transfer is to proceed.

If you have any questions, please contact us.

Yours faithfully

Jessica Evans

## CAPITA

ConocoPhillips UK Pension Plan  
Hartshead House, 2 Cutlers Gate, Sheffield S4 7TL  
Free Phone: 0800 171 2080  
Email: [conocophillipsensions@capita.co.uk](mailto:conocophillipsensions@capita.co.uk)

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**Private & Confidential**

Mr I Ibekwe  
22 North Anderson Drive  
Aberdeen  
AB15 5DA

Our Ref: 0038074809

4 August 2016

Dear Mr Ibekwe

**ConocoPhillips Pension Plan (the Plan) – Transfer Out Enquiry**

**Member Name: Mr I Ibekwe**

I refer to a request we have received from your financial advisor for a transfer quotation of your benefits held under the above Plan. I can confirm that we have sent a copy of this letter to them.

Please find the enclosed **Transfer Out Member Schedule** with details of the Cash Equivalent Transfer Value (CETV), together with notes that contain all the information necessary for the transfer to proceed.

**The transfer value quoted is guaranteed for three months from the date of calculation.**

The AVC fund value available for transfer will be that as at the date of disinvestment and cannot be guaranteed.

**Appropriate Independent Advice**

Based on the size of your CETV for your defined benefits within the Plan, the Trustees will need to see evidence that you have taken appropriate independent advice in order for the transfer application to be able to proceed, unless you are transferring to an arrangement that is a defined benefit (also known as a safeguarded benefit) arrangement.

You should check with either your adviser or the receiving arrangement what type of arrangement the Receiving Scheme is to determine whether advice is required.

Where advice is required, you are responsible for finding a financial adviser and arranging and paying for the advice. You will need to see the advice and you will need to pass evidence to the Plan that advice has been taken by **30/10/2016**.

The Trustees will require a statement in writing from the FCA authorised independent adviser confirming that advice has been provided. This statement has to contain the necessary information as set out in The Pension Schemes (Appropriate Independent Advice) Regulations 2015.

# CAPITA

ConocoPhillips UK Pension Plan  
Hartshead House, 2 Cutlers Gate, Sheffield S4 7TL  
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Failure to provide the Trustees with satisfactory evidence of advice within the appropriate timeframe will mean that your transfer application is unable to proceed.

The Money Advice Service website provides free and impartial information on choosing a financial adviser and links to details of financial advisers in your area. The website can be accessed at:

<https://www.moneyadviceservice.org.uk/en/articles/choosing-a-financial-adviser>

Please note that neither the Trustees of the Plan nor Capita can provide you with any advice in connection with the transfer.

### **Pension Scams**

You should be aware that transfers should only be made on the basis that the transfer value is to be used for the purpose of providing you with pension benefits in retirement. These benefits cannot normally be taken before age 55 unless it is an ill health retirement.

Please ensure that you read the enclosed Pension Scams inserts carefully before returning the transfer discharge forms

### **What happens next?**

You should complete and return the following form:

- **Member Discharge Form**

You should complete and return the following form:

- **Receiving Scheme Information Form**

As well as one of the following forms as applicable:

- **Trust Based Occupational Scheme Form**
- **Personal/Stakeholder Pension Scheme Form**
- **Section 32 Buy Out / Annuity Policy Form**

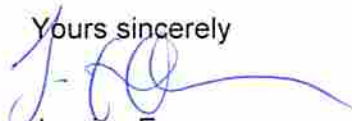
Where applicable, you should supply:

- A statement in writing from a FCA authorised independent adviser confirming that advice has been provided and containing the necessary information as set out in The Pension Schemes (Appropriate Independent Advice) Regulations 2015.

**If an application to proceed is not received by 30/10/2016 and, where applicable, evidence of appropriate independent advice by 30/10/2016, a revised transfer value will not be available free of charge until 12 months from the date of the original request.**

I trust the above is satisfactory. If you have any questions regarding this letter, please contact us.

Yours sincerely



Jessica Evans  
Pension Operations



## **Pension Scams – Important Information**

### **What is a Pension Scam?**

You should be aware that transfers should only be made on the basis that the entire transfer value is to be used for the purpose of providing you with pension benefits in retirement. These benefits cannot normally be taken before age 55.

An increasing number of companies are targeting savers with pension scams claiming that they can help them take their pension cash early before age 55. Individuals may be targeted through websites, mass texting or through cold calls. Individuals should be very wary about giving out information in response to a text or cold call and they should always make sure that they know who they are dealing with.

For further information on pension scams, you can visit the Pensions Regulator's pension scams campaign webpage: <http://www.thepensionsregulator.gov.uk/pension-scams.aspx>.

It is our responsibility as the transferring scheme to make the necessary enquiries and to determine that the Receiving Scheme is a bona fide pension arrangement. The scheme administrator of the proposed Receiving Scheme should provide evidence that the Receiving Scheme is registered with HMRC and its Pension Scheme Tax Reference Number (PSTR). Dependent upon the type of Receiving Scheme, we may also require further information from you. The Trustees of the Plan may also approach HMRC directly for confirmation of registration status.

### **Pension Scams Campaign**

A cross-governmental initiative was launched in February 2013 to tackle the issue of pension scams. This led to the publication of guidance that is intended to help protect pension scheme members from activity that may be fraudulent and/or may result in considerable loss of funds due to significant tax charges levied by HMRC. These tax charges could reduce the value of your pension savings by more than half.

Please ensure that you read the enclosed booklet entitled '*Scammed out of his retirement. Don't be next*' before deciding to proceed with the transfer of your pension benefits. An electronic copy of this insert can be found here: <http://www.thepensionsregulator.gov.uk/docs/pension-scams-booklet-members.pdf>.

### **Further Guidance**

In addition, further guidance is available on the Pensions Advisory Service website using the link below:

<http://www.pensionsadvisoryservice.org.uk/pension-problems/making-a-complaint/common-concerns/pension-scams>

If having read the guidance you have any questions then you should consider seeking clarification from the Receiving Scheme and a regulated professional financial adviser. Please note that neither the Trustees of the Plan nor Capita can provide you with any advice in connection with the transfer.

## Transfer Out Member Schedule

### Part A Member Details

Full Name:	Mr Ikechukwu Ibekwe		
Reference Number:	0038074809		
Date Joined Scheme:	17/04/2006	Date of Leaving:	31/10/2010

### Part B Preserved Benefits

Benefits at Date of Leaving (DOL)	
Member's total Pension at DOL:	£7,930.04 per annum

## Transfer Out Member Schedule (continued)

### Part C Transfer Details

#### Cash Equivalent Transfer Value (CETV)

Total DB Transfer Value: £125,022.57

Date of Calculation: 31/07/2016

Guarantee Date: 30/10/2016

#### Additional Voluntary Contributions (AVC)

AVC Provider: Standard Life

Date AVCs commenced: 28/03/2007

AVC Fund Value (not guaranteed) £14,563.22

AVC valuation date: 04/08/2016

### Part D Additional Information

The Pension Scheme Tax Reference Number (PSTR) for the Plan is 00277238RL

The former Employer Contracted-Out Number in relation to the Plan is E3801715N

The former Scheme Contracted-Out Number in relation to the Plan is S1607874J

The Plan provides safeguarded benefits as defined under the Pension Schemes Act 2015.

The member also holds money purchase benefits, as defined under the Pension Schemes Act 1993.

The member's benefits are not subject to an Earmarking Order.

According to Capita's records, the member is not subject to the Money Purchase Annual Allowance.

## Transfer Out Member Schedule (continued)

### Part E Important Information

The transfer value quoted is guaranteed for three months from the date of calculation. Please note that 'guaranteed' refers to the actuarial assumptions behind the transfer value and assumes that the correct factors have been taken into account at the date of calculation.

If a formal application for payment is made within three months of the guarantee date and evidence of appropriate advice is received within three months of the statement of entitlement being supplied, then the transfer value quoted will normally be paid within six months of the guarantee date. The amount could be subject to a reduction in exceptional circumstances, in which case the member would be given the opportunity for the application to be withdrawn.

**If an application to proceed is not received by 30/10/2016 and, where applicable, evidence of appropriate independent advice is not received by 30/10/2016, the transfer will not be processed and a revised transfer value will not be available free of charge until 12 months from the date of the original request.**

The AVC fund value available will be that as at the date of disinvestment and cannot be guaranteed.

The Trustees of the Plan are allowed to apply a reduction to transfer values where the assets of the Scheme are not sufficient to cover the full transfer values for all members, in other words, where the Scheme is not fully funded. This provides protection for those members who are not transferring.

Please note that the Trustees of the Plan or Capita cannot advise you whether it is in your interest to transfer your benefits to another registered pension scheme, and would suggest that you consider taking independent financial advice before taking this option. In most circumstances, as outlined in the covering letter, you will be required to take advice before the transfer can proceed.

The Money Advice Service website provides free and impartial information on choosing a financial adviser and links to details of financial advisers in your area. The website can be accessed at:

<https://www.moneyadviceservice.org.uk/en/articles/choosing-a-financial-adviser>.

In addition, further information to help you with making your decision to transfer can be obtained from:

- The Financial Conduct Authority (FCA)
- The Pensions Advisory Service (TPAS)
- The Pensions Regulator (TPR)
- The Money Advice Service

Contact details for these organisations are below.

#### **Financial Conduct Authority**

Consumer Helpline: 0800 111 6768

Open 8am to 6pm, Monday to Friday

Website: <http://www.fca.org.uk/>

## **Transfer Out Member Schedule (continued)**

### **The Pensions Advisory Service**

Pensions Helpline: 0845 601 2923

Open 9am to 5pm, Monday to Friday

Website: [www.pensionsadvisoryservice.org.uk/](http://www.pensionsadvisoryservice.org.uk/)

### **The Pensions Regulator**

Customer Support: 0870 606 3636

Open 9am to 5.30pm, Monday to Friday

Website: [www.thepensionsregulator.gov.uk](http://www.thepensionsregulator.gov.uk)

### **The Money Advice Service**

Customer Support: 0300 500 5000

Open 8am to 8pm, Monday to Friday

Website: <https://www.moneyadviceservice.org.uk/en/categories/transferring-between-pension-schemes>

### **The Pension Protection Fund (PPF)**

The PPF's function is to provide compensation to members of eligible pension schemes when there is a qualifying insolvency event in relation to an employer. This would happen if there were not enough assets in the pension scheme to cover the PPF level of compensation.

Members of the Plan could be eligible to receive compensation from the PPF in the future. If benefits are transferred to another scheme that is not covered by the PPF, for example, a defined contribution scheme or an overseas pension scheme, then this protection of pension benefits will be lost.



## Member Discharge Form

### TO BE COMPLETED BY THE MEMBER

Please return forms to: ConocoPhillips Pension Plan, Capita, Hartshead House, 2 Cutlers Gate, Sheffield, S4 7TL

#### Part A - Member Details

Full Name:

Mr Ikechukwu Ibekwe

Reference

Number:

0038074809

#### Part B - Transfer Options

In exercise of my statutory right to a Cash Equivalent Transfer Value in accordance with Chapter IV of the Pension Schemes Act 1993/right to a Cash Equivalent Transfer Value under the Scheme rules, I require the Trustees to (tick one box only):

☐

**Cancel my application**

I no longer wish to proceed with the transfer of my benefits.

☐

**Transfer my pension rights to my nominated scheme**

I wish to transfer my pension rights in the Plan to the following nominated pension arrangement:

Name of Receiving Scheme:

---

Address for Correspondence:

---

Evidence of Date of Birth  
enclosed\*:

☐

Birth Certificate

☐

Passport

\*Capita requires evidence of your date of birth. Failure to give accurate information may lead to your benefits being calculated incorrectly. The Trustees of the Plan have a duty under trust law to check your age so your transfer will not be processed until you have provided evidence of your date of birth. You may send Capita your original birth certificate with this form. The information will be recorded and your certificate returned. Alternatively, you may send another form of evidence, for example a certified copy of your passport.

## Member Discharge Form (continued)

### **Part C - Declaration**

**IMPORTANT:** Please read the following declarations carefully and confirm your acceptance by completing the form:

- In exercise of my statutory right to a Cash Equivalent Transfer Value in accordance with Chapter IV of the Pension Schemes Act 1993/right to a Cash Equivalent Transfer Value under the Plan rules, I require the Trustees to transfer my benefits to the Receiving Scheme nominated in **Part B**.
- I understand that the choice of the Receiving Scheme and the type of benefits to be provided under the Receiving Scheme is my own decision and that in connection with this scheme I am not relying on any statements made by or on behalf of the Trustees of the Plan or by or on behalf of the ConocoPhillips Pension Plan. I understand that the transfer payment will be paid directly to the Receiving Scheme and not via any third party.
- I have been given full details of the Receiving Scheme and I understand the nature of the benefits payable from it, including the benefits that the transfer payment will provide. I have also been made aware of any conditions on which the benefits provided in exchange for the transfer could be forfeited or withheld.
- I consent to the transfer of my contracted-out benefits. I confirm receipt of a statement from the Receiving Scheme showing the benefits to be awarded in respect of the transfer payment, and I accept that:
  - the benefits to be provided by the Receiving Scheme may be in a different form and of a different amount to those which would have been payable by the Plan, and
  - there is no statutory requirement on the Receiving Scheme to provide for survivor's benefits out of the transfer payment.
- I understand that the benefits to be awarded to me under the Receiving Scheme in respect of my Cash Equivalent Transfer Value will be different from those that would have been available from the Plan. I also realise that the benefits at retirement may be more or less than those I would have received from the Plan.
- I understand that if I have certain protections from the Lifetime Allowance (Enhanced Protection including lump sum under Enhanced Protection or Fixed Protection 2012, 2014 or 2016), that these could be lost on transfer and it is my responsibility to take appropriate advice in relation to this matter.
- I confirm that this transfer value is to be used for the purposes of providing pension benefits in retirement.
- I confirm that, where required by law, I have already taken, or will take, appropriate independent advice in relation to the transfer of my pension benefits and I am aware of the deadline for providing this information to the Plan. Even where not required to by law, I confirm that I have considered taking independent financial advice in relation to the transfer of my pension benefits from the Plan.
- I have received and read the booklet 'Scammed out of his retirement. Don't be next' and understand the implications of pension scams.

**(Continued overleaf)**

## Member Discharge Form (continued)

- I confirm that:
  - (i) the transfer payment will not be part of a pension scam (<http://www.thepensionsregulator.gov.uk/pension-scams.aspx>); and
  - (ii) I am aware that any such arrangement as referred to in (i) above would give rise to severe tax charges on me by HM Revenue & Customs (HMRC).
- I understand that the Trustees of the Plan and the ConocoPhillips Pension Plan will be relying on confirmations given by me in this form.
- I understand that if the Plan is not satisfied that my nominated arrangement satisfies all the requirements under the relevant pensions legislation, the transfer will not take place.
- I realise that the payment of a transfer value will fully discharge the Plan from any liability to pay benefits to me, my dependants or my estate in respect of the benefits quoted within this Cash Equivalent Transfer Value and that my decision is final and irreversible.
- I agree to indemnify the Trustees of the Plan and my Former Employer against any claims, actions, demands, liabilities, damages, costs, losses or expenses arising as a result of this transfer. This includes any additional tax and/or sanction charges that may be levied upon the Trustees in relation to this transfer.
- I confirm that all information provided to the Trustees by me in connection with my transfer application is factual and correct. I also confirm that any information provided about me by the Receiving Scheme and/or my adviser has been verified by me as factual and correct and that the Trustees of the Plan are in no way responsible for any quotation or any literature issued by the Receiving Scheme and /or my adviser.

Upon payment of the Cash Equivalent Transfer Value as requested above, neither I nor any other person will have any further rights within the Plan to claim any of the benefits included within the Cash Equivalent Transfer Value.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Name (printed): \_\_\_\_\_

## **Part E - Transfer Advice**

In relation to the requirement to obtain appropriate independent advice in order to proceed with the transfer of my defined benefits:

☐

**A statement from my FCA authorised adviser confirming I have obtained appropriate independent advice is enclosed**

☐

**A statement from my FCA authorised adviser confirming I have obtained appropriate independent advice will be sent under separate cover**

In order for the transfer to be able to proceed, this statement needs to be received by **30/10/2016.**

**The information provided will be processed by Capita for purposes only associated with the ConocoPhillips Pension Plan and will be used in accordance with its policies and the Trust Deed & Rules and the Data Protection Act 1998.**

## Receiving Scheme Information Form

### TO BE COMPLETED BY THE RECEIVING SCHEME (ALL SCHEMES)

Please return forms to: ConocoPhillips Pension Plan, Capita, Hartshead House, 2 Cutlers Gate, Sheffield, S4 7TL

Please confirm the type of arrangement your scheme may be classified as: (Please tick)

- |    |   |                          |
|----|---|--------------------------|
| 1. | A Registered Occupational Pension Scheme (complete <b>Trust Based Occupational Pension Scheme Form</b> )                  | <input type="checkbox"/> |
| 2. | A Registered Personal Pension or Stakeholder Pension Scheme (complete <b>Personal/Stakeholder Pension Scheme Form</b> )   | <input type="checkbox"/> |
| 3. | A Relevant Statutory Scheme (complete <b>Trust Based Occupational Pension Scheme Form</b> )                               | <input type="checkbox"/> |
| 4. | A Former Approved Superannuation Fund ("Old Code Scheme") (complete <b>Trust Based Occupational Pension Scheme Form</b> ) | <input type="checkbox"/> |
| 5. | Registered Retirement Annuity Contract (complete <b>Personal/Stakeholder Pension Scheme Form</b> )                        | <input type="checkbox"/> |
| 6. | An Annuity Contract or Section 32 Buyout Policy (complete <b>Section 32 Buy Out/Annuity Policy Form</b> )                 | <input type="checkbox"/> |

Please contact Capita immediately if the proposed transfer is a non-UK based pension arrangement as different requirements will apply.

	<b>Yes</b>	<b>No</b>
<b>Is the Scheme a Registered Pension Scheme?</b>	<input type="checkbox"/>	<input type="checkbox"/>

If no, please provide details on a separate sheet. Please note that transfers to unregistered schemes are not permitted transfers under the Finance Act 2004.

Please provide the following documentation:

- |  |                          |
|--|--------------------------|
|  | <b>Enclosed?</b>         |
| • Your Pension Scheme Tax Reference (PSTR) Number                                | <input type="checkbox"/> |
| • Assurance that the transfer value is not payable through an independent broker | <input type="checkbox"/> |

## Trust Based Occupational Pension Scheme Form

### TO BE COMPLETED ONLY BY TRUST BASED OCCUPATIONAL PENSION SCHEMES

Please return forms to: ConocoPhillips Pension Plan, Capita, Hartshead House, 2 Cutlers Gate, Sheffield, S4 7TL

#### **Part A - Member Details**

Member Name: Mr Ikechukwu Ibekwe

Reference No: 0038074809

#### **Part B - Receiving Scheme Warranties**

In respect of the above member's request to pay a Cash Equivalent Transfer Value to the Receiving Scheme, we warrant that:

- The Receiving Scheme is a registered pension scheme and a recently dated screen print from the Pension Schemes Online page showing the Scheme Name and the Pension Scheme Tax Reference (PSTR) number is attached. Further, we authorise HM Revenue & Customs (HMRC) to give you confirmation or otherwise that the Receiving Scheme is a registered scheme.
- We are aware of and have read the Pension Regulator's webpage on pension scams and categorically confirm that the processing of the member's application to acquire transfer credits in the Receiving Scheme is not a pension scam exercise.
- The Member is a bona fide employee of the current employer which is a current participating employer in the Receiving Scheme.
- We have received a Transfer Out Member Schedule in respect of the Plan.

#### **Part C - Receiving Scheme Details**

Receiving Scheme: \_\_\_\_\_

PSTR Number\*: \_\_\_\_\_

Address of Scheme Administrator: \_\_\_\_\_

\* Please provide documentary evidence.



## Trust Based Occupational Pension Scheme Form (continued)

### **Part D - Receiving Scheme Bank Details for BACS Transfer**

Name(s) of Account

Holder(s):

\_\_\_\_\_

Bank Name:

\_\_\_\_\_

Bank Address:

\_\_\_\_\_

Sort Code:

\_\_\_\_\_

Account Number:

\_\_\_\_\_

### **Part E - Declaration**

We confirm that:

- The information contained within this form is correct to the best of our knowledge.
- The Receiving Scheme is capable of accepting the transfer payment and that this will be applied to the above scheme for the benefit of the above member in accordance with the rules thereof.

Signed:

\_\_\_\_\_

Date:

\_\_\_\_\_

Name

(printed):

\_\_\_\_\_

On Behalf

of:

\_\_\_\_\_

The information provided will be processed by Capita for purposes only associated with the ConocoPhillips Pension Plan and will be used in accordance with its policies and the Trust Deed & Rules and the Data Protection Act 1998.

## Personal/Stakeholder Pension Scheme Form

### TO BE COMPLETED ONLY BY PERSONAL/STAKEHOLDER PENSION SCHEME PROVIDER

Please return forms to: ConocoPhillips Pension Plan, Capita, Hartshead House, 2 Cutlers Gate, Sheffield, S4 7TL

#### **Part A - Member Details**

Member Name: Mr Ikechukwu Ibekwe  
Ref Number: 0038074809

#### **Part B - Receiving Scheme Warranties**

In respect of the above member's request to pay a Cash Equivalent Transfer Value to the Receiving Scheme, we warrant that:

- We are a provider satisfying the requirements of Section 154 of the Finance Act 2004, and are regulated by the Financial Conduct Authority (FCA).
- The member's Cash Equivalent Transfer Value will be applied to one or more policies under a Personal/Stakeholder Pension Scheme which is registered under Chapter 2 Part 4 of the Finance Act 2004. Please find enclosed a recently dated screen print from the Pension Schemes Online page showing the Scheme Name and the Pension Scheme Tax Reference (PSTR) number. Further, we authorise HM Revenue & Customs (HMRC) to give you confirmation or otherwise that the Receiving Scheme is a Registered Pension Scheme.
- We are aware of and have read the Pension Regulator's webpage on pension scams and categorically confirm that the processing of the member's application to acquire transfer credits in the Receiving Scheme is not a pension scam exercise.
- We have received a Transfer Out Member Schedule in respect of the Plan..

#### **Part C - Receiving Scheme Details**

Name of Receiving  
Scheme:

PSTR Number\*:

Address of Provider:

\* Please provide documentary evidence.

## Personal/Stakeholder Pension Scheme Form (continued)

### **Part D - Receiving Scheme Bank Details for BACS Transfer**

Name(s) of Account

Holder(s):

Bank Name:

Bank Address:

Sort Code:

Account Number:

### **Part E - Declaration**

We confirm that:

- The information contained within this form is correct to the best of our knowledge.
- The Receiving Scheme is capable of accepting the transfer payment and that this will be applied to the above scheme for the benefit of the above member in accordance with the rules thereof.

Signed:

Date:

Name (printed):

On Behalf of:

The information provided will be processed by Capita for purposes only associated with the ConocoPhillips Pension Plan and will be used in accordance with its policies and the Trust Deed & Rules and the Data Protection Act 1998.

## Section 32 Buy Out/Annuity Policy Form

### TO BE COMPLETED ONLY BY THE INSURANCE COMPANY/PROVIDER

Please return forms to: ConocoPhillips Pension Plan, Capita, Hartshead House, 2 Cutlers Gate, Sheffield, S4 7TL

#### **Part A - Member Details**

Member Name: Mr Ikechukwu Ibekwe

Reference Number: 0038074809

#### **Part B - Receiving Scheme Warranties**

In respect of the above member's request to pay a Cash Equivalent Transfer Value to the Receiving Scheme, we warrant that:

- We are a provider satisfying the requirements of Section 154 of the Finance Act 2004, and are regulated by the Financial Conduct Authority (FCA).
- The member's Cash Equivalent Transfer Value will be applied by us to one or more policies which satisfy the requirements of Section 95 (2)(c) of the Pension Schemes Act 1993. Please find enclosed a **screen print from the Pension Schemes Online page showing the Scheme Name and the Pension Scheme Tax Reference (PSTR) number**. Further, we authorise HM Revenue & Customs (HMRC) to give you confirmation or otherwise that the Receiving Scheme is a Registered Pension Scheme.
- We are aware of and have read the Pension Regulator's webpage on pension scams and categorically confirm that the processing of the member's application to acquire transfer credits in the Receiving Scheme is not a pension scam exercise.
- We have received a **Transfer Out Member Schedule** in respect of the Plan.

#### **Part C - Receiving Scheme Details**

Receiving Scheme Name: \_\_\_\_\_

PSTR Number\*: \_\_\_\_\_

Address of Insurance  
Company/Provider: \_\_\_\_\_

\* Please provide documentary evidence.

**Part D - Receiving Scheme Bank Details for BACS Transfer**

Name(s) of Account  
Holder(s):

\_\_\_\_\_

Bank Name:

\_\_\_\_\_

Bank Address:

\_\_\_\_\_

Sort Code:

\_\_\_\_\_

Account Number:

\_\_\_\_\_

**Part E - Declaration**

We confirm that:

- The information contained within this form is correct to the best of our knowledge.
- The Receiving Scheme is capable of accepting the transfer payment and that this will be applied to the above scheme for the benefit of the above member in accordance with the rules thereof.

Signature:

\_\_\_\_\_

Date:

\_\_\_\_\_

Name

(printed):

\_\_\_\_\_

On Behalf of:

\_\_\_\_\_

**The information provided will be processed by Capita for purposes only associated with the ConocoPhillips Pension Plan and will be used in accordance with its policies and the Trust Deed & Rules and the Data Protection Act 1998.**