

Mr P Bennett
Cranfords
48 Chorley New Road
BOLTON
BL1 4AP



6 April 2018

Our Ref: 1S/0929/SOLO SAL/TJP/TC - Please quote this reference in any reply
Direct Dial: 03445 440 602
Email: ssas@rowanmoor.co.uk

Dear Mr Bennett

JD Crouch Executive Pension Scheme

Further to recent correspondence, please find enclosed the Deed which has been signed on behalf of Rowanmoor Trustees Limited and Rowanmoor Executive Pensions Limited. Please return a certified true copy to me once it has been fully executed. Please note the amendment on page one will need to be initialled. We will then issue a letter whereby Rowanmoor Executive Pensions Limited resign as Administrator with effect from the date of the Deed.

Please advise your Administrator ID for HMRC's online service and we will then associate you to the Pension Scheme, notify you so that you can add yourselves and then we will remove ourselves.

Please advise the new bank account details to enable us to close the Scheme's Metro Bank account and transfer the monies held to the new account.

I look forward to hearing from you as soon as possible. If you have any queries please contact me.

Yours sincerely

Tyrone Phillips
Client Portfolio Administrator
SSAS Administration Department

Encs