

Mr P Bennett
Cranfords
48 Chorley New Road
BOLTON
BL1 4AP

RECEIVED
26 FEB 2018

22 February 2018

Our Ref: 1S/0929/SOLO SAL/TJP - Please quote this reference in any reply
Direct Dial: 03445 440 602
Email: ssas@rowanmoor.co.uk

Dear Mr Bennett

JD Crouch Executive Pension Scheme

Further to your letter dated 24 January 2018, I confirm we are not aware of any professional reasons why you should not accept the appointment of Independent Trustee and Scheme Administrator and I enclose the information which you have requested.

In addition, I can confirm the following:

- There have been three transfers received into the Scheme as below:
 - £512.87 received from Prudential 11 March 2016;
 - £54,100.19 received from Prudential 11 March 2016;
 - £26,158.08 received from Prudential 17 March 2016.
- There have been no transfers out of the Scheme;
- There have been no contribution received into the Scheme;
- The Current assets of the Scheme are:
 - Metro Bank account £8,010.21 as at 21 February 2018;
 - Dolphin Loan note £21,340 as at 14 October 2017;
 - Dolphin Loan note £52,690 as at 24 March 2017.
- The member has yet to crystallise their pension savings held within the above scheme.

We trust that you will now prepare a Deed of Removal and Appointment to change the Independent Trustee. We will need to receive a certified copy of this before we formally resign as Administrator.

Rowanmoor Executive Pensions Limited currently prepares the annual Pension Scheme Return (PSR) and the new Administrator will need to take responsibility for this in future. The PSR for the year ended 5 April 2017 has been completed.

Please advise your Administrator ID for HM Revenue & Customs' online service.

continued



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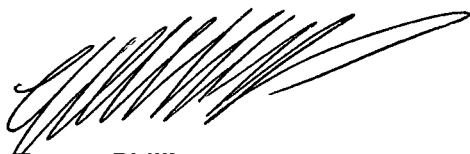


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Bank accounts with our designated bank must all be closed, as these operate under special arrangements which we have with these companies. All other assets in the Scheme will need to be reregistered so that Rowanmoor Trustees Limited is no longer co-owner. The reregistration must be completed within three months of the date of the Deed of Removal and Appointment and after this we will charge for any work in relation to re-registration of assets on a time spent basis with a minimum charge of £50 + VAT.

I look forward to hearing from you shortly. If you have any queries please contact me.

Yours sincerely



Tyrone Phillips
Client Portfolio Administrator
SSAS Administration Department

Encs