Mr PJ Crouch

9 Selina Close

Luton

LU3 3AW

27 February 2018

Dear Mr Crouch,

**Re: Takeover of JD Crouch Executive Pension Scheme**

We are writing to you about your request for Cranfords to takeover the administration duties of your pension scheme.

We have now received all the information about your pension scheme from Rowanmoor and would be grateful if you could sign the enclosed takeover deed and administrator removal letter where indicated. The witness **must not** be somebody who is directly related to you. We have enclosed a reply-paid envelope for the return of the documents.

Once these have been received back from you we will send them to Rowanmoor to formally complete the takeover.

I trust this to be in order, however should you require any further information or have any questions, please do not hesitate to call 0844 410 0037 where a member of the SSAS team will be happy to help.

Yours sincerely,

***Paul Bennett***

***Senior Pension Administrator***