## **Letter of Authority**

Please complete one page for EVERY pension plan you hold.

To: (complete your pension pension) correspondence)	provider details, you should be able to find this information on a recent statement or
Pension Provider Name:	
	ROWANINGOR
Address:	ROUMMOUR HOUSE
	46-50 Captle Street
	SALISBURY SPI 3TS
Policy/Reference Number:	
Current value/transfer	SIS CHARGE CALLO LIVE FEITINGS STORY
value:	
Date of valuation:	
Current value/transfer value:	ROWANIMOUR HOUSE  HIG-SO COLOTHO STREET  SALISBURY SPI 3TS  JO CROCH EXECUTIVE PENSION SCHEME

From: (complete you	ur details)		
Name:	PHILIP CROUCH	Previous Name:	
Address:	9 SELINA CLOSE SUNDON PARK LUTON LUS JAW	Previous Address:	
National Insurance number:	NA 87 68 39 C		
Date of Birth:	15/09/1962		

## Declaration

I hereby give authority to Cranfords (trading style of 03110950 Ltd) to access necessary information in relation to my plan until further notice. I instruct you to provide them with any information they might require in order to investigate and/or carry out the takeover of my SSAS Scheme.

Please also remove any other Third Party Authority from this Pension Scheme with immediate effect.

Name	PHILIP CROUCH		
Signature	a.	Date 29/1/18	



Rowanmoor Rowanmoor House 46-50 Castle Street Salisbury SP1 3TS

29th January 18

Dear Sir/ Madam,

## Re: Pension Takeover - JD Crouch Executive Pension Scheme

Please find enclosed a letter of authority on behalf of the above named pension scheme, signed by the member trustee.

Philip Crouch has requested that we takeover the Administration of his pension scheme and arrange for the removal of Rowanmoor from the trust deed.

Please could you provide us with the following information:

- All Deeds & Scheme Rules / Letters of Resignation / Death Certificates
- Details of all Transfers In and Out, to include any Annuity Purchases
- Scheme Establishment and any new member letters (Letters of Announcement)
- That the scheme is not subject to a de-registration notice and provide a copy of the HMRC approval letter and a screen print of the current scheme details from HMRC online dated within the last 3 months.
- A list of all the assets of the scheme and a copy of the most recent valuation(s)
- A copy of the last 6 months' bank statements
- Where there is property, please provide a copy of the lease and confirmation that any rental payments are up to date
- Copy of the last Annual Review
- Confirmation as to whether any LTA / BCE have taken place

Once this has been received we will arrange for the Deed of Removal to be sent to you for signing.

I trust this to be in order, however should you require any further information or have any questions, please do not hesitate to call 0844 410 0037 where a member of the SSAS team will be happy to help.

Yours sincerely,

**Paul Bennett** Senior Pensions Administrator



0844 410 0037 admin@cranfords.biz www.cranfords.biz