



AMPS
ASSOCIATION OF
MEMBER-DIRECTED
PENSION SCHEMES

Old Mutual Wealth
Old Mutual House
Portland Terrace
Southampton
SO14 7AY

11th November 2017

Dear Sirs

Scheme Name: Jam 300 SSAS
Your Reference: 400048518
Member Name: Mark Hobson

The above named member wishes to transfer their pension held with you into the above named pension scheme that we administer.

Please find enclosed the completed Transfer Out Discharge Form and a copy of the schemes HMRC Registration Certificate. The PSTR number is 00818339RA.

The transfer value should be paid to the scheme bank account details provided below. I can confirm that we are happy to accept the transfer.

Metro Bank
Account Number 23360505
Sort Code 23-05-80
Account Name Jam 300 SSAS – Mark Hobson

If you have any additional requirements please notify me as soon as possible in order to prevent any delays on the transfer, alternatively I look forward to receiving confirmation that the transfer has completed.

Yours sincerely

Cranfords



T: 0844 410 0037 E: admin@cranfords.biz W: www.cranfords.biz



'Cranfords' is the trading style of 3110950 Ltd.(No. 3110950.) Cranfords is registered in England at 48 Chorley New Road, Bolton, BL1 4AP.



TRANSFER-OUT DISCHARGE FORM FOR USE WITH THE COLLECTIVE RETIREMENT ACCOUNT (CRA)

FORM PURPOSE

This form can be used in respect of a CRA to arrange:

- A transfer-out to an eligible Receiving Scheme.
- A transfer to an eligible Receiving Scheme following a Pension Sharing Order.

If you wish to purchase an annuity, please complete the 'Benefit Crystallisation Event Request - applying for an annuity with another provider' form.

IMPORTANT NOTES

- When completing this form you should check the current valuation of the CRA. The valuation will show any deductions we may need to make from the account before we complete the transfer.
- We can only transfer the value of the CRA to the new provider as cash.
- If the CRA is currently in 'capped' or 'flexible' drawdown, and you are receiving income, we may need to delay the transfer until we've completed the final income payment.
- If your address has changed within the last 12 months, we will need proof of the new address. Examples of acceptable documents include recent, original utility bills such as electricity, gas, water or telephone bills (landline only, not mobile)
- If there is an active pension sharing order in place then we will not be able to complete the transfer until the pension share has been completed.

COMPLETING THIS FORM

- Please complete Section A or B, as appropriate.
- Section A of the form must only be completed by the account holder for a transfer-out.
- Section B should only be completed by the former spouse/civil partner* of the account holder following a Pension Sharing Order.
- Section C of the form must be passed to the Receiving Scheme to complete.
- Please use BLOCK CAPITALS only and blue or black ink.
- Please ensure all applicable sections of the form are completed clearly as missing or unclear information will result in a delay in processing or the return of this form.
- A separate form should be completed for each account held.
- This form must be signed as appropriate and sent to **Old Mutual Wealth, Old Mutual House, Portland Terrace, Southampton SO14 7AY**

*As defined by the Civil Partnership Act 2004.

A PERSONAL DETAILS

PART 1

Title ☒ Mr ☐ Mrs ☐ Miss ☐ Other ► please specify

Surname

HOBSON

First name Middle initial(s)

MARK ANTHONY

Address

30 HIBBERD PLACE

LOXLEY

SHEFFIELD Postcode S6 4RF

Date of birth ► dd mm yyyy

28 / 10 / 1963

National Insurance number

NB 22 82 84 D

Enter your client reference number, if known

4 0 0 0 4 8 5 1 8

Telephone number

0710 487015

Email

MA.HOBSON@SKY.COM

Tick/Complete ONE of the following to indicate what you wish to transfer:

OR

All of the uncrystallised funds in my CRA

OR

The following amount from uncrystallised funds in my CRA



£

PART 2 - DISCHARGE AND DECLARATION

I hereby request that Old Mutual Wealth Life & Pensions Limited release the value of investments held under my CRA specified in Section A Part 1 and make payment of the value as an authorised pension transfer to the scheme detailed in Section C Part 1.

I confirm that I am the account holder.

I understand that payment of a pension transfer amount can only be made where the receiving scheme is eligible to receive a pension transfer payment under HM Revenue & Customs rules.

I understand that the payment will not take place until Old Mutual Wealth Life & Pensions Limited receives satisfactory assurances from the Receiving Scheme that it is eligible to receive a pension transfer payment under HM Revenue & Customs rules.

I accept that on full transfers, where applicable, the outstanding Phased Initial Charge will be deducted from the value of the Account and retained by Old Mutual Wealth Life & Pensions Limited. The amount paid as a pension transfer payment will be net of any outstanding Phased Initial Charge.

I declare that payment by Old Mutual Wealth Life & Pensions Limited of the full transfer value shall constitute a full discharge of its obligation to make further payments in respect of the transferred pension funds.

I understand that for partial transfers of uncrystallised funds a minimum amount of £1,000 (plus 1.5 times any outstanding Phased Initial Charge) must be left in uncrystallised funds in the CRA after the payment to the Receiving Scheme.

I understand that I can only transfer the full crystallised funds if the Account only contains crystallised funds.

Signature of Account holder



Date ▶ dd mm yyyy

02 / 11 / 2017

PART 3 - FURTHER COMMENTS

B PENSION SHARING ORDER (TRANSFER OF PENSION CREDIT REQUEST)

This section should be completed by the former spouse/civil partner* to arrange a transfer that has arisen following a Pension Sharing Order.

Member's name

Collective Retirement Account number

FORMER SPOUSE/CIVIL PARTNER* DETAILS

Title

☐ Mr ☐ Mrs ☐ Miss ☐ Other ▶ please specify

Surname

First name

Middle initial(s)

Address

Postcode

Date of birth ▶ dd mm yyyy

02 / 11 / 1980

National Insurance number

AB 12 34 56 78 90

Please enclose the Pension Sharing Order and the decree absolute together with the application form for the receiving scheme stated in Section C Part 1.

Declaration

I hereby request Old Mutual Wealth Life & Pensions Limited to transfer the value of funds to which I am entitled from mentioned Account to the receiving scheme detailed in Section C Part 1. I understand that the Transfer Payment will be made direct to the Receiving Scheme.

Signature of former spouse/civil partner*

Date ▶ dd mm yyyy

02 / 11 / 2017

*As defined by the Civil Partnership Act 2004.

C RECEIVING SCHEME DECLARATION

Section C of the form should be completed by the scheme's trustees or an authorised signatory of the Receiving Scheme. The form should then be returned to Old Mutual Wealth together with the completed Section A or B.

On receipt of the form, and all our requirements, payment will be despatched direct to the Receiving Scheme together with details of the transfer.

A copy of the Receiving Scheme's Pension Scheme Registration document should be submitted with the form.

PART 1 - RECEIVING SCHEME DETAILS

Receiving Scheme name

JAM 300 SSAS

Pension Scheme Tax Registration number (PSTR) ► please enclose a copy of your Registration document

00818339RA

Trustee/Scheme Administrator's name

CRANFORDS

Address

48 CHORLEY NEW ROAD

BOLTON

LANCS

Postcode BL1 4AP

Account reference number

Is the Receiving Scheme a Registered Pension Scheme under Section 2, Part IV, Finance Act 2004, or a Qualifying Recognised Overseas Pension Scheme and willing and authorised to accept pension transfers?

☒ Yes

☐ No

PART 2 - PAYMENT DETAILS

Full details of the funds being transferred will be supplied with payment. Please advise if you require any specific information. Payment of the transfer value will be made by electronic transfer unless you specify that you would prefer to receive a cheque. Please supply your bank account details.

Bank name

METRO BANK

Account name

JAM 300 SSAS - MARK HOBSON

Address

Postcode

Sort code

23-05-80

Account number

23360505

Reference number

HOBSON

Would you prefer to receive a cheque?

☐ Yes

☒ No

Cheque should be made payable to

PART 3 – RECEIVING SCHEME DECLARATION

We confirm that the information supplied is true and correct.

We confirm that we are the authorised trustees of the scheme or are the authorised administrators of the Receiving Scheme.

We confirm that the signatory/signatories below is/are authorised to represent the Receiving Scheme in these matters.

We authorise HM Revenue & Customs and The Pensions Regulator to provide information about the Receiving Scheme to Old Mutual Wealth Life & Pensions Limited

Signature



Date ► dd mm yyyy

11 / 11 / 2017

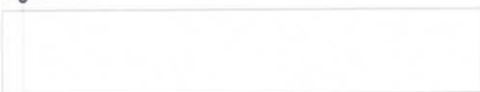
Position

SENIOR ADMINISTRATOR & AUTHORISED SIGNATORY

Print name

EMMA DANE

Signature



Date ► dd mm yyyy

/ / 20

Position

Print name



PART 4 – FURTHER COMMENTS

Old Mutual Wealth

Old Mutual House
Portland Terrace
Southampton
SO14 7AY

www.oldmutualwealth.co.uk

Calls may be monitored and recorded for training purposes and to avoid misunderstandings.

Old Mutual Wealth is the trading name of Old Mutual Wealth Limited which provides an Individual Savings Account (ISA) and Collective Investment Account (CIA) and Old Mutual Wealth Life & Pensions Limited which provides a Collective Retirement Account (CRA) and Collective Investment Bond (CIB).

Old Mutual Wealth Limited and Old Mutual Wealth Life & Pensions Limited are registered in England and Wales under numbers 1680071 and 4163431 respectively. Registered Office at Old Mutual House, Portland Terrace, Southampton SO14 7EJ, United Kingdom. Old Mutual Wealth Limited is authorised and regulated by the Financial Conduct Authority. Old Mutual Wealth Life & Pensions Limited is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Their Financial Services register numbers are 165359 and 207977 respectively. VAT number 386 1301 59.

When printed by Old Mutual Wealth this item is produced on a mixed grade material, which uses a combination of recycled wood or paper fibre from controlled sources and virgin fibre sourced from well managed, sustainable forests.

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AMPS
ADVISOR MEMBER OF
INDEPENDENT
FINANCIAL ADVISERS



PERMITTED INVESTMENTS

- ❖ Cash
- ❖ Stocks and Shares listed or traded on an FCA recognised stock exchange
- ❖ Futures and Options traded on an FCA recognised stock exchange and purchased through a stockbroker regulated by the FCA
- ❖ Unquoted stocks and shares in unconnected companies
- ❖ Regulated Collective Investment Schemes, including unit trusts, open ended investment companies, investment trusts, exchange traded funds and insurance company funds
- ❖ FCA recognised offshore funds
- ❖ Traded endowment policies bought through an FCA regulated broker
- ❖ Structured products
- ❖ Direct investment in UK commercial property
- ❖ UK Real Estate Investment Trusts
- ❖ Genuine Diverse Commercial Vehicles
- ❖ Commercial loans to unconnected parties and SSAS Sponsoring/Participating Employer
- ❖ Deposit Accounts with authorised and regulated financial institutions
- ❖ Gold bullion

Investments NOT accepted

Any investment that would create an unauthorised payment from the pension fund or that would constitute taxable property for purposes of HMRC taxable property regulations governing UK registered pension arrangements. For example most types of direct investment in residential property, works of art, fine wines and diamonds.

We will consider each investment on its own merits to assess whether it may be included within our SSAS arrangement.

The guidance notes are aimed at financial advisers and do not constitute advice. If you are a private investor, you should always seek independent financial advice



t: 0844 410 0037 f: 0844 410 0038 e: admin@cranfords.biz w: www.cranfords.biz

Cranfords is the trading style of the company registered under the number of 3110950 at 1 The Pavilions,
Cranford Drive, Knutsford Business Park, Knutsford, Cheshire WA16 8ZR
and name of 3110950 Limited.

Dated 02 March 2017

Jam 300 SSAS (the "Scheme"): Appointment of Practitioner

Parties

1. **Antony Mcara Knight** ("the Trustees") of 213 Providence Road, Sheffield, S6 5BH
2. **Pension Practitioner .Com Limited** ("the Pension Practitioner") of Daws House, 33-35 Daws Lane, London, NW7 4SD
3. **Antony Mcara Knight** ("the Administrator") of 213 Providence Road, Sheffield, S6 5BH

Introduction

(A) The General Trustees are the present trustees of the Scheme (the "Trustees").

(B) All of the General Trustees are resident in the United Kingdom.

Operative Provisions

- 1 The General Trustees, and the Administrator (in acting in their capacities), appoint the Pension Practitioner as their agent and to act as practitioner on their behalf, in connection with any matters within the responsibility of HMRC and to view information held on the HMRC Pension Scheme Service in relation to the Scheme, and to do any other thing whatsoever in connection with or incidental to:
 - 1.1 (in respect of any period up to and including 5th April 2006) the discharge of all duties relating to the Scheme which are imposed on them as administrator and/or maintenance of the approval of the Scheme under Chapter I of Part XIV of the Income & Corporation Taxes Act 1988;
 - 1.2 (in respect of any period from and including 6th April 2006) the discharge of all duties relating to the Scheme which are imposed on the scheme administrator and/or the maintenance of the registered status of the Scheme under Part 4 of the Finance Act 2004.
- 2 The provisions of this appointment have effect on and from its date.

SIGNED as a deed, and delivered when dated,
by **Pension Practitioner .Com Limited**
acting by

Authorised Signatory : *MARI*
Name : *MARI ALLEE*

Authorised Signatory : *B. M. DAVES*
Name : *BRAD DAVES*

SIGNED as a deed, and delivered when dated,
by *[Signature]* (signature)
Antony Meara Knight ("the Trustees") in
the presence of:

Witness Signature : *[Signature]*
Name : *JOHN WORDSWORTH*
Address : *14 STERLEY AVENUE*
SHALFORD
S8 0BG

SIGNED as a deed, and delivered when dated,
by *[Signature]* (signature)
Antony Meara Knight ("the Administrator")
in the presence of:

Witness Signature : *[Signature]*
Name : *JOHN WORDSWORTH*
Address : *14 STERLEY AVENUE*
SHALFORD
S8 0BG