HM Revenue and Customs

Pensions Schemes Services

BX9 1GH

Date: 25 June 2021

Dear Mr Bhandal,

**Jenspot SSAS  
Your Ref: APSS530**

**SRN: S0000005970**

Thank you for your letter dated 02 June 2021. Please find below the requested information to assist with the registration of Jenspot SSAS. **I note that on HMRC online, there is an error in the scheme name and it is showing as JenspotSSAS, can this be corrected please?**

1. Please find enclosed a copy of the scheme rules. I can confirm that there have been no executed amendments to the rules.
2. Please find enclosed a signed and dated copy of the Trust Deed establishing the scheme. There have been no amendments made to that deed.
3. RC Administration Limited is the only administrator of the scheme.
4. Please find enclosed a copy of the resolution appointing RC Administration Limited to act as the Registered Administrator for the scheme.
5. The scheme has no bank account at present. The trustees will require evidence confirming that the scheme has been tax registered before an account can be opened.
6. The scheme is intended to have one member. Please see the member details below:

Jennifer Irene Lynch

Address: 3 St. Johns Road, Ascot, SL5 7NQ

NI Number: WK176908D

Phone Number: 07970604545

1. The scheme is being set up for the one member listed above who is the director of the sponsoring employer. The Trustee does not anticipate any more members joining the scheme. The scheme will not be marketed. There are no introducers involved.
2. The investments are split into 3 different types. Half a business property rented by ML&S Martin Lynch & Sons Limited worth £500K. A principal employer loan to ML&SMartin Lynch & Sons of approximately £285K and balance cash in bank.
3. At the end of the first yes, the projected fund value will be around £900K.
4. The scheme will not be offered for auto enrolment.
5. Employer adhered to the scheme:

Employer Full Name: M J Lynch & Sons Limited

Address: 2nd Floor, Nucleus House, 2 Lower Mortlake Road, Richmond, TW9 2JA

Phone Number: 01932 571 600

Number of people employed: 1

Registered for tax with HMRC: Yes

PAYE Ref: 120/WE29486

VAT Ref: N/A

Corporation Tax Reference: 2693615082

Partnership Tax Reference: N/A

Self-assessment tax reference: N/A. Employer is not an individual

1. N/A
2. Scheme Trustees:

Jennifer Irene Lynch

Address: 3 St. Johns Road, Ascot, SL5 7NQ

NI Number: WK176908D

Phone Number: 07970604545

The trustee mentioned above is also the scheme member.

Scheme Administrator:

RC Administration Limited

Company Number: 12409200  
Company Address: 1a Park Lane, Poynton, Stockport, England, SK12 1RD

Contact number:  0330 311 0088

RC Administration Limited, which I am a director of, is a SSAS administration company.

I have performed scheme administration work for several years and I have the required pensions knowledge to act in this capacity. I am also registered as scheme administrator under ID number: A0150724.

Accountant Details

The Trustee has appointed the following accountant:

Nicola Spoor FCCA ACA

White Hart Associates (London) Limited

Address: 2nd Floor Nucleus House, 2 Lower Mortlake Road, Richmond, TW9 2JA

Office phone number: 0208 878 8383

Should you require any further information, please advise me accordingly.

Yours sincerely,

David Nicklin (CERT PFS)  
Director

For and in behalf of RC Administration Limited

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