

Date: 9th June 2021

RESOLUTION for the Trustees of the JOEL 2 VS25-27 PENSION SCHEME

Under 11.4 of the Scheme Rules, the Trustees may appoint a person or firm to either act alongside or replace entirely the existing Scheme Administrator, provided that the person or firm satisfies the criteria in section 270(2) of the Act at all times. RC Administration Limited of 1a Park Lane, Poynton, Stockport, England, SK12 1RD are the present registered administrators to the Scheme.

It is resolved that:

- 1) The Trustees appoint Stephen Heath to act as the Registered Administrator for the Scheme with immediate effect, replacing RC Administration Limited. RC Administration Limited are released from all duties, obligations and responsibilities imposed on the Scheme Administrator by the Scheme's rules and prevailing legislation as of the date of this Resolution, and will be removed as the registered administrator for the Scheme as soon as practically possible.
- 2) RC Administration Limited have waived the requirement to be provided 30 days written notice before the cessation of their duties as scheme administrator as evidenced by their signature on this Resolution.
- 3) The Trustees will appoint RC Administration Limited to provide general administration support in order that the Trustees and Stephen Heath may satisfy the requirements needed for the tax maintenance of the Scheme.
- 2) Stephen Heath is satisfied, and is authorised to declare, that:
 - The Scheme meets all the criteria to continue as a registered pension scheme under Finance Act 2004 and in particular, was established for the purpose of providing benefits in respect of persons listed at section 150 Finance Act 2004.
 - The instruments or agreements by which this pension scheme is constituted do not directly or indirectly entitle any person to unauthorised payments. In addition, the way in which the pension scheme is to be administered will not knowingly entitle any person to unauthorised payments.
 - There are no reasonable grounds for which they would not be deemed a fit and proper person to act as the Registered Administrator for the Scheme.
 - They understand that as Scheme Administrator they are responsible for discharging the functions conferred or imposed on the Scheme Administrator of the pension scheme by Finance Act 2004, and that they intend to discharge those functions at all times, whether resident

in the United Kingdom or another EU member state or non-member EEA state. They understand that they may be liable to a penalty and the pension scheme may be de-registered if they fail properly to discharge those functions. They understand that they may be liable to a penalty and the pension scheme may be de-registered if a false statement is made on this application, or in any information they provide in connection with this application, and that false statements may also lead to prosecution.

- 3) The Scheme Administrator is further authorised to make such necessary declarations and provide ongoing reporting requirements in order to maintain the tax integrity of the Scheme.
- 4) Electronic signatures adopted in accordance with Electronic Signatures Regulation 2002 (SI 2002 No. 318), whether digital or encrypted, by any and all the parties included in this document are intended to authenticate this document and shall have the same force and effect as manual signatures.
- 5) Delivery of a copy of this document contemplated hereby bearing an original or electronic signature by electronic mail in portable document format (.pdf) form, or by any other electronic means intended to preserve the original graphic and pictorial appearance of a document, will have the same effect as physical delivery of the paper document bearing an original or electronic signature.

Signed by Stephen Heath:

Signed by Trisha Theodore-Heath:

Signed for RC Administration Limited