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Gavin Signed as requested.

Kindrepards, Patricia Lancaster

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# John Dingle Project Planning Ltd Retirement Benefits Scheme

Extract from the Minutes of a Meeting of the Board of Directors of the Company

held on 30 March 2011

Present :
PATRICIA LANCASTER (Chair)
JOHN DINGLE

## 1 Quorum

The Chair noted that:

- 1.1 the Meeting had been properly convened and a quorum was present; and
- 1.2 no Director at the Meeting was for any reason disqualified from voting at the Meeting or forming part of the quorum.

## 2 Business of the Company

- 2.1 The Chair reminded the Meeting that the Board had recently concluded that the Company had paid a pension contribution to the John Dingle Project Planning Ltd Retirement Benefits Scheme ("the Scheme") of £30,000.
- 2.2 The trustees and Company for the Scheme had appointed Pension Practitioner. Com Limited to act as their agent and under guidance given by Pension Practitioner Com ("the Practitioner") had paid a further payment to the Scheme of £70,000. The purpose of this meeting was to formally record how that payment should be applied.

#### 2.3 The Board noted that:

The trustees and the Company acting in their capacities had executed an amending trust deed and rules; which created a general account to meet future pension liabilities that may fall due.

### It was resolved that:

3.1 The Company's contribution of £70,000 would be allocated to the general account of the Scheme pursuant to the governing trust deed and rules, until such time that the Company directed the Practitioner how the payment should be applied to the members accounts.

Close

There being no further business, the Chair declared the Meeting closed.

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