

Managing Trustees' Agreement

We, being the Managing Trustees of the

JOHN DINGLE PROJECT PLANNING LTD Retirement Benefits Scheme,
agree to the disposal of: (address of property) LAND AND BUILDINGS AT
HOLLYHURST, SYDENHURST LANE, CHIDDINGFOLD

Declaration

and declare that:

- We are acting in accordance with written professional advice obtained in relation to this transaction.
- All relevant information has been provided and is true to the best of our knowledge and belief.
- We understand that we are fully responsible for ALL disbursements, legal fees, valuation fees, tax charges and any other fees or charges incurred by the scheme in this matter, even if the property disposal does not proceed, irrespective of the reason.
- The proposed property disposal has been/will be negotiated on normal commercial terms and in accordance with HMRC rules for authorised investment transactions as detailed in this guide.

All members/Managing Trustees must sign below:

Name	Signature	Date
<u>JOHN EDWARD DINGLE</u>		
<u>PATRICIA TERESA LACASTER</u>		

Please note: Any Managing Trustees who are not members must also sign above. Please return this agreement to STS Department, Friends Life Centre, P.O. Box 64, Bristol, BS5 5FW.

FRIENDS LIFE SMALL SELF ADMINISTERED SCHEME – PROPERTY DISPOSAL GUIDE

This information is required **PRIOR TO EXCHANGE OF CONTRACTS**

Property Sale Questionnaire

Name of scheme	JOHN DINGLE PROJECT PLANNING LTD	Retirement Benefits Scheme
Please complete as fully as possible, and return to Suntrust Limited, STS Department, Friends Life Centre, P.O. Box 64, Bristol, BS5 5FW.		
Property address	LAND AND BUILDINGS AT HOLLYHURST, SYDENHURST LANE, CHIDDINGFOLD	
Name and address of the solicitor who will act for the pension scheme trustees	MADLINE JAMES DOWNS SOLICITORS LLP, THE TANNERS, 75 MEADOW, GODALMING, SURREY, GU7 3HS	
Who is buying the property?		
What is the buyer's connection to the scheme, its members or the employer? (Please delete as appropriate and provide details of the connection)	No connection/employer participating in the scheme/associated company/scheme members/other connected parties	
Are there any special agreements e.g. part sale, lease surrenders etc?		
What is the sale price (excluding VAT)?		
Is VAT being charged on the sale of the property? (VAT)?	YES / NO	
Title number of the property (available from the land registry title)		
Other items to be returned to Suntrust Limited (tick if attached):		
Appointment of solicitor letter (if not previously appointed),		
Managing Trustees' Agreement form		
An independent professional report of the property's open market value (where the purchaser is a connected party).		