



**HM Revenue
& Customs**

Kaysted Limited
Pension Practitioner Com
DAWS HOUSE
33-35 DAWS LANE
LONDON
NW7 4SD

000024

Debt Management
HMRC
DMB 430
BX5 5AB

Phone 03000 590193

Fax 03000 545904

Web www.gov.uk

Date 6 December 2016
Our ref 00428451RM

Dear Sir or Madam

The Pension Scheme Service (TPSS)

Our records show that you have not paid your Pension Scheme Service (Sanction, Accounting for Tax, Penalty) charge relating to the scheme details below. This is now due and payable.

Pension scheme name	Kaysted Directors Pension Scheme
Pension Scheme Tax reference	00428451RM
Amount due (including interest to date)	£18,323.92

How to pay.

You can pay by:

- debit card
- credit card
- Direct Debit
- internet and telephone banking

Please phone the above number to pay now.

For more details on how to pay, go to www.hmrc.gov.uk/payinghmrc

Alternatively, you can pay electronically using the following bank details:

Account name	HMRC
Sort code	08-32-10
Account number	12001020

If you need to pay by post, make your cheque payable to 'HM Revenue & Customs only' followed by your reference number. Send it to:

Information is available in large print, audio and Braille formats.
Text Relay service prefix number – 18001



HM Revenue & Customs
Victoria Street
Shipley
BRADFORD
BD98 1YY.

If you have recently paid thank you if not, please act now.

Particulars	Charge reference	Amount
TPSS Scheme Sanction	XXR00000092483	£18,323.92
This amount is due within 14 days from the date of issue of this letter shown above		Total £18,323.92

If you contact us, we can deal with you more quickly if you quote our reference number and provide a daytime phone number.

Yours faithfully

Mrs.A.Thevarajan
Debt Management Officer

To find out what you can expect from us and what we expect from you go to www.gov.uk/hmrc/your-charter and have a look at 'Your Charter'.