

**SSAS Takeover questionnaire**

Telephone: 0800 634 4862 Fax: 020 8711 2522 Email: info@pensionpractitioner.com

Name of Scheme THE KEITH TRUBSHAW SSAS  
Name of Company/  
Employer creating the Scheme ENERGY CONTROL & OPTIMISATION LTD  
Serving Address for  
Pension Correspondence MARINDIN COTTAGE  
CHESTERTON, BRIDGNORTH  
SHROPSHIRE WV15 5NX  
Telephone Number 01746 783525  
Contact Name KEITH TRUBSHAW  
Email Address K.Trubshaw@Googlemail.com

**HMRC and The Pensions Regulator**

HMRC Pension Scheme  
Tax Reference (PSTR) 00797031RP  
Government Gateway User ID 740202039459  
Password smartcar 123.  
The Pensions Regulator  
Scheme Reference (PSR) 00797031RP  
Scheme Key A0124222

**Accountant Details**

Name of the Company SILVER & CO  
Contact Name PAUL SILVER  
Telephone Number  
Email Address  
Address 16 ST JOHN ST  
BRIDGNORTH SHROPSHIRE  
WV15 6AG

**2 SSAS Takeover questionnaire**

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**Financial Advisor Details**

Name of the Company

Contact Name *MARA HEYS.*

Telephone Number

Email Address

Address

**Chequers Wealth Management Ltd**  
10a Chequers Yard, St Johns Street  
Bridgnorth, Shropshire  
WV15 6AG  
Tel/Fax: 01746 768479  
info@chequersweath.co.uk

**Current Administrator / Professional Trustee Details (Outgoing Trustee)**

Name of the Company

Contact Name

Telephone Number

Email Address

Address

**Continuing Trustees**

**Trustee 1** Title (Mr, Miss, Mrs)

Forename(s) *KRITH*

Surname *TRUBSHAW*

Date of Birth *18.10.55*

Proposed Retirement Date *17/10/2020*

National Insurance Number *YY 76 66 08 B*

Home Address *14 ST JOHN ST, BRIDGNORTH SHROPSHIRE WV15 6AG*

Is this Trustee also a Member?

☒ Yes ☐ No

**3 SSAS Takeover questionnaire**

Telephone: 0800 634 4862 Fax: 020 8711 2522 Email: info@pensionpractitioner.com

**Trustee 2** Title (Mr, Miss, Mrs)

Forename(s)

Surname

Date of Birth

Proposed Retirement Date

National Insurance Number

Home Address

Is this Trustee also a Member?

☐ Yes ☐ No**Trustee 3** Title (Mr, Miss, Mrs)

Forename(s)

Surname

Date of Birth

Proposed Retirement Date

National Insurance Number

Home Address

Is this Trustee also a Member?

☐ Yes ☐ No**Trustee 4** Title (Mr, Miss, Mrs)

Forename(s)

Surname

Date of Birth

Proposed Retirement Date

National Insurance Number

Home Address

Is this Trustee also a Member?

☐ Yes ☐ No

01746 768479



## SSAS Takeover questionnaire

**Trustee 5** Title (Mr, Miss, Mrs)

Forename(s)

Surname

Date of Birth

Proposed Retirement Date

National Insurance Number

Home Address

Is this Trustee also a Member?

☐ Yes ☐ No

**Trustee 6** Title (Mr, Miss, Mrs)

Forename(s)

Surname

Date of Birth

Proposed Retirement Date

National Insurance Number

Home Address

Is this Trustee also a Member?

☐ Yes ☐ No

When returning this form we require the following:

- A copy of the original Trust Deed and Rules and all subsequent amendment Deeds.
- Most recent scheme accounts

Please return this form to:  
[info@pensionpractitioner.com](mailto:info@pensionpractitioner.com)

Alternatively, post this form to:  
Pension Practitioner .Com  
Daws House  
33-35 Daws Lane  
London NW7 4SD

Signed

Name

Date

Signed

Name

Date



AUTHORITY INSTRUCTION

From:  
The Trustees of

KEITH TROBshaw SSAS

Trustee Bank  
Account

Name of  
Bank:

Cater Allen

Address:

Brindle Road

Bootle

L30 4 CB

Account  
Number:

55739969

Sort Code:

16 57 10

Trustee Bank  
Account

Name of  
Bank:

Address:

Account  
Number:

Sort Code:

Please initial :



Investment  
Account

Account  
Manager:

Address:

Policy  
Number:

Investment  
Account

Account  
Manager:

Address:

Policy  
Number:

Authority is given to :

Pension Practitioner .Com Limited  
Daws House  
33-35 Daws Lane  
London  
NW7 4SD

To be provided with information relating to the bank accounts and investments stated on this authority held  
by the Trustees as may be reasonably requested from time to time.

Trustee Signature:




Trustee Signature:

Date: 12-7-13

Date:

HM Revenue & Customs: Pension Schemes

https://pensionschemes.hmrc.gov.uk/psa/NoticeDetails.aspx



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Notice Details

Energy Control and Optimization

Keith Trubshaw

Marindin Cottage

Chesterton

Bridgnorth

United Kingdom

W15 5NX

Pension Schemes Services

Yorke House

Castle Meadow Road

Nottingham

NG2 1BG

Tel: 0845 600 2622

Monday to Friday 09.00 - 17.00

Fax: 0115 974 1480

ACKNOWLEDGEMENT OF REGISTRATION FOR TAX RELIEF AND EXEMPTIONS

The Keith Trubshaw SSAS has been registered by HM Revenue & Customs (HMRC) on **06/03/2013**. Tax relief and exemptions are due from this date.

Your Pension Scheme Tax Reference (PSTR) is **00797031RP**. You should use this when you want to view the scheme details online and in all future communications with HMRC.

HMRC may carry out checks to ensure that the conditions to be a registered pension scheme for tax relief and exemptions are met and continue to be met.

Pension Cert 1

IMS 08/05

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Signed in as nickpross@ssaspensioninfo.co.uk...

Settings

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HM Revenue & Customs

28

10:38

#### 4 SSAS Takeover questionnaire

 Telephone: 0800 634 4862 Fax: 020 8711 2522 Email: [info@pensionpractitioner.com](mailto:info@pensionpractitioner.com)
**Trustee 5** Title (Mr, Miss, Mrs)

Forename(s)

Surname

Date of Birth

Proposed Retirement Date

National Insurance Number

Home Address

Is this Trustee also a Member?

☐ Yes ☐ No

**Trustee 6** Title (Mr, Miss, Mrs)

Forename(s)

Surname

Date of Birth

Proposed Retirement Date

National Insurance Number

Home Address

Is this Trustee also a Member?

☐ Yes ☐ No

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 Daws House  
 33-35 Daws Lane  
 London NW7 4SD

Signed

Signed

Name

Name

Date

Date



Dated 19/3/2013

**Keith Trubshaw SSAS (the 'Scheme'): Appointment of Administrator and Practitioner**

Parties

1. **Keith Trubshaw** ("The Trustees") of 14 St Johns Street, Bridgnorth, WV15 6AG
2. **Pension SSAS Solutions** ("The Pension Practitioner") of Pinnacle House, 2 Rectory Road, Hadleigh, Essex, SS7 2ND
3. **Energy Control and Optimization Ltd** ("The Administrator") of The Hollies, 16 St Johns Street, Bridgnorth, Shropshire, WV15 6AG

Introduction

(A) The General Trustees are the present trustees of the Scheme (the 'Trustees').

(B) All of the General Trustees are resident in the United Kingdom.

Operative Provisions

- 1 In accordance with section 611AA of the Income & Corporation Taxes Act 1988 the Trustees appoint the Administrator to be the administrator of the scheme for the purposes of (and to be responsible for the discharge of all duties relating to the Scheme which are imposed on the administrator under) Chapter I of Part XIV of that Act.
- 2 The Administrator accepts such appointment for the purposes of Part 4 of the Finance Act 2004.
- 3 The General Trustees, and the Administrator (in acting in their capacities), appoint the Pension Practitioner as their agent and to act as practitioner on their behalf, in connection with any matters within the responsibility of HMRC and to view information held on the HMRC Pension Scheme Service in relation to the Scheme, and to do any other thing whatsoever in connection with or incidental to:
  - 3.1 (in respect of any period up to and including 5<sup>th</sup> April 2006) the discharge of all duties relating to the Scheme which are imposed on them as administrator and/or maintenance of the approval of the Scheme under Chapter I of Part XIV of the Income & Corporation Taxes Act 1988;
  - 3.2 (in respect of any period from and including 6<sup>th</sup> April 2006) the discharge of all duties relating to the Scheme which are imposed on the scheme administrator and/or the maintenance of the registered status of the Scheme under Part 4 of the Finance Act 2004.
- 4 The provisions of this appointment have effect on and from its date.

SIGNED as a deed, and delivered when dated,  
by **Pension SSAS Solutions** acting by

Authorised Signatory :

Name : George Frost



Authorised Signatory :

Name : Mark Darby



SIGNED as a deed, and delivered when dated,  
by **Energy Control and Optimization Ltd**  
acting by

Director

Signature:

Name :




K. TRUBSHAW

Witness

Signature:

Name :

Address :

  
PAUL SMITH  
12 WENTWORTH DRIVE  
AQUEDUCT  
TELFORD TF4 3SS

SIGNED as a deed, and delivered when dated,

by



(signature)


**Keith Trubshaw** in the presence of:

Witness

Signature:

Name :

Address :

  
PAUL SMITH  
12 WENTWORTH DRIVE  
AQUEDUCT  
TELFORD TF4 3SS

Dated: 19/3/2013

Trust Deed

establishing the

**Keith Trubshaw SSAS**

## Parties

- 1 **Energy Control and Optimization Ltd** (company number **07612628**) (in this deed called the 'Principal Employer') of The Hollies, 16 St Johns Street, Bridgnorth, Shropshire, WV15 6AG
- 2 **Keith Trubshaw** (in this deed called the 'Trustees') of 14 St Johns Street, Bridgnorth, WV15 6AG

## Recitals

- (A) The Principal Employer wishes to establish a pension scheme to be known as **Keith Trubshaw SSAS** (in this deed called the 'Scheme') intended to qualify as a registered pension scheme for the purposes of Part 4 of the Finance Act 2004.
- (B) The Trustees have agreed to be the trustees of the Scheme.


## Operative provisions


- 1 The Principal Employer establishes the Scheme and appoints the Trustees as the first trustees of the Scheme.
- 2 The Scheme shall be governed by the attached Rules, PROVIDED THAT:
  - 2.1 the power in Rule 3.1 (Power of Amendment) may be exercised by the Principal Employer
  - 2.2 the power in Rule 4.1 (Appointment and Removal of Trustees) may be exercised by deed by the Principal Employer.
- 3 The provisions of this deed shall have effect on and from its date.


IN WITNESS OF WHICH this document is executed as a deed and is delivered on the date stated above.

SIGNED as a deed, and delivered when dated, by  
**Energy Control and Optimization Ltd** acting by

Director      Signature :   
Name        : K. TRUBSHAW

Witness      Signature :   
Name        : PAUL SMITH  
Address    : 12 WENTWORTH DRIVE  
              AQUEDUCT  
              TELFORD TF4 3SD

SIGNED as a deed, and delivered when dated, by  (signature)  
**Keith Trubshaw** in the presence of:

Witness      Signature :   
Name        : PAUL SMITH  
Address    : 12 WENTWORTH DRIVE  
              AQUEDUCT  
              TELFORD TF4 3SD