

ReAssure Ltd
Windsor House
Telford Centre
Telford
Shropshire
TF3 4NB

24/02/2021

Dear Sirs,

Policy Number: 2296823001

Member Name: Stephen Alexander Kennedy

DOB: 17-02-1967

NI Number: NM752429C

I refer to your letter dated 20th December 2020 to Mr Kennedy and the outstanding items that you require before proceeding with the transfer.

I am aware that that Mr Kennedy has been in direct contact with your office with regards to the missing questionnaire you require him to complete and I hope that the questionnaire is on its way to Mr Kennedy.

To address the remaining matters, Mr Kennedy is employed by C M S Tools Limited. I enclose his last payslip as evidence of employment and a deed of appointment as evidence of participation of C M S Tools Limited in the scheme.

As far as the registration with HMRC is concerned, we were a bit confused by your comment. Registering a pension scheme with HMRC is done for the purposes of registering for tax relief and exemptions, which the previously provided correspondence from HMRC has confirmed in this case. HMRC do not register a scheme outside of this. I enclose another copy of this letter for your convenience.

I trust that this covers the remaining requirements.

Yours faithfully

David Nicklin
Director
For and in behalf of
RC Administration Limited
Enc.