**Private and Confidential**

Mr Kevan Hampton  
Kevan Hampton Enterprises Pension Scheme

17 Pendennis Park

Bristol

Avon

BS4 4JL

20 October 2015

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| Dear Trustee,  **Kevan Hampton Enterprises Pension Scheme**  We write to advise you that due to your pension scheme bank account being out of funds we are unable to collect our fees for pension scheme administration services.  Please note that the outstanding amount is now £228 incl. VAT.  We have advised you of this previously; however, no contact has been made to discuss this matter.  We have attached a new Direct Debit for completion should you wish to use an alternative bank account for the settlement of our fees.  Please note that if this is not resolved by 03 November 2015, we may have no choice but to resign as Practitioner of your scheme. |

Yours faithfully,

Accounts Dept

**For Pension Practitioner .Com**

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