

HM Revenue and Customs  
Pensions Schemes Services  
BX9 1GH

Date: 21/12/2021

Dear Mr Bhandal,

**LCH Cleaning Ltd SSAS**

**Your Ref: APSS530**

**SRN: S0000006941**

Thank you for your letter dated 29<sup>th</sup> November 2021. Please find below the requested information to assist with the registration of LCH Cleaning Ltd SSAS.

1. Please find enclosed a copy of the scheme rules. I can confirm that there have been no executed amendments to the rules.
2. Please find enclosed a signed and dated copy of the Trust Deed establishing the scheme. There have been no amendments made to that deed.
3. The scheme has no bank account at present. The trustees will require evidence confirming that the scheme has been tax registered before an account can be opened.
4. The scheme is intended to have one member. Please see the member details below:

Liza Claire Harrison

Address: 15 Sycamore Close, Stratford Upon Avon, Warwickshire, CV37 0DZ

NI Number: NW219199D

Phone Number: 07968 777 349

5. The scheme is being set up for the one member listed above who is the director of the sponsoring employer. The Trustee does not anticipate any more members joining the scheme. The scheme will not be marketed. There are no introducers involved.
6. The scheme proposes to invest in commercial property, of which the Trustee has commercial knowledge. The Trustee is currently searching for a suitable commercial

property. A business plan will then be put in place, once a suitable commercial property has been sourced, and once the scheme has been tax registered. A cash balance will be held in short term cash deposits. The scheme applies for the tax registration for the retirement benefits for Liza Harrison.

7. The projected fund value at the end of the first year of the pension scheme's existence will depend upon whether a suitable commercial property has been sourced. Until then, an approximate fund value would be the cash in short term deposits of approximately £200,000.00. The Trustee would be working towards an average of 8% increase return on a yearly basis.

8. The scheme will not be offered for auto enrolment.

9. Employer adhered to the scheme:

Employer Full Name: LCH Cleaning Ltd  
Address: 15 Sycamore Close, Stratford-Upon-Avon, England, CV37 0DZ  
Phone Number: 07968 777 349  
Number of people employed: 0  
Registered for tax with HMRC: Yes  
PAYE Ref: Exempt  
VAT Ref: Exempt  
Corporation Tax Reference: 92158 01321  
Partnership Tax Reference: N/A  
Self-assessment tax reference: N/A. Employer is not an individual.

10. N/A

11. Scheme Trustees:

Liza Claire Harrison  
Address: 15 Sycamore Close, Stratford Upon Avon, Warwickshire, CV37 0DZ  
NI Number: NW219199D  
Phone Number: 07968 777 349

The trustee mentioned above is also the scheme member.

Scheme Administrator:

RC Administration Limited  
Company Number: 12409200  
Company Address: 1a Park Lane, Poynton, Stockport, England, SK12 1RD  
Contact number: 0330 311 0839  
Email: [info@rcadministration.com](mailto:info@rcadministration.com)  
Role: Registered Administrator

RC Administration Limited, which I am a director of, is a SSAS administration company. I have performed scheme administration work for several years and I have the required pensions knowledge to act in this capacity. I am also registered as scheme administrator under ID number: A0150724.

Accountant Details:

Kate Bennett  
Kate Bennett Accountancy Services  
Company Address: 32 Church St, Hampton Lucy, Warwick CV35 8BE, United Kingdom  
Contact number: 0333 577 9006  
Email address: [kate@katebennett.co.uk](mailto:kate@katebennett.co.uk)

This is the only scheme we have been asked by the Trustee to set up.

Please also find enclosed a recent company bank statement. The accountant will send a letter in due course to confirm that the company is trading.

Should you require any further information, please advise me accordingly.

Yours Sincerely,

*David Nicklin*

David Nicklin (CERT PFS)  
Director  
For and in behalf of  
RC Administration Limited  
Enc.