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UK Administration Centre: 48 Chorley New Road, Bolton BL1 4AP

Hornbuckle  
Tyman House  
42 Regent Road  
Leicester  
LE1 6YJ

9<sup>th</sup> July 2018

Dear Sirs

**Scheme Name:** Langold SSAS  
**Your Reference:** YOUALL01  
**Member Name:** Allan Reginald Michael Young

The above-named member wishes to transfer their pension held with you into the above-named pension scheme that we administer.

Please find enclosed the completed Transfer out Form and a copy of the schemes HMRC Registration Certificate. The PSTR number is 00834577RV.

Please note that the Transfer is to be in-specie. Please ensure that all assets are re-registered into the name of 'David Thompson, Lynne Thompson, and Allan Reginald Michael Young as Trustees of Langold SSAS'.

The transfer value should be paid to the scheme bank account details provided below. I can confirm that we are happy to accept the transfer.

Allied Irish Bank (GB)  
Account Number 04919088  
Sort Code 23-83-96  
Account Name Langold SSAS  
Ref: AYoung/Langold

If you have any additional requirements please notify me as soon as possible in order to prevent any delays on the transfer, alternatively I look forward to receiving confirmation that the transfer has completed.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Emma Dane', written over a circular stamp or seal.

**Emma Dane**  
**Senior Pensions Administrator**

# Transfer Out Form

## Form reference H117

Complete this form if you want to transfer all or part of your Hornbuckle plan to a UK registered pension scheme.

You must complete sections 1 to 4 and the Appendix.

The administrator / provider of the receiving scheme must complete section 5.

If you are receiving a pension income from your Hornbuckle plan we will stop income payments as soon as possible once we receive this form.

### Quick actions:

[CLEAR](#)

[PRINT](#)

## 1. Member details

Forename(s)

Allan Reginald Michael

Surname

Young

Date of birth

0 5 0 6 5 2

Hornbuckle plan number

YOUALLO1

Email

## 2. Transfer details

### 2.1 Receiving Scheme Details

Plan/Member reference

No individual reference within SSAS

Scheme administrator/provider

Pension Practicioners

Postcode

BL1 4AP

Scheme name

Langold SSAS

Address

48 Chorley New Road  
Bolton

### 2.2 Transfer options

Are you making a full or partial transfer from your Hornbuckle plan?

Full



Partial

Will the transfer be in cash only, or include the transfer of assets?

Cash only

Cash and assets



How would you like us to transfer any cash amount held in your Hornbuckle plan to the receiving scheme?

CHAPS

BACS



For Bank of Scotland accounts only, any payment will be made by Faster Payments Service (FPS). This is free of charge and takes one working day.

If you require us to sell any or all of the investments held in your Hornbuckle plan (to make a cash transfer), you will need to complete a copy of H114 Investment Sale Form.

If you require us to sell a property held in your Hornbuckle plan you will need to complete a copy of H303 Property Sale Form.

### 3. Reason for transfer

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Please tell us your primary reason for transferring your pension benefits to another pension provider

Simpler requirements

Require greater  
investment flexibility

Annuity purchase

Cost



Service

None of the above

Have you sought financial advice in connection with this transaction?

YES

NO

If 'NO' has been selected you accept and acknowledge the risks in not seeking advice.

### 4. Member declarations

Please accept this as my instruction to transfer the benefits of my Hornbuckle plan to the scheme detailed in section 2.1 of this form.

I declare that the scheme named in section 2.1 of this form is a registered pension scheme for the purposes of Chapter 2 of Part 4 of the Finance Act 2004.

I agree to indemnify The Hornbuckle Mitchell Group Limited and Hornbuckle Mitchell Trustees Limited against any tax charge, penalty or other loss in the event that the scheme named in section 2.1 of this form is not a registered pension scheme.

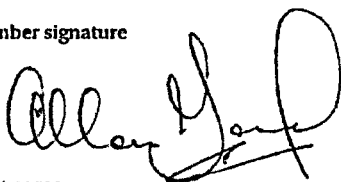
I acknowledge that the administrator / provider of the receiving scheme has confirmed that they can accept the assets to be transferred to them as detailed in the Appendix to this form.

I acknowledge and agree that the transfer of the benefits of my Hornbuckle plan is subject to the deduction of the fees set out in the Fee Schedule for the plan.

I authorise The Hornbuckle Mitchell Group Limited to share any information about my Hornbuckle plan with the administrator / provider of the receiving scheme in relation to the transfer of my benefits.

I authorise Hornbuckle Mitchell Trustees Limited and the Bank of Scotland / Cater Allen Private Bank / Butterfield Private Bank to close my plan bank account and transfer the remaining cash balance to the account detailed in section 5.2 once so instructed by The Hornbuckle Mitchell Group Limited

Member signature



Print name

Allan Young

Date

0 6 0 7 1 6

### 5. Receiving scheme details

#### 5.1 Basic scheme details

Administrator/Provider name

PENSION PRACTITIONER.

Address

48 Chorley New Road  
BOLTON

Postcode

BL1 4LP

Scheme name

Langold SSAS

Plan/Member reference

No member reference

PSTR number

008 345 77RV

Contact name

Emma Dane

Telephone number

0800 634 4862

Email

emmad@pensionpractitioner.com

## 5. Receiving scheme details

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### 5.2 Bank account details

Bank

Allied Irish Bank (GB)

Sort code

2 3 8 3 9 6

Account number

04919088

Account name

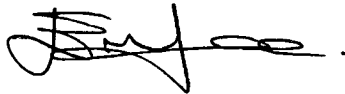
Langold SSAS

### 5.3 Receiving scheme declaration

I declare that the scheme detailed in section 4.1 above is a registered pension scheme for the purposes of Chapter 2 of Part 4 of the Finance Act 2004.

I acknowledge that we can accept the assets to be transferred to the receiving scheme as detailed in the Appendix to this form.

Signature



Print name

EMMA DANE

Position

SENIOR PENSIONS ADMINISTRATOR

Date

09/07/18

## Checklist

Before submitting this form please make sure:

- ✓ You have completed all of the relevant sections of the form.
- ✓ Completed the Appendix to this form with details of the assets in your Hornbuckle plan that you want us to retain, sell or transfer to the receiving scheme.
- ✓ You have read and understood the guidance on completing the form contained in H117G Transfer Out Form guidance.
- N/A You have attached a completed H114 Investment Sale form in relation to any investments you want us to sell in order to make a cash transfer.
- You have attached a completed H303 Property Sale Form if you want us to sell a property held in your Hornbuckle plan.
- ✓ The administrator / provider of the receiving scheme has completed section 5 of the form.

### Where to send

Hornbuckle, Tyman House, 42 Regent Road  
Leicester LE1 6VJ

### Get in touch

Tel: 0844 728 9090 Fax: 0845 125 6700  
clientservicing@hornbuckle.co.uk  
www.hornbuckle.co.uk

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## Appendix

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Please detail each of the assets / investments held in your Hornbuckle plan, and whether you want to:

- Retain the asset in your Hornbuckle plan (i.e. you are making only a partial transfer of your benefits).
- Sell the asset and transfer the cash proceeds to the receiving scheme.
- Transfer the asset to the receiving scheme.

Asset name	Retain	Sell	Transfer
Cash transferred from all bank accounts			<input checked="" type="radio"/>
Share of Riverdale			<input checked="" type="radio"/>



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Pension Practitioner.Com Limited  
Daws House  
33-35 Daws Lane  
London  
NW7 4SD

HM Revenue & Customs  
Pension Schemes Services  
FitzRoy House  
Castle Meadow Road  
NOTTINGHAM  
NG2 1BD

**Notification of registration for tax relief and exemptions**

We have registered Langold SSAS  
on 07 03 2017. Tax relief and exemptions are due from this date.

This notification tells you that HM Revenue and Customs (HMRC) acknowledge your declaration of liability and registration of the above pension scheme for tax purposes only. It has no legal significance beyond advising you of that.

Your Pension Scheme Tax Reference (PSTR) is 00834577RV. You should use this when you want to view the scheme details online and in all future communications with us.

**Your pension scheme**

On your application for registration you have indicated that the scheme is an occupational and investment-regulated pension scheme. If the scheme ceases to be investment-regulated and/or changes its pension scheme structure, then you must tell us about the change on an event report. If there are any other changes, to any factor regarding a declaration or confirmation you gave when applying to register the scheme, please tell us as soon as possible.

An occupational pension scheme is defined in Section 150(5) of the Finance Act 2004 as 'a pension scheme established by an employer or employers and having or capable of having effect so as to provide benefits to or in respect of any or all of the employees of:

- that employer or those employers
- any other employer

whether or not it also has or is capable of having effect so as to provide benefits to or in respect of other persons'.

As you have indicated that this is an occupational pension scheme, we expect a genuine employer to have established the scheme. If this is not the case, we may deregister the scheme.

**Your responsibilities as the scheme administrator**

As part of the registration process you declared that as the scheme administrator you are a fit and proper person to carry out the role and you will comply with Section 270(3) of the Finance Act 2004. This means that you:

- understand that you will be responsible for carrying out the functions conferred or imposed on the scheme administrator by and under this section
- intend to carry out those functions at all times, whether resident in the UK or another state which is a European Union member state or a non-member European Economic Area state

If you do not comply with Section 270(3), or it appears to HMRC that you are not a fit and proper person, we may deregister the pension scheme.