HM Revenue and Customs

Pensions Schemes Services

BX9 1GH

Date: 28/09/2021

Dear Mr Bhandal,

**Lawbox Group SSAS**

**Your Ref: APSS530**

**SRN: S0000006510**

Thank you for your letter dated 15th September 2021. Please find below the requested information to assist with the registration of Lawbox Group SSAS.

1. Please find enclosed a copy of the scheme rules. I can confirm that there have been no executed amendments to the rules.
2. Please find enclosed a signed and dated copy of the Trust Deed establishing the scheme. There have been no amendments made to that deed.
3. The scheme has no bank account at present. The trustees will require evidence confirming that the scheme has been tax registered before an account can be opened.
4. The scheme is intended to have two members. Please see the members details below:

James Patrick Murray

Address: 38 Eastern Avenue, Oxford, OX4 4QS

NI Number: JK776645B

Phone Number: 07887 556 801

Natalie Murray

Address: 38 Eastern Avenue, Oxford, OX4 4QS

NI Number: JH103684A

Phone Number: 07902 111 130

1. The scheme is being set up for the two members listed above who are the directors of the sponsoring employer. The Trustees do not anticipate any more members joining the scheme. The scheme will not be marketed. There are no introducers involved.
2. The scheme proposes to invest in commercial property, of which both Trustees have substantial commercial knowledge. The Trustees are currently searching for a suitable commercial property. A business plan will then be put in place, once a suitable commercial property has been sourced, and once the scheme has been tax registered. A cash balance will be held in short term cash deposits. The scheme applies for the tax registration for the retirement benefits for James and Natalie Murray.
3. The projected fund value at the end of the first year of the pension scheme’s existence will depend upon whether a suitable commercial property has been sourced. Until then, an approximate fund value would be the cash in short term deposits of approximately £200,000.00. The Trustees would be working towards an average of 8% increase return on a yearly basis.
4. The scheme will not be offered for auto enrolment.
5. Employer adhered to the scheme:

Employer Full Name: Lawbox Group Ltd

Address: Sandford Gate, Sandy Lane West, Littlemore, Oxford, England, OX4 6LB

Phone Number: 01865 952 710

Number of people employed: 2

Registered for tax with HMRC: Yes

PAYE Ref: 120/ZB75036

VAT Ref: 289272752

Corporation Tax Reference: 6292121782

Partnership Tax Reference: N/A

Self-assessment tax reference: N/A. Employer is not an individual

1. N/A
2. Scheme Trustees:

James Patrick Murray

Address: 38 Eastern Avenue, Oxford, OX4 4QS

NI Number: JK776645B

Phone Number: 07887 556 801

Natalie Murray

Address: 38 Eastern Avenue, Oxford, OX4 4QS

NI Number: JH103684A

Phone Number: 07902 111 130

The trustees mentioned above are also the scheme members.

Scheme Administrator:

RC Administration Limited

Company Number: 12409200  
Company Address: 1a Park Lane, Poynton, Stockport, England, SK12 1RD

Contact number:  0330 311 0839

Email: info@rcadministration.com  
Role: Registered Administrator

RC Administration Limited, which I am a director of, is a SSAS administration company.

I have performed scheme administration work for several years and I have the required pensions knowledge to act in this capacity. I am also registered as scheme administrator under ID number: A0150724.

Accountant Details

Nick Mason

Wagner Mason Accountants Ltd

Address: 171 Crescent Road, Cowley, Oxford, OX4 2NX

Contact number: 0800 011 2680, 07921 106 878

Email address: [nick.mason@wmal.co.uk](mailto:nick.mason@wmal.co.uk)

This is the only scheme we have been asked by the Trustees to set up.

Should you require any further information, please advise me accordingly.

Yours Sincerely,

David Nicklin (CERT PFS)  
Director

For and in behalf of   
RC Administration Limited

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