

HM Revenue and Customs  
Pensions Schemes Services  
BX9 1GH

Date: 28/09/2021

Dear Mr Bhandal,

**Lawbox Group SSAS**  
**Your Ref: APSS530**  
**SRN: S0000006510**

Thank you for your letter dated 15<sup>th</sup> September 2021. Please find below the requested information to assist with the registration of Lawbox Group SSAS.

1. Please find enclosed a copy of the scheme rules. I can confirm that there have been no executed amendments to the rules.
2. Please find enclosed a signed and dated copy of the Trust Deed establishing the scheme. There have been no amendments made to that deed.
3. The scheme has no bank account at present. The trustees will require evidence confirming that the scheme has been tax registered before an account can be opened.
4. The scheme is intended to have two members. Please see the members details below:

James Patrick Murray  
Address: 38 Eastern Avenue, Oxford, OX4 4QS  
NI Number: JK776645B  
Phone Number: 07887 556 801

Natalie Murray  
Address: 38 Eastern Avenue, Oxford, OX4 4QS  
NI Number: JH103684A  
Phone Number: 07902 111 130

5. The scheme is being set up for the two members listed above who are the directors of the sponsoring employer. The Trustees do not anticipate any more members joining the scheme. The scheme will not be marketed. There are no introducers involved.
6. The scheme proposes to invest in commercial property, of which both Trustees have substantial commercial knowledge. The Trustees are currently searching for a suitable commercial property. A business plan will then be put in place, once a suitable commercial property has been sourced, and once the scheme has been tax registered. A cash balance will be held in short term cash deposits. The scheme applies for the tax registration for the retirement benefits for James and Natalie Murray.
7. The projected fund value at the end of the first year of the pension scheme's existence will depend upon whether a suitable commercial property has been sourced. Until then, an approximate fund value would be the cash in short term deposits of approximately £200,000.00. The Trustees would be working towards an average of 8% increase return on a yearly basis.
8. The scheme will not be offered for auto enrolment.
9. Employer adhered to the scheme:  
  
Employer Full Name: Lawbox Group Ltd  
Address: Sandford Gate, Sandy Lane West, Littlemore, Oxford, England, OX4 6LB  
Phone Number: 01865 952 710  
Number of people employed: 2  
Registered for tax with HMRC: Yes  
PAYE Ref: 120/ZB75036  
VAT Ref: 289272752  
Corporation Tax Reference: 6292121782  
Partnership Tax Reference: N/A  
Self-assessment tax reference: N/A. Employer is not an individual
10. N/A

11. Scheme Trustees:

James Patrick Murray  
Address: 38 Eastern Avenue, Oxford, OX4 4QS  
NI Number: JK776645B  
Phone Number: 07887 556 801

Natalie Murray  
Address: 38 Eastern Avenue, Oxford, OX4 4QS  
NI Number: JH103684A  
Phone Number: 07902 111 130

The trustees mentioned above are also the scheme members.

Scheme Administrator:

RC Administration Limited  
Company Number: 12409200  
Company Address: 1a Park Lane, Poynton, Stockport, England, SK12 1RD  
Contact number: 0330 311 0839  
Email: [info@rcadministration.com](mailto:info@rcadministration.com)  
Role: Registered Administrator

RC Administration Limited, which I am a director of, is a SSAS administration company. I have performed scheme administration work for several years and I have the required pensions knowledge to act in this capacity. I am also registered as scheme administrator under ID number: A0150724.

Accountant Details

Nick Mason  
Wagner Mason Accountants Ltd  
Address: 171 Crescent Road, Cowley, Oxford, OX4 2NX  
Contact number: 0800 011 2680, 07921 106 878  
Email address: [nick.mason@wmal.co.uk](mailto:nick.mason@wmal.co.uk)

This is the only scheme we have been asked by the Trustees to set up.

Should you require any further information, please advise me accordingly.

Yours Sincerely,

*David Nicklin*

David Nicklin (CERT PFS)  
Director  
For and in behalf of  
RC Administration Limited  
Enc.