

7 Western Parade
Emsworth
Hants
PO10 7HS.
12th Dec 2011.

Dear Gavin,

Please find enclosed the
signed HMRC charge of scheme Adminis-
trator forms.

Kind regards

Cat.

Catherine Gorkford.

07787 507601 (m)

01243 379906 (w)



Use this form to notify us about any changes to your pension scheme's online registration or contact details. You can do this online. Go to www.hmrc.gov.uk and select 'pension schemes' under 'do it online'.

1 Scheme Administrator/Practitioner details

Scheme Administrator ID

A 0076049

Practitioner ID

1.1 I wish to change the following. *Tick all boxes that apply*

Name ☐ Go to Q2

Address ☒ Go to Q3

Email address ☐ Go to Q4

Phone number ☐ Go to Q5

To receive/cease to receive paper notices and reminders ☐ Go to Q6

2 Change of name

Are you

An individual? go to Q2.1

An organisation? go to Q2.3

2.1 Individual Scheme Administrator/Practitioner current name

Title

First name(s) *max 2 names, both a max 35 characters*

Surname *max 35 characters*

2.2 Individual Scheme Administrator/Practitioner new name

Title

First name(s) *max 2 names, both a max 35 characters*

Surname *max 35 characters*

2.3 Scheme Administrator/Practitioner current organisation name

2.4 Scheme Administrator/Practitioner new organisation name *max 255 characters*

If you do not have any other changes to make, go to Q7.

3 Change of address

Scheme Administrator/Practitioner current address

VICARAGE HOUSE
58-60 KENSINGTON CHURCH STREET
LONDON

Postcode W8 4DB

Country UNITED KINGDOM

Scheme Administrator/Practitioner new address

C/O PENSION PRACTITIONER.COM
DAWS LANE
33-35 DAWS HOUSE, LONDON

Postcode NW7 4SD

Country UNITED KINGDOM

If you do not have any other changes to make, go to Q7.

4 Email address - add or change

Scheme Administrator/Practitioner current email address

Scheme Administrator/Practitioner new email address

If you do not have any other changes to make, go to Q7.

5 Change of phone number

Scheme Administrator/Practitioner current phone number

Scheme Administrator/Practitioner new phone number

If you do not have any other changes to make, go to Q7.

6 Change from/to paper notices and reminders as well as electronic

Tick this box if you wish HM Revenue & Customs to send communications to you electronically only?

Tick this box if you wish HM Revenue & Customs to send communications to you through the post as well as electronically?

7 Do you want your Relief at Source records for all your pension schemes updated with these new details?

Yes

No

8 Details of the person submitting this form

Are you



The Scheme Administrator? go to Q8.1

The Practitioner? go to Q8.2

8.1 Scheme Administrator ID

A 0076049

8.2 Practitioner ID

8.3 Are you

An individual? go to Q8.4



An organisation? go to Q8.5

8.4 Individual name

Title

First name(s) max 2 names, both a max 35 characters

Surname max 35 characters

Go to Q8.6

8.5 Organisation name

LAWRENCE HARVEY SEARCH
& SELECTION LIMITED

8.6 Your address

6th FLOOR, 1 ANGEL COURT
LONDON

Postcode EC2R 7HJ
Country UNITED KINGDOM

8.7 Email address

INFO@PENSIONPRACTITIONER.COM

8.8 Phone number

0800 634 4862

8.9 Signature

Lawrence Harvey Search

8.10 Date DDMMYYYY

10122011

Return this form to:

HM Revenue & Customs
Pension Schemes Services
Yorke House
Castle Meadow Road
Nottingham
NG2 1BG