

Sales Invoice

This is an invoice. It says how much you have to pay, what it is for, and by when you have to pay. If there are any problems with this invoice, we ask that you let us know in writing within 7 days, but please pay any undisputed amounts. This invoice has custom credit terms – see the payment due by date.



Newgrade Ltd

Unit C1 Herrick Way, Staverton Technology Park
Cheltenham, Gloucestershire, GL51 6DQ, Tel 01452 207663

Invoice Address

Matt Norris & Paul Cunningham
MDN Property Pension Scheme & Cunningham Family SSAS
18/19 George St
Stroud
GL5 3DT

Invoice No: I24070105B
Account No: A509B
Date (tax point): 09/07/24
Issued: 09/07/24
Payment to arrive by: 16/07/24
Job: 457
Order Number / Reference: Roof works
Old Natwest Bank

Our cost are to supply and install the following.

Qty	Description	Unit	Cost
	stage 6 payment – Slating completed		£5,841.29
	Stage 7 payment – Lead hips and ridges completed		£5,841.29

NET Total	£11,682.58
Standard Rate 20.00% on £11682.58	£2,336.52
TOTAL TO ARRIVE BY 16/07/24	£14,019.10

Paying us via bank? Please use these details.

Sort Code: 30-91-87
Account: 56834860
Reference: A509B



Terms and conditions of business. V3 (prior versions superseded)

Price

- All figures are plus VAT or as quoted.

Payment

- Strictly due on the date presented on your invoice.
- We do not give credit unless agreed prior to any project starting.
We may decline your project if credit is required.
- On progressive or large projects, we will invoice every fortnightly based on a percentage of works.

Provisional Sums

- Provisional Sums include materials, labour & margin.
- Once the provisional sum has been finalised, a fixed sum will be issued in writing, the initial provisional sum will be deducted from the revised fixed price and any fluctuation in the cost will be charged/credited as an additional cost or saving.

Working Hours

- Monday to Friday between 7:45am until 5:00pm unless otherwise agreed.
- Saturdays 7:45am until 15:00pm (if required)

Our employees, sub-contractors, and tradesmen

- You may not use, employ, or instruct our employees, subcontractors or tradesman.
- Approaching employees, subcontractors or tradesman is a breach of contract.

Changing the work details

- If the changes increase the amount of work shown in the original work detail and, we will quote for the extra work and time involved.
- Where you do not request a quote before works are carried out, we will charge you using our standard rates for materials and labour.
- The price shown is the price based on the quotation that has been agreed by you. That quotation is priced on the plans or brief provided by you, however, if there is any item that is on the plans but is not in the quotation, that item does not form part of this quote/order.

Extending the working period

We will extend the working period by a fair and reasonable amount if we:

- Have to spend extra time on the work because of changes made.
- Have additional works not listed within the original order.
- Cannot finish the work on time for reasons beyond our control.

Responsibility for faults on the work

- New or Replacement roof - for 12 months after carrying out the work we will remain responsible for any fail/faults in the work.
- All new roofing projects carry a 10 year guarantee for labour & materials.
- Repairs to an existing roof will carry a 12 week guarantee.
- Guarantee(s) will not be implemented until payment has been made in full. Any outstanding monies will invalidate any warranty.

Other

- If we declare our "cost price" (which we may need to do in certain circumstances) to you, we will charge you a margin of 15% to cover our general overheads and admin.
- If you supply us materials, you will ensure they are of suitable quality and fit for their intended purpose.
- Price valid for 14 days from date of issue and fixed for 3 months if order is received within the valid period.
- Prices subject to material increase (prior to starting or during your project)
- We reserve the right to alter our price following a site visit before works commence.
- building regulations may be needed for your project. If so, you are responsible for a Building Regulations application, unless agreed in writing.
- All materials supplied by Newgrade Ltd remain the property of Newgrade Ltd (whether fitted or not) until payment has been made in full.

Unless specified in our quote, we have not allowed for the following...

- Scaffolding to be provided by the client/contractor and provided to us free of charge.
- All waste to be disposed into an on-site skip, provided to us free of charge.
- Facia, soffits and guttering.
- Asbestos removal. If we suspected/find asbestos, the project will stop pending an asbestos report.
- Welfare facilities (electricity, water, washing/toilet) to be available to us, free of charge.
- Our work is generally all external and most visits do not involve internal inspection of a property or site, therefore all making good internally to effected ceilings, edges, walls or other items, are excluded and it is solely the responsibility of our client/ homeowner to ensure measures have been taken so ensure internal damage is minimal or none.
- We have not allowed to make good and internal repairs following your roofing project/ work(s)