# With Compliments

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L. clam

Carlton James Private & Commercial Unit 4, Clearwater Business Park, Frankland Road, Swindon, SN5 8YZ

Date of Deed:

Deed of Appointment of Trustee

MGI 2 Pension Fund

### **Parties**

- 1 My Goal Is ... Limited (Company No. 05627486) whose registered office is situated at 1 Whitethorn Close, Wootton Bassett, Wilts, SN4 7HS (in this deed called the "Principal Employer")
- Neil Bernard Ryder of 1 Whitethorn Close, Royal Wootton Bassett, Swindon, SN4 7HS and Emma Mary Ryder of Brith Cottage, 6 Greatfield, Swindon, SN4 8EQ (in this deed called the 'Continuing Trustees')
- Paul Richard Henderson-Sowerby of 39 Painswick Close, Witney, OX28 5FX; Matthew Julian Bigwood of 2 Abbey Mews, Hillesley Road, Kingswood, Wotton-Under-Edge, GL12 8SH; Ty Martyn Patrick of 17 Wainwright Mews, Wroughton, Swindon, SN4 9BG and (in this deed called the 'New Trustees')

#### Recitals

- (A) MGI 2 Pension Fund (in this Deed called the 'Scheme') is a pension scheme which is now governed by a Definitive Trust Deed and rules dated 03 October 2014 (in this Deed called the 'Existing Provisions') and all subsequent amending documentation.
- (B) The Continuing Trustee is the present trustees of the Scheme.
- (C) It is intended that the New Trustees be appointed as trustees of the Scheme

### Operative provisions

- Pursuant to Rule 4.1.2 of the Existing Provisions the Principal Employer appoints the New Trustee to the Scheme, the New Trustee consents to their appointment.
- The parties agree to take all reasonable steps to vest in the Continuing Trustee and the New Trustee the trusts of the Scheme and all of the assets of the Scheme.
- The provisions of this deed shall have effect on and from its date.

IN WITNESS OF WHICH this document is executed as a deed and is delivered on the date stated above.

by My Goal Is Li	mited acting/by
Director Signatu Name	
Witness Signate Name Address	ure: Level  : Man Hobres ss: Uni a, Clarinates Busines Park, Frankland Road Stunden, SNS 872
Neil Bernard Ryde Witness Signat	in the presence of:  ure: B. Los  : Adam Holines  ss: Un. T 4, Clearwater Bosanecs Park, Sanidan, SNS 842
Emma Mary Ryder Witness Signat	e, and delivered when dated,  (signature)  r in the presence of:  ure: Lhe S  : Alan Hohes  ss: Uni T G, Clearante Basiness Pate, Swinder  SNS 872

SIGNED as a deed, and delivered when dated,

SIONED as a Deed, and delivered when dated,

by ..... (signature)

Paul Richard Henderson Sowerby in the presence of: bу

Witness

Signature:

Name

Address:

Rhiyon -RITINSON TO BARRINGTON CLOSE, DITNEY, OXON, OX285FJ

by Matthew Julian Bigwood in the presence of:

Witness

Signature: L. Hughes
Name: MRI LINDA HUKHES
Address: Durcham Road

CHARFIELD

WOTTON UNDER EDGE

GLOS. GLIZ 8TH.

SIGNED as a Deed, and delivered when dated,

(signature)

Ty Martyn Patrick in the presence of:

Witness

Signature: M/S
Name: MICHELLE JONES
Address: 16 WAINWRIGHT MEWS.

SWINDON

SN4 9 BG

Matthew Julian Bigwood 2 Abbey Mews Hillesley Road Kingswood Wotton-Under-Edge GL12 8SH

2016

Dear Matthew,

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## MGI 2 Pension Fund ("the Scheme")

This letter outlines the features of the Scheme as they would apply to you and invites you to become a member.

#### CONSTITUTION

The Scheme is to be a registered pension scheme within the meaning of Part 4 of the Finance Act 2004, governed by rules adopted by a deed dated

("the Rules") and administered by the trustees for the time being ("the Trustees"). The Rules will over-ride this letter in the event of any conflict between them. References to specific Rules are given for convenience in some of the headings below.

### **ADMISSION TO MEMBERSHIP (Rule 16)**

Admission to the Scheme is at the discretion of the Company

## **CONTRIBUTIONS** (Rule 17)

The Rules allow members, their employers and you to make contributions to the Scheme. The Rules do not make contributions by any person compulsory.

### INDIVIDUAL FUNDS

Each Member of the Scheme has an "Individual Fund", built up through (i) contributions by/in respect of the Member and (ii) any transfer payments in respect of the Member from other schemes, adjusted to take account of the investment experience of the Scheme.

All benefits paid to or in respect of a Member are paid out of (and therefore their amount is limited by) his Individual Fund.

The Individual Fund will be further limited by the lifetime allowance, which at the date of this letter is £1.25 million.

### **BENEFITS FOR MEMBER (Rule 19)**

The latest age at which benefits may be drawn is 77 and the earliest age is usually 55 but you may be able to draw benefits earlier if you suffer from incapacity or serious ill-health, or if you had an unusually low normal retirement age under the previous tax regime.

The Rules allow you to take benefits at any age consistent with this new tax regime. "Retirement" in this letter means simply drawing benefits during your lifetime.

difficulty which they have failed to resolve with the Trustees or the administrators of the Scheme.

The Pensions Ombudsman appointed under section 145(2) of the Pension Schemes Act 1993 may investigate and determine any complaint or dispute of fact or law in relation to an occupational pension scheme made or referred in accordance with that Act.

Both OPAS and the Pensions Ombudsman may be contacted at 11 Belgrave Road, London SW1V 1RB.

The Pensions Regulator is able to intervene in the running of schemes where trustees, employers or professional advisers have failed in their duties.

The Pensions Regulator may be contacted at Napier House, Trafalgar Place, Brighton BN1 4DW.

#### DATA PROTECTION

The Trustees are a "data controller" for data held about you in connection with the Scheme. This data may be used for any reasonable purpose connected with the administration of the Scheme, including decisions about the amount of benefits and eligibility for those benefits.

Data may be disclosed to delegates, agents and professional advisers but will otherwise be disclosed only with your consent or as required by law.

You are entitled on request to see copies of any personal data held about you, and to be told its source.

## APPLICATION FOR MEMBERSHIP

If you wish to apply for membership of the Scheme, please sign and return this letter.

Signed Name No Active 2

(Authorised signatory of My Goal Is ... Limited)

I apply for membership. I agree to abide by the terms of this letter and the Rules.

Signed Matthew Old Matthew

Matthew Julian Bigwood

Date 12 116

# Nomination of beneficiary form

Scheme Name: MGI 2 Pension Fund (hereinafter referred to as the scheme)

Personal details:

Full name including title: Mr. Matthew Julian Bigwood

Date of birth: 03 May 1968

In the event of my death, I, the member of the scheme in trust, request that the funds should be paid to (please refer to the notes below):

Name: JENNY BIGWOOD  Address: 2 Abbey Mens, Hillesley Road  Kingswood, wotton-moler-Edge  GL (2 85H)	Name: Address:
Rugswood, with - under-Edge GL 12 854 Proportion % 100	Proportion %
Name:	Name:
Address:	Address:
Proportion %	Proportion %

### Declaration

I confirm that:

i) this supersedes all previous beneficiary nominations; and

ii) I may revoke this request at any time by submitting a new form to the scheme Administrator

Signature of member: Date: 22/1/16

Notes:

The member's estate cannot be nominated.

If the member does not complete a nomination form the death benefit would be payable to (or may be applied for the benefit of) such one or more of the member's dependants or named class as the nominated trustee decides, acting in accordance with the governing Trust Deed and Rules.

Paul Richard Henderson-Sowerby 39 Painswick Close Witney OX28 5FX

2016

Dear Paul,

### MGI 2 Pension Fund ("the Scheme")

This letter outlines the features of the Scheme as they would apply to you and invites you to become a member.

#### CONSTITUTION

The Scheme is to be a registered pension scheme within the meaning of Part 4 of the Finance Act 2004, governed by rules adopted by a deed dated

("the Pulse") and administrated by the trustees for the time being ("the Trustees"). The

("the Rules") and administered by the trustees for the time being ("the Trustees"). The Rules will over-ride this letter in the event of any conflict between them. References to specific Rules are given for convenience in some of the headings below.

## **ADMISSION TO MEMBERSHIP (Rule 16)**

Admission to the Scheme is at the discretion of the Company

### **CONTRIBUTIONS (Rule 17)**

The Rules allow members, their employers and you to make contributions to the Scheme. The Rules do not make contributions by any person compulsory.

### INDIVIDUAL FUNDS

Each Member of the Scheme has an "Individual Fund", built up through (i) contributions by/in respect of the Member and (ii) any transfer payments in respect of the Member from other schemes, adjusted to take account of the investment experience of the Scheme.

All benefits paid to or in respect of a Member are paid out of (and therefore their amount is limited by) his Individual Fund.

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The Rules allow you to take benefits at any age consistent with this new tax regime. "Retirement" in this letter means simply drawing benefits during your lifetime.

On retirement, your Individual Fund will be applied by the Trustees to provide - at your request - a lump sum, which is payable free of income tax under current law. The maximum lump sum is usually 25% of the Individual Fund, but may be more or less in some cases, particularly for members with "transitional protection" of rights built up before A-day.

The remainder of your Individual Fund will then be designated to provide pension in the form of income withdrawal. This is essentially a pension drawn from the Individual Fund, the amount of which can be varied between:

- a minimum of nil and
- a maximum set every 3 years based on 100% of the single life annuity which could be bought with the Individual Fund.

When you reach age 77 the ability to draw an initial lump sum is lost.

## **BENEFITS ON DEATH (Rule 20)**

On your death, the Trustees will use your Individual Fund to provide lump sum benefits and/or pensions for your dependants and other beneficiaries in accordance with the Rules.

The Rules give the Trustees wide discretion as to both the form of benefits and the recipients:

- pensions can be provided for dependants (which includes spouses and civil partners, children up to age 23 and others actually dependent on you);
- lump sums can be paid to any person.
- Some or all of your fund can be paid to a registered charity.

### STATE PENSION ARRANGEMENTS

The Scheme is not contracted out of the State Second Pension Scheme.

## **TERMINATION (Rule 14)**

The Scheme may be terminated in accordance with the Rules. In the event of its termination the assets of the Scheme will be applied for the benefit of Members having regard to their respective Individual Funds.

# AMENDMENT (Rule 3)

The power to amend the Scheme may be exercised by the Principal Employer

### **ENQUIRIES / PROBLEMS**

General enquiries about the Scheme or about your entitlement to benefit should be directed to the Administrator at Daws House, 33-35 Daws Lane, London. NW7 4SD.

OPAS (The Pensions Advisory Service) is available at any time to assist members and beneficiaries of the Scheme in connection with any pensions query they may have, or any difficulty which they have failed to resolve with the Trustees or the administrators of the Scheme.

The Pensions Ombudsman appointed under section 145(2) of the Pension Schemes Act 1993 may investigate and determine any complaint or dispute of fact or law in relation to an occupational pension scheme made or referred in accordance with that Act.

Both OPAS and the Pensions Ombudsman may be contacted at 11 Belgrave Road, London SW1V 1RB.

The Pensions Regulator is able to intervene in the running of schemes where trustees, employers or professional advisers have failed in their duties.

The Pensions Regulator may be contacted at Napier House, Trafalgar Place, Brighton BN1 4DW.

### DATA PROTECTION

The Trustees are a "data controller" for data held about you in connection with the Scheme. This data may be used for any reasonable purpose connected with the administration of the Scheme, including decisions about the amount of benefits and eligibility for those benefits.

Data may be disclosed to delegates, agents and professional advisers but will otherwise be disclosed only with your consent or as required by law.

You are entitled on request to see copies of any personal data held about you, and to be told its source.

APPLICATION FOR MEMBERSHIP

If you wish to apply for membership of the Scheme, please sign and return this letter.

Name

NEW RYDER

Authorised signatory of My Goal Is ... Limited)

apply for membership. I agree to abide by the terms of this letter and the Rules.

ed Paul Richard Henderson-Sowerby

Date ZI/I/PL

# Nomination of beneficiary form

Scheme Name: MGI 2 Pension Fund (hereinafter referred to as the scheme)

Personal details:

Full name including title: Mr Paul Richard Henderson-Sowerby

Date of birth: 7 August 1963

In the event of my death, I, the member of the scheme in trust, request that the funds should be paid to (please refer to the notes below):

Name: Michael Henderson - Sowerby  Address: A BALDUAN HEWS  (ARTERION, OFFIN  OKIS 1 AW	Name: COULDR HENDERSON - SOWERBY Address: 1 BALDININ HEWS CARTERTON, OKON OX 18 1 AW
Proportion % 50 /	Proportion %
Name: Address:	Name: Address:
Proportion %	Proportion %

### **Declaration**

I confirm that:

i) this supersedes all previous beneficiary nominations; and

ii) I may revoke this request at any time by submitting a new form to the scheme

Administrator

Signature of member

\_\_\_\_\_Date: 21/01/16

Notes:

The member's estate cannot be nominated.

If the member does not complete a nomination form the death benefit would be payable to (or may be applied for the benefit of) such one or more of the member's dependants or named class as the nominated trustee decides, acting in accordance with the governing Trust Deed and Rules.

Ty Martyn Patrick 17 Wainwright Mews Wroughton Swindon SN4 9BG

2016

Dear Ty,

## MGI 2 Pension Fund ("the Scheme")

This letter outlines the features of the Scheme as they would apply to you and invites you to become a member.

#### CONSTITUTION

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("the Rules") and administered by the trustees for the time being ("the Trustees"). The Rules will over-ride this letter in the event of any conflict between them. References to specific Rules are given for convenience in some of the headings below.

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Admission to the Scheme is at the discretion of the Company

### **CONTRIBUTIONS** (Rule 17)

The Rules allow members, their employers and you to make contributions to the Scheme. The Rules do not make contributions by any person compulsory.

#### **INDIVIDUAL FUNDS**

Each Member of the Scheme has an "Individual Fund", built up through (i) contributions by/in respect of the Member and (ii) any transfer payments in respect of the Member from other schemes, adjusted to take account of the investment experience of the Scheme.

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The Individual Fund will be further limited by the lifetime allowance, which at the date of this letter is £1.25 million.

# **BENEFITS FOR MEMBER (Rule 19)**

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The Rules allow you to take benefits at any age consistent with this new tax regime. "Retirement" in this letter means simply drawing benefits during your lifetime.

On retirement, your Individual Fund will be applied by the Trustees to provide - at your request - a lump sum, which is payable free of income tax under current law. The maximum lump sum is usually 25% of the Individual Fund, but may be more or less in some cases, particularly for members with "transitional protection" of rights built up before A-day.

The remainder of your Individual Fund will then be designated to provide pension in the form of income withdrawal. This is essentially a pension drawn from the Individual Fund, the amount of which can be varied between:

- a minimum of nil and
- a maximum set every 3 years based on 100% of the single life annuity which could be bought with the Individual Fund.

When you reach age 77 the ability to draw an initial lump sum is lost.

## **BENEFITS ON DEATH (Rule 20)**

On your death, the Trustees will use your Individual Fund to provide lump sum benefits and/or pensions for your dependants and other beneficiaries in accordance with the Rules.

The Rules give the Trustees wide discretion as to both the form of benefits and the recipients:

- pensions can be provided for dependants (which includes spouses and civil partners, children up to age 23 and others actually dependent on you);
- lump sums can be paid to any person.
- Some or all of your fund can be paid to a registered charity.

#### STATE PENSION ARRANGEMENTS

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The Scheme may be terminated in accordance with the Rules. In the event of its termination the assets of the Scheme will be applied for the benefit of Members having regard to their respective Individual Funds.

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OPAS (The Pensions Advisory Service) is available at any time to assist members and beneficiaries of the Scheme in connection with any pensions query they may have, or any difficulty which they have failed to resolve with the Trustees or the administrators of the Scheme.

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You are entitled on request to see copies of any personal data held about you, and to be told its source.

### APPLICATION FOR MEMBERSHIP

If you w	sh to a	pply for membership	of the Scheme, p	lease sign and return	this letter.
1	10	10		u.	

Signed	Name	N.B KLIDER
(Authorised signatory of My Goal Is	s Limit	ed)

I apply for membership. I agree to abide by the terms of this letter and the Rules.

Signed Ty Martyn Patrick

Date 22/1/16

# Nomination of beneficiary form

Scheme Name: MGI 2 Pension Fund (hereinafter referred to as the scheme)

Personal details:

Full name including title: Mr Ty Martyn Patrick

Date of birth: 05 January 1964

In the event of my death, I, the member of the scheme in trust, request that the funds should be paid to (please refer to the notes below):

Name: JACQUILING WARROW (JACQUIE) Address: 17 WAINLING (INT MEUS LIVUS (INTUM, SN4 984	Name: Address:
Proportion %	Proportion %
Name:	Name:
Address:	Address:
Proportion %	Proportion %

# Declaration

I confirm that:

i) this supersedes all previous beneficiary nominations; and

ii) I may revoke this request at any time by submitting a new form to the scheme Administrator

Signature of member:

Date: 22/1/16

Notes:

The member's estate cannot be nominated.

If the member does not complete a nomination form the death benefit would be payable to (or may be applied for the benefit of) such one or more of the member's dependants or named class as the nominated trustee decides, acting in accordance with the governing Trust Deed and Rules.