Phillip Christopher Mason  
18 Bury Dyke  
Crick  
Northamptonshire  
NN67XA

Baker Group of Companies Retirement Benefits Scheme  
PO Box 555  
Stead House  
Darlington   
DL1 9YT  
  
Date: 30/09/2022

Dear Sirs,

**Transfer Out Request  
Baker Group of Companies Benefits Scheme  
Member Name: Phillip Christopher Mason  
Your Ref: 0045288595**

I am writing in connection with my request to transfer the above pension to Mason Family Pension Scheme.

Please find enclosed the required employment information, which has been listed below:

* Letter from the company confirming employment and participation in the scheme
* Letter from the company confirming scheme contributions
* My last 3 payslips
* Personal bank statements showing payments of salary into my account

Please note that all the remaining documentation including the signed transfer forms is being posted to you by RC Administration Ltd who are the administrator for the receiving scheme.

Should you require any additional information before the transfer can be concluded, please do not hesitate to contact me.

Yours faithfully

Phillip Mason