Phillip Christopher Mason
18 Bury Dyke
Crick
Northamptonshire
NN67XA

Baker Group of Companies Retirement Benefits Scheme
PO Box 555
Stead House
Darlington
DL1 9YT

Date: 30/09/2022

Dear Sirs,

**Transfer Out Request
Baker Group of Companies Benefits Scheme
Member Name: Phillip Christopher Mason
Your Ref: 0045288595**

I am writing in connection with my request to transfer the above pension to Mason Family Pension Scheme.

Please find enclosed the required employment information, which has been listed below:

* Letter from the company confirming employment and participation in the scheme
* Letter from the company confirming scheme contributions
* My last 3 payslips
* Personal bank statements showing payments of salary into my account

Please note that all the remaining documentation including the signed transfer forms is being posted to you by RC Administration Ltd who are the administrator for the receiving scheme.

Should you require any additional information before the transfer can be concluded, please do not hesitate to contact me.

Yours faithfully

Phillip Mason