

Our ref: TA/lg  
Your ref:



06 July 2015

Pension Practitioner.com  
Daws House  
Daws Lane  
London  
NW7 4SD

Old Mutual House  
Portland Terrace  
Southampton  
SO14 7AY  
United Kingdom  
T +44 (0) 23 8033 4411  
F +44 (0) 23 8022 0464  
[www.oldmutualwealth.co.uk](http://www.oldmutualwealth.co.uk)

Dear Sirs

**Account Holder: Matlock Ford Directors Pension Scheme**  
**Account Number: 100350490**

Thank you for your recent correspondence regarding the above account.

I can confirm that we have updated our records and now return the Deeds, copies of which has been retained for our records. Please note that Old Mutual Wealth can accept no responsibility for the legality and effectiveness of the deeds.

The correspondence address of the trust was set to that of the removed Corporate Trustee who no longer holds authority to receive trust information. We have removed the correspondence address, and require instruction from either the authorised Financial Adviser or all of the active Trustees in order to add a new address.

If you require any further assistance regarding this matter please do not hesitate to call us on 0808 171 2626.

Yours faithfully

A handwritten signature in black ink, appearing to be "A Scammell", with a long horizontal flourish extending to the right.

Anthony Scammell  
Head of Customer Experience

Enclosed:

Trustees of the Matlock Ford Directors Pension Scheme  
Causeway Lane  
Matlock  
Derbyshire  
DE4 3AR

Old Mutual

27 March 2015

Dear Sirs,

Re: Matlock Ford Directors Pension Scheme

Please accept this letter as notice that we have appointed Pension Practitioner .Com Limited to provide administration services to the trustees.

Would you please provide them with such assistance as is necessary to effect the smooth transition of the scheme.

Thank you for your assistance.

Yours faithfully

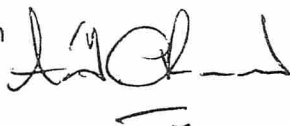
John Rowland Green  
TRUSTEE



Jacqueline Green  
TRUSTEE



Andrew James Green  
TRUSTEE



Pension Practitioner .Com Limited  
Daws House, 33-35 Daws Lane,  
London NW7 4SD.

Signed:

Dated:

14/05/2015

CERTIFIED AS A TRUE COPY  
OF THE ORIGINAL

HMRC Reg: 00005886

HMRC Money Laundering Reg: 12527917

GEORGINA STULIGLOVA  
ADMINISTRATOR

Investment Account      Account Manager: OLD MUTUAL WEALTH

Address: OLD MUTUAL HOUSE  
PORTLAND TERRACE  
SOUTHAMPTON SO14 7ET

Policy Number: 100350490

Investment Account      Account Manager: \_\_\_\_\_

Address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Policy Number: \_\_\_\_\_

Authority is given to :

Pension Practitioner .Com Limited  
 Daws House  
 33-35 Daws Lane  
 London  
 NW7 4SD

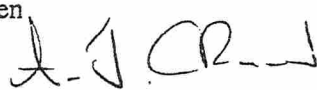
To be provided with information relating to the bank accounts and investments stated on this authority held by the Trustees as may be reasonably requested from time to time.

Jacqueline Green

Trustee Signature: 

Date: 28/04/2014

Andrew James Green

Trustee Signature: 

Date: 28/04/2014

John Rowland Green

Trustee Signature: 

Date: 28/04/2014

Pension Practitioner .Com Limited  
 Daws House, 33-35 Daws Lane,  
 London. NW7 4SD.  
 Signed:  Dated: 14/05/15  
 CERTIFIED AS A TRUE COPY  
 OF THE ORIGINAL  
 HMRC Reg: 00005886  
 HMRC Money Laundering Reg: 12527917  
 GEORGINA SPILIOGLOU  
 ADMINISTRATOR

AUTHORITY INSTRUCTION

From:  
The Trustees of Matlock Ford Directors Pension Scheme  
Causeway Lane, Matlock, Derbyshire, DE4 3AR

Trustee Bank Account	Name of Bank:	ROYAL BANK OF SCOTLAND
	Address:	LONDON MAYFAIR BRANCH
		43 CURZON STREET
		LONDON
		W1J 7UF
	Account Number:	12952244
	Sort Code:	16 00 79

Trustee Bank Account	Name of Bank:	
	Address:	
	Account Number:	
	Sort Code:	

Please initial :

LIG J. JC.

Pension Practitioner .Com Limited

Daws House, 33-35 Daws Lane,  
London. NW7 4SD.

Signed: *ghy* Dated: 14/05/15

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OF THE ORIGINAL

HMRC Reg: 00005886

HMRC Money Laundering Reg: 12527917

GEORGINA STULIGLOVA  
ADMINISTRATOR



Pension Practitioner .Com Limited  
Daws House, 33-35 Daws Lane,  
London. NW7 4SD.

Signed: *Emcauser* Dated: 12/06/15  
CERTIFIED AS A TRUE COPY  
OF THE ORIGINAL

HMRC Reg: 00005886  
HMRC Money Laundering Reg: 12527917  
*EMCAUSER*  
Administrator

Dated 28/04/2015

**Matlock Ford Directors Pension Scheme** (the "Scheme"): Appointment of Administrator and Practitioner

#### Parties

1. **Jacqueline Green** of 19 Sandygate Park Road, Sheffield, S10 5TX, **John Rowland Green** of Yew Tree Cottage, Biggin, Buxton, SK17 0DH and **Andrew James Green** of 11 Storth Lane, Sheffield, S10 3HN ("The Trustees")
2. **Pension Practitioner .Com Limited** of Daws House, 33-35 Daws Lane, London, NW7 4SD ("the Pension Practitioner")
3. **R F Green Limited** whose registered office is at Causeway Lane, Matlock, Derbyshire, DE4 3AR ("The Administrator")

#### Introduction

(A) The Scheme is a pension scheme which is now governed by a Definitive Trust Deed and Rules dated 25<sup>th</sup> September 2013 and all subsequent amending documentation (in this Deed called the 'Existing Provisions').

(B) The General Trustees are the present trustees of the Scheme (the "Trustees").

(C) All of the General Trustees are resident in the United Kingdom.

#### Operative Provisions

- 1 In accordance with section 611AA of the Income & Corporation Taxes Act 1988, and in exercise of the power granted under clause 41.2(iv) of the Existing Provisions, the Trustees appoint the Administrator to be the administrator of the scheme for the purposes of (and to be responsible for the discharge of all duties relating to the Scheme which are imposed on the administrator under) Chapter I of Part XIV of that Act.
- 2 The Administrator accepts such appointment for the purposes of Part 4 of the Finance Act 2004.
- 3 The General Trustees, and the Administrator (in acting in their capacities), appoint the Pension Practitioner as their agent and to act as practitioner on their behalf, in connection with any matters within the responsibility of HMRC and to view information held on the HMRC Pension Scheme Service in relation to the Scheme, and to do any other thing whatsoever in connection with or incidental to:
  - 3.1 (in respect of any period up to and including 5<sup>th</sup> April 2006) the discharge of all duties relating to the Scheme which are imposed on them as administrator and/or maintenance of the approval of the Scheme under Chapter I of Part XIV of the Income & Corporation Taxes Act 1988;

- 3.2 (in respect of any period from and including 6<sup>th</sup> April 2006) the discharge of all duties relating to the Scheme which are imposed on the scheme administrator and/or the maintenance of the registered status of the Scheme under Part 4 of the Finance Act 2004.

4 The provisions of this appointment have effect on and from its date.

SIGNED as a deed, and delivered when dated,  
by **Pension Practitioner .Com Limited**  
acting by

Authorised Signatory :

Name : **BRAD DAVIS**

Authorised Signatory : **MEREAZZI**

Name : **MEREAZZI**

SIGNED as a deed, and delivered when dated,  
by **R F Green Limited**  
acting by

Director

Signature:

Name :

**A. J. Green**  
**ANDREW GREEN**

Witness

Signature:

Name :

Address :

**TRACY BEST**  
**TRACY BEST**  
**TRACY, 89 GRAMM ROAD, SURREY, S10 3GP**

SIGNED as a deed, and delivered when dated,  
by ..... (signature)

**Jacqueline Green** in the presence of:

Witness

Signature:

Name :

Address :

**TRACY BEST**  
**TRACY BEST**  
**TRACY, 89 GRAMM ROAD, SURREY, S10 3GP**

SIGNED as a deed, and delivered when dated,  
by ..... (signature)

**John Rowland Green** in the presence of:

**Pension Practitioner .Com Limited**

**Daws House, 33-35 Daws Lane,**

**London. NW7 4SD.**

Signed: **ENMAISTER** Dated: **12/06/15**

**CERTIFIED AS A TRUE COPY**

**OF THE ORIGINAL**

**HMRC Reg: 00005886**

**HMRC Money Laundering Reg: 12527917**

**ENMAISTER**  
**Administrator**

Pension Practitioner .Com Limited

Daws House, 33-35 Daws Lane,  
London. NW7 4SD.Signed: *EWJ* Dated: 12/06/15  
CERTIFIED AS A TRUE COPY

OF THE ORIGINAL

HMRC Reg: 00005886

HMRC Money Laundering Reg: 12527917

*EMCALISTOR*  
Administrator

## SSAS Deed of Change of Trustee

- Where the power to change Trustees is with the Principal Company.
- This Deed should be signed on behalf of the Principal Company and by all continuing Member Trustees and the New Trustee. Signatures must be witnessed.

Matlock Ford Directors Pension Scheme

Note: Insert scheme name.

("the Scheme");

THIS DEED OF CHANGE OF TRUSTEE is made on

31st March 2014

Note: Whitehall to insert date.

### PARTIES

(1) R F Green Limited Causeway Lane, Matlock, Derbyshire,  
of DE4 3AR

Note: Insert the name  
and registered office  
address of the Principal  
Company.

Company Registered Number 02459534

("the Principal Company");

(2) John Rowland Green Yew Tree Cottage, Main Street, Biggin,  
of Derbyshire, SK17 0DH

Note: Insert name and  
residential address of  
each Continuing  
Trustee.

Andrew James Green 11 Storth Lane, Sheffield, S10 3HN

of

Whitehall Trustees Limited 41 Greek Street, Stockport, SK3 8AX

of

Company Registered Number 07625294

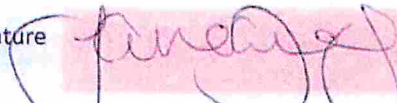
("the Continuing Trustees");



EXECUTED as a DEED for and on Whitehall Trustees Limited  
behalf of

Note: To be completed by  
Whitehall.

Signature

  
By JANE DAVIES

Director

Note: Director to sign.

Note: Please insert name of  
signing Director

In the presence of

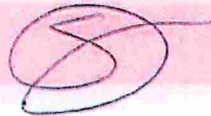
Witness Name STEVEN DERWIN

Note: Witness to complete  
and sign

Address 21 WESTMINSTER AVENUE  
STOCKPORT, SALS 4AZ

Occupation ACCOUNT EXECUTIVE

Signature



EXECUTED as a DEED by

Print Name

Signature

John Rowland Green  
Member Trustee



Note: Please insert the name  
of the Member Trustee and  
sign in the shaded box.

In the presence of

Witness Name

Note: Witness to complete  
and sign

Address 66a, RICHMOND PARK ROAD  
SHEFFIELD S13 9HQ

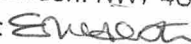
Occupation BUSINESS MANAGER

Signature



Pension Practitioner .Com Limited

Daws House, 33-35 Daws Lane,  
London. NW7 4SD.

Signed:  Dated: 12/06/15

CERTIFIED AS A TRUE COPY

OF THE ORIGINAL

HMRC Reg: 00005886

HMRC Money Laundering Reg: 12527917

EMMA FOSTER  
Administrator



(3) Jacqueline Green

19 Sandygate Park Road, Sheffield,  
of S10 ~~STX~~ *STX*

Note: Insert the name  
and registered office or  
residential address (if an  
individual) of the New  
Trustee.

("the New Trustee")

## RECITALS

- (A) The Scheme is an occupational pension scheme registered under Part 4 of the Finance Act 2004.
- (B) The Continuing Trustees are the present trustees of the Scheme. The Principal Company is the principal sponsoring employer of the Scheme.
- (C) It is intended that the New Trustee should be appointed as a trustee of the Scheme.

## OPERATIVE PROVISIONS

- 1 Pursuant to any and all governing provisions of the Scheme enabling the same, the Principal Company appoints the New Trustee as a trustee of the Scheme.
- 2 The New Trustee accepts the appointment and agrees to act jointly with the Continuing Trustees as trustees of the Scheme.
- 3 The parties agree to take all reasonable steps to vest in the Continuing Trustees and the New Trustee upon the trusts of the Scheme any of the assets of the Scheme held in the name of the Continuing Trustees (jointly or alone).
- 4 The provisions of this deed shall have effect on and from its date.

IN WITNESS OF WHICH this document is executed as a deed and is delivered on the date stated above.

EXECUTED as a DEED for and on R F Green Limited  
behalf of

Note: Please insert the name  
of the Principal Company.

Signature

*[Handwritten Signature]*

Director

Note: Director to sign.

By *Andrew Green*

Note: Please insert name of  
signing Director

In the presence of

Witness Name

*IRVING PILGRIM*

Note: Witness to complete  
and sign

Address

*66A, RICHMOND PARK ROAD  
SHEFFIELD S13 9HQ*

Occupation

*BUSINESS MANAGER*

Signature

*[Handwritten Signature]*

Envision Practitioner .Com Limited  
Daws House, 33-35 Daws Lane,  
London. NW7 4SD.

Signed: *EMCAUSTE* Dated: *12/06/15*  
CERTIFIED AS A TRUE COPY  
OF THE ORIGINAL

HMRC Reg: 00005886

HMRC Money Laundering Reg: 12527917

*EMCAUSTE*  
Administrator

EXECUTED as a DEED by

Print Name

Andrew James Green

Signature



Note: Please insert the name of the Member Trustee and sign in the shaded box.

Member Trustee

In the presence of

Witness Name

IRVING PILGRIM

Note: Witness to complete and sign

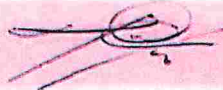
Address

660 RICHMOND PARK ROAD  
SHEFFIELD S13 8HQ

Occupation

BUSINESS MANAGER

Signature

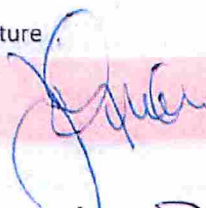


EXECUTED as a DEED by

Print Name

Jacqueline Green

Signature



Note: Please insert the name of the Member Trustee and sign in the shaded box.

Member Trustee

In the presence of

Witness Name

IRVING PILGRIM

Note: Witness to complete and sign

Address

660 RICHMOND PARK ROAD  
SHEFFIELD S13 8HQ

Occupation

BUSINESS MANAGER

Signature



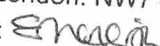
Whitehall is the trading name of:

Whitehall Group (UK) Limited, a company registered in England and Wales (Registered number 07625300), Whitehall Trustees Limited, a company registered in England and Wales (Registered number 07625294) and Whitehall Corporate Limited, a company registered in England and Wales (Registered number 7759590). All three companies have their registered office at 41 Greek Street, Stockport, Cheshire, SK3 8AX.



June 2012 item code 12.12.1

Envision Practitioner .Com Limited

Daws House, 33-35 Daws Lane,  
London. NW7 4SD.Signed:  Dated: 12/06/15  
CERTIFIED AS A TRUE COPY

OF THE ORIGINAL

HMRC Reg: 00005886

HMRC Money Laundering Reg: 12527917

Envision Administrator

**Deed of Removal of Trustee****Matlock Ford Directors Pension Scheme**

**Pension Practitioner .Com Limited**

Daws House, 33-35 Daws Lane,  
London. NW7 4SD.

Signed: *ENCAUSTER* Dated: 12/06/15

CERTIFIED AS A TRUE COPY

OF THE ORIGINAL

HMRC Reg: 00005886

HMRC Money Laundering Reg: 12527917

*ENCAUSTER*

Administrator

Date of Deed : 27/04/2015

1. **R F Green Limited** (Company Number 02459534) whose registered office is at Causeway Lane, Matlock, Derbyshire, DE4 3AR (in this Deed called the Principal Employer)
2. **Jacqueline Green** of 19 Sandygate Park Road, Sheffield, S10 5TX, **John Rowland Green** of Yew Tree Cottage, Biggin, Buxton, SK17 0DH and **Andrew James Green** of 11 Storth Lane, Sheffield, S10 3HN (in this Deed called the Continuing Trustees)

## Recitals

- (A) **Matlock Ford Directors Pension Scheme** (in this Deed called the 'Scheme') is a pension scheme which is now governed by a Definitive Trust Deed and Rules dated 25 September 2013 (in this Deed called the 'Existing Provisions')
- (B) The Outgoing Trustee is **Whitehall Trustees Limited** (Company No: 07625294) whose registered office is situated at 41 Greek Street, Stockport, Cheshire, SK3 8AX.
- (C) The Continuing Trustees and the Outgoing Trustee are the present Trustees of the Scheme.
- (D) In this Deed (including the recitals) "Effective Date" means the date of this Deed.

## Operative provisions

1. The Principal Employer in exercise of the power conferred on them by 38.1 of the Existing Provisions and all other powers them enabling hereby removes the Outgoing Trustee as a Trustee and Independent Trustee of the Scheme with effect from the Effective Date.
2. The Continuing Trustees agree to take all reasonable steps to remove from the Trusts of the Scheme and any of the assets of the Scheme held in the name of the Outgoing Trustee (jointly or alone), including the removal of the name of the Outgoing Trustee from any relevant registration at HM Land Registry.
3. Pursuant to clause 38.3, in removing the Outgoing Trustee as Administrator of the Scheme, the Outgoing Trustee is hereby discharged from all duties and liabilities as Administrator and Trustee with effect from the Effective Date.

IN WITNESS OF WHICH this document is executed as a Deed and is delivered on the date stated above.

SIGNED as a deed, and delivered when dated,  
by **R F Green Limited**  
acting by

Director

Signature:  
Name:

*Andrew Green*  
**ANDREW GREEN**

Witness

Signature:  
Name:

*Trustee*  
**TRUSTEE**

Address: *RUGGATE, 89 GRANT ROAD, SHEFFIELD, S10 5GP*

Pension Practitioner .Com Limited  
Daws House, 33-35 Daws Lane,  
London. NW7 4SD.

Signed: *Emcaister* Dated: *12/04/15*  
CERTIFIED AS A TRUE COPY

OF THE ORIGINAL

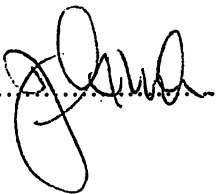
HMRC Reg: 00005886


HMRC Money Laundering Reg: 12527917

*Emcaister*  
**Emcaister**  
Administrator

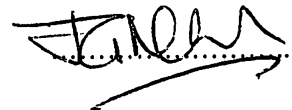



SIGNED as a deed, and delivered when dated, by  
**Jacqueline Green** acting by

..... (signature)


Witness      Signature :   
                  Name    : TRACY BEST  
                  Address : RIVERDALE, 81 GRAMM ROAD, SUFFOLK, S10 5GP


SIGNED as a Deed, and delivered when dated, by  
**John Rowland Green** in the presence of:


..... (signature)

Witness      Signature :   
                  Name    : TRACY BEST  
                  Address : RIVERDALE, 81 GRAMM ROAD, SUFFOLK, S10 5GP

SIGNED as a Deed, and delivered when dated, by  
**Andrew James Green** in the presence of:

..... (signature)

Witness      Signature :   
                  Name    : TRACY BEST  
                  Address : RIVERDALE, 81 GRAMM ROAD, SUFFOLK, S10 5GP

Pension Practitioner .Com Limited  
 Daws House, 33-35 Daws Lane,  
 London. NW7 4SD.  
 Signed:  Dated: 12/06/15  
 CERTIFIED AS A TRUE COPY  
 OF THE ORIGINAL  
 HMRC Reg: 00005886  
 HMRC Money Laundering Reg: 12527917  
**EMCAUSTER**  
 Administrator