

# The Pensions Regulator

Napier House  
Trafalgar Place  
Brighton  
BN1 4DW

T 0870 606 3636  
F 0870 241 1144  
E [exchange@thepensionsregulator.gov.uk](mailto:exchange@thepensionsregulator.gov.uk)  
[www.thepensionsregulator.gov.uk](http://www.thepensionsregulator.gov.uk)  
[www.trusteetoolkit.com](http://www.trusteetoolkit.com)

**For the trustees or managers of:**  
Micron Precision (Brixworth) Engineering Ltd 1996  
Executive Pension Scheme  
C/O Pensioner Practitioner.com  
Daws House  
33-35 Daws Lane  
London  
NW7 4SD

29 July 2011

**Dear trustee or manager**

**Scheme name: Micron Precision (Brixworth) Engineering Ltd 1996 Executive Pension Scheme**

We are writing to you to advise that the Scheme Return for the above scheme is now available for completion.

To access the return, please log on to the Exchange website at:

<https://exchange.thepensionsregulator.gov.uk>

It is the trustee's or manager's responsibility to ensure this is completed and submitted by 9 September 2011. Failure to complete the return by this due date may trigger a breach of section 64 of the Pensions Act 2004. This breach carries a maximum penalty of £50,000.

For assistance with completing your return, please visit our Exchange online help pages. Here you will find example submissions, 'how to ...' guides and answers to frequently asked questions:

[www.thepensionsregulator.gov.uk/exchange](http://www.thepensionsregulator.gov.uk/exchange)

If you are new to Exchange, you can register as a new user at:  
<https://login.thepensionsregulator.gov.uk/Register.aspx>. Once registered, you'll need this unique scheme key to access your scheme's details online.

**Scheme Key: 26CM62K5S8ZS**  
**Pension Scheme Registration Number: 10220168**

We are committed to help you meet your statutory obligation. If you require assistance, we encourage you to contact us by:

- phone on 0870 6063636 (option 2), Monday to Friday 9am to 5:30pm
- email at [exchange@thepensionsregulator.gov.uk](mailto:exchange@thepensionsregulator.gov.uk)

Yours sincerely

Please note that all calls to and from The Pensions Regulator may be recorded for quality and monitoring purposes.