

The Pensions Regulator

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For the trustees or managers of:
Trans Enterprise Computer Communications Ltd
Retirement Benefits Scheme
Pension Practitioner
33-35 Daws Lane
LONDON
NW7 4SD

29 July 2011

Dear trustee or manager

Scheme name: Trans Enterprise Computer Communications Ltd Retirement Benefits Scheme

We are writing to you to advise that the Scheme Return for the above scheme is now available for completion.

To access the return, please log on to the Exchange website at:

<https://exchange.thepensionsregulator.gov.uk>

It is the trustee's or manager's responsibility to ensure this is completed and submitted by 9 September 2011. Failure to complete the return by this due date may trigger a breach of section 64 of the Pensions Act 2004. This breach carries a maximum penalty of £50,000.

For assistance with completing your return, please visit our Exchange online help pages. Here you will find example submissions, 'how to ...' guides and answers to frequently asked questions:

www.thepensionsregulator.gov.uk/exchange

If you are new to Exchange, you can register as a new user at:
<https://login.thepensionsregulator.gov.uk/Register.aspx>. Once registered, you'll need this unique scheme key to access your scheme's details online.

Scheme Key: DKYWF3KZ42RE
Pension Scheme Registration Number: 10221745

We are committed to help you meet your statutory obligation. If you require assistance, we encourage you to contact us by:

- phone on 0870 6063636 (option 2), Monday to Friday 9am to 5:30pm
- email at exchange@thepensionsregulator.gov.uk

Yours sincerely

Please note that all calls to and from The Pensions Regulator may be recorded for quality and monitoring purposes.