## The Pensions Regulator

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www.thepensionsregulator.gov.uk www.trusteetoolkit.com

For the trustees or managers of:

Micron Precision (Brixworth) Engineering Ltd 1996 Executive Pension Scheme C/O Pensioner Practitioner.com Daws House 33-35 Daws Lane London NW7 4SD

16 September 2011

## Dear trustee or manager

Scheme name: Micron Precision (Brixworth) Engineering Ltd 1996 Executive Pension Scheme

On 29 July 2011 the Pensions Regulator sent you a notice to complete your scheme return by 9 September 2011 which has not been submitted.

It is now a matter of urgency that the scheme return is submitted. It is the trustee's or manager's responsibility to ensure that this is completed and submitted without delay. The trustees or managers may be in breach of s64 of the Pensions Act 2004 which carries a maximum penalty of £50,000.

To access the return, log on to the Exchange website at:

https://exchange.thepensionsregulator.gov.uk

For assistance with completing your return, please visit our Exchange help pages where you'll find example submissions, 'how to ...' guides and answers to frequently asked questions at:

www.thepensionsregulator.gov.uk/exchange

If you are new to Exchange you can register as a new user at: <a href="https://login.thepensionsregulator.gov.uk/Register.aspx">https://login.thepensionsregulator.gov.uk/Register.aspx</a>. Once registered, you'll need this unique scheme key to access your scheme's details online.

Scheme Key: 26CM62K5S8ZS

Pension Scheme Registration Number: 10220168

We are committed to help you meet your statutory obligation. If you require assistance, we encourage you to contact us by:

- phone on 0870 6063636 (option 2), Monday to Friday 9am to 5:30pm,
- email at exchange@thepensionsregulator.gov.uk

Yours sincerely